

# JACKSON TOWNSHIP

Montgomery County

**Organizational and Regular Meeting  
January 10, 2022**

49 E. Walnut Street, Farmersville, Ohio 45325  
Telephone (937) 696-3010



Fiscal Officer, Elizabeth Kozarec, called the Jackson Township Board of Trustees Organizational and Regular Meeting, to order on **Monday, January 10, 2022** at 6:00 p.m. Attendance was as follows:

<b>ELECTED OFFICIALS:</b>		<b>Present</b>	<b>Absent</b>
Randall DeVilbiss	Trustee	X	
Michael Moyer	Trustee	X	
Ryan Hodson	Trustee	X	
Elizabeth Kozarec	Fiscal Officer	X	
<b>TOWNSHIP STAFF:</b>			
Chief Jeff Erisman	Farmersville Fire Chief	X	
Chief Jon Schade	Chief of Police	X	
Doug Pohl	Road Superintendent	X	

**SWEARING IN OF TRUSTEES:** Mrs. Kozarec had the privilege of swearing in Mr. Randall DeVilbiss and Mr. Ryan Hodson for another four-year term as a Jackson Township Trustee; both were re-elected in the November, 2021, election.

## **ELECTION OF OFFICERS:**

Mrs. Kozarec asked for a nomination for President; Mr. Moyer made a motion that Ryan Hodson be President for 2022; Mr. DeVilbiss seconded the motion, motion passed;

<b>VOTE:</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. DeVilbiss	X			
Mr. Hodson	X			
Mr. Moyer	X			

Mrs. Kozarec asked for a nomination for Vice President; Mr. DeVilbiss made a motion that Mike Moyer be Vice President for 2022; Mr. Hodson seconded the motion, motion passed;

<b>VOTE:</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. DeVilbiss	X			
Mr. Hodson	X			
Mr. Moyer	X			

Mrs. Kozarec asked for a motion to close nominations for officers, Mr. DeVilbiss made a motion that nominations be closed for 2022; Mr. Hodson seconded the motion, motion passed;

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Hodson	X			
Mr. Moyer	X			

**VISITORS:** Mrs. Joy Plymyer and Mr. Jimmy Peters

**VISITOR COMMENTS:**

- Mrs. Joy Swartzel Plymyer, 1416 Eaton Wood Drive, Beavercreek, gave an update on the restoration of Stiver Cemetery. Mrs. Plymyer started with a little history of the Stiver Cemetery. In October she located Rosemary Bernard, she shared two items from her mother’s belongings: her Cook Family Tree and a book written by Virgil Stiver a native of Germantown. In the book that is 646 pages long full of Stiver genealogy, it states the Stiver Cemetery was started in 1808, in 1809 a school house was built on the future land of the Staver Church. The school was torn down and then Staver Church was built on the same spot in 1810. She believes that spot is just north of the cemetery. On March 4, 1816 a deed was dated for Staver Church. John Adam Staver, warden or trustee of the German Church and Abraham Swartzel, warden or trustee of the German Reform Church are listed. The surrounding farm land for section 19, the land for the cemetery and the church changed hands many times between the Staver and Stiver families. On these records, the Stiver Cemetery is always notated by its location within the Stiver farm land. The description of the exact location of the cemetery is: 3 ¼ acres and 20 square rods in the SW corner of section 19 accepting with the graveyard beginning at a stone 95 feet from the SE corner of said tract then north 31 feet then west 90 feet then south 169 feet then east 80 feet back to the beginning. She stopped there and said she will finish the history next month. There were no additional questions for Mrs. Plymyer.

**REVIEW/APPROVAL OF MINUTES FROM December 13, 2021 Regular Meeting:** Mr. Hodson asked for the review and approval of said minutes; Mr. DeVilbiss motioned to approve and Mr. Moyer seconded the motion. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Hodson	X			
Mr. Moyer	X			

**REVIEW/APPROVAL OF MINUTES FROM December 19, 2021, Special Budget Meeting:** Mr. Hodson asked for the review and approval of said minutes; Mr. DeVilbiss motioned to approve and Mr. Moyer seconded the motion. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Hodson	X			
Mr. Moyer	X			

**REVIEW/APPROVAL OF MINUTES FROM November 6, 2021, Special JEDD Meeting:** Mr. Hodson asked for the review and approval of said minutes; Mr. Moyer motioned to approve and Mr. DeVilbiss seconded the motion. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Hodson	X			
Mr. Moyer	X			

**REVIEW/APPROVAL OF ELECTRONIC PAYMENTS AND WARRANTS FROM December 15, 2020 THROUGH January 11, 2022:** Mr. Hodson asked for the review and approval of said electronic payments and warrants in the amount of **\$149,329.86**. Mr. DeVilbiss motioned to approve and Mr. Moyer seconded the motion. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**SET MEETING DATES AND TIMES FOR 2022 –** Mr. DeVilbiss made motion to keep the Regular Meeting dates on the second Monday of each month. Mr. Moyer seconded. Motion Passed

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**APPOINT TOWNSHIP PARK BOARD:** This was tabled until next month.

**RENEW ZONING COMMISSION:** Mr. Moyer made motion to approve David O’Diam for a 5-year term and Mr. DeVilbiss seconded. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**RENEW BZA MEMBER:** Mr. Hodson made motion to approve Kyle Steward for a 5-year term and Mr. DeVilbiss seconded. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**APPOINT REPRESENTATIVE TO THE WRCG (Western Regional Council of Governments).** Mr. DeVilbiss motioned to approve Mr. Hodson to the WRCG and Mr. Moyer seconded. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**FIRE: Chief Erisman:**

- Chief Erisman did not have much to report but did say they are making a lot of calls due to Covid.

**POLICE: Chief Schade:**

- The 1997 Chevrolet Tahoe is currently listed on GovDeals.
- The Federal Body Worn Camera Grant was declined. Several other agencies he spoke with were also declined. This is likely due to the potential for funding through the State grant.
- All the full-time staff will be completing an 8-hour Crisis intervention Course in Brookville. The training is sponsored by Sinclair Community College.
- He is currently working on pricing several different vehicles for 2022. We will consider a Dodge Charger AWD or a Chevrolet Tahoe. I would like to get approval for the purchase of a new vehicle for 2022 NOT to exceed \$42,000. Mr. Moyer made motion to approve the purchase of a new police cruiser not to exceed \$42,000 and Mr. DeVilbiss seconded the motion. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**ROAD: Mr. Pohl**

- Mr. Pohl stated that they have completed some berm work on Chicken Bristle, Fuls, Clayton and Hemple Roads.
- On December 28, 2021, they re-swept Rhoades Rd.
- They have been cutting trees back on Fuls Rd.
- They have replaced approximately half of the lights at the Community Center with LED lights and have cleaned out the Recycling Center, and removed all of the junk batteries.
- Working on equipment maintenance.
- Looking at trailers. Gatormade Trailers price went up from \$9,395 to \$15,190. Mr. Moyer suggested that Mr. Pohl call Vandalia Rental and see if they have any of those trailers for sale.
- Talked with Mindy from Kramer and Kramer about Phase 2 and 3. Phase 2 plans are done needs to go to the County for review. Phase 3 surveyors need to have topographical completed so those plans can be completed. They are hoping to get both out to bids at the same time. She said there are a couple of projects ahead of us but they still intend to get these done as quick as they can. Mr. Pohl said he does not feel it will be too quick. Mr. Moyer clarified that the others ahead of us had been waiting too? Mr. Pohl said “yes, she stated that the projects are good for two years and the other projects were in the second year”.
- Clayton Rd. grant was initially rejected and will be sent to small government in August. Mindy was asking if we could get a loan or add some cash value it would help towards getting the grant money; it is important that they see you wanting to contribute money, as well.
- Parsons who makes the mower we currently have, is supposed to come out on January 18, 2022, to look at our mower for two reasons: one to see if it is repairable or trade in value to buy the same mower to put back on the tractor. He did find a 2010 New Holland that had the mid-arm reach (which means you don’t have to look behind you the whole time and a bush hog but they wanted \$95,000 with 957 hours on it and ours has about 1,900 hours on it.

**PARK:**

- Mr. Moyer asked who was actually in charge of the Recycle Center? Mr. DeVilbiss stated that it was on the Township not the Park Board; he remembered when Trustee Johnson started it, the Township, not the park, was in charge of it. Mr. Moyer questioned whether we should still accept all batteries since they have to be taped and is an ordeal when bringing a lot of those to drop off. Mr. Pohl clarified the only ones that need taped are the small button alkaline type, hearing aid, watch batteries, etc., but regular flashlight type batteries do not have to be taped.
- Mr. Pohl stated they have received two bids on replacing the doors at the Community Center. One from Buck Run was around \$16,000 and one from Branham Glass out of Germantown and they were around \$9,000. Regular commercial doors. Mr. Hodson said he had the estimates one was for \$17,339.75. Later in the meeting Mr. Pohl confirmed these doors are professional not residential doors. So, if there is a fire both doors will automatically open where as of now only one side of the door opens. Mr. Moyer asked if we should we approve or talk to Farmersville Council? Mr. Pohl believed that Mr. Shell, Village Administrator had copies of the estimates and would be talking about it at their meeting tonight. Mr. Hodson stated that he is no professional on doors, but there has to be some type of difference between these quotes since they are so different. Mr. Hodson said if they have to be replaced they have to be replaced; Mr. DeVilbiss said that the Village has to be involved because the Community Center is owned by them.
- PSS Contractors came out and looked at the pool slide and are putting together a bid for repairs to the slide. The whole frame is breaking down as well as the main tube at the top is cracking. He will evaluate whether it is cheaper to repair or replace. The contractor also advised that in the future to spray off the slide and area every evening with regular water to remove the chlorine, this will help increase the longevity of the product.
- Mr. Moyer asked Mr. Pohl to replace the light at the back door of the Community Center. Mr. Pohl said he would take care of it.

**ZONING, REFUSE, SENIOR CENTER: Mrs. Hamaker**

**ZONING:** Waiting to hear information from the court about the criminal charge against Diana Begley at 3680 Fuls Rd.

**REFUSE:** Everything seems to be going well. A pick-up is missed here and there but thankfully not as much as it has been in the past.

**IWORQ:** Everything is good.

**SENIOR CENTER:** Tax season is quickly approaching. I have already received call about making appointments. With that said, I was wondering if we are allowed to ask for a set donation amount for NON-residents who are taking advantage of the free tax services being offered at our facility.

After much discussion, it was decided that the Trustees would not charge AARP to use our building for residents and would like them scheduled on certain days. The days when NON-residents use the tax service we would charge AARP \$25 per day (usually it is \$50 for two hours) to use our facility and also for reimbursement for all the hours that Kristen is required to put in handing out packets, scheduling appointments and answering the phone with questions

regarding the tax service. Mr. DeVilbiss made motion to charge AARP \$25/day for non-residents using our tax service, Mr. Moyer seconded the motion. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

The awnings are scheduled to be replaced in March.

There are quotes for painting and flooring for the township building. We plan to use the ARP (American Rescue Plan) funds for these upgrades. We have tried to get a couple quotes but these are the only companies that have been willing to come out and give us their quote.

**FISCAL OFFICER: Elizabeth (Lisa) Kozarec**

- Trustees had no questions regarding the fiscal reports provided.

**RESOLUTIONS TO APPROVE:**

**Resolution: 2022-01:** Appoint Elizabeth Kozarec as Prevailing Wage Coordinator. Motion to approve was made by Mr. DeVilbiss and Mr. Hodson seconded. Motion Passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**Resolution 2022-02:** Trustee’s Salaries. Motion approve Trustee Salaries for 2022 was made by Mr. Moyer and Mr. DeVilbiss seconded. Motion Passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**Resolution 2022-03:** Fiscal Officer’s Salary. Motion to approve the Fiscal Officer’s salary for 2022 was made by Mr. Hodson and seconded by Mr. DeVilbiss. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**Cleaning Contract:** Motion to approve the cleaning contract for Christine Chalmers to clean the Township office building twice a month at pay rate of \$120/month. Motion to approve was made by Mr. Hodson and Mr. DeVilbiss seconded the motion. Motion passed.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

**OLD BUSINESS:**

Mr. Moyer would still like to get a petition together to send to Spectrum with resident’s signatures requesting that Spectrum make broadband available to all of our Township rather than to only a few areas.

**NEW BUSINESS: None**

**TRUSTEE COMMENTS:**

**Mr. DeVilbiss:** None

**Mr. Moyer:** None

**Mr. Hodson:** None

**MOTION TO ADJOURN** the meeting was made by Mr. DeVilbiss and seconded by Mr. Hodson, meeting adjourned at 6:58 p.m.

VOTE:	Yes	No	Abstain	Absent
Mr. DeVilbiss	X			
Mr. Moyer	X			
Mr. Hodson	X			

Signed by:

Attested by:

\_\_\_\_\_  
Ryan Hodson, President

\_\_\_\_\_  
Elizabeth Kozarec, Fiscal Officer