

Jackson Township Board of Trustees  
Regular Meeting Minutes  
December 10, 2019

Mr. Moyer asked everyone stand and say the Pledge of Allegiance. The meeting was called to order by Trustee President, Michael Moyer at 7:00 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Hodson were all present.

**Visitors:** No visitors

**Visitor Comments:** No visitor comments.

**Review/Approval of Minutes – Trustees Regular Business Meeting on November 18, 2019:**

Mr. Moyer asked for the review and approval of minutes from the Trustees' Regular Business meeting held on November 18, 2019. Mr. DeVilbiss made a motion to approve the minutes from November 18, 2019, seconded by Mr. Hodson. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson- Yes Motion passed.

**Electronic Payments & Warrants:**

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$111,843.83**. Mr. DeVilbiss made a motion to approve the payments totaling \$111,843.83, seconded by Mr. Hodson. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson – Yes Motion passed.

**Fire:** Not present – Mr. DeVilbiss stated Chief Erisman will bring his new contact information to the office soon.

**Police:** Chief Schade gave the following report:

- The 2019 Dodge Charger is outfitted and in service.
- The 2011 Dodge Charger VIN 2B3CLICG0BH579364 can be declared surplus and auctioned on govdeals. Mr. DeVilbiss made a motion to declare the 2011 Dodge Charger as surplus. Mr. Hodson seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes motion passed. Chief Schade said he would probably wait until after the holidays to place it on govdeals.
- On 11/28/2019, Thanksgiving day, a serious sexual assault was reported. The paperwork was signed by the judges, and a search warrant was executed that night. Special thanks to Officers Bower, Moore, Ford and Bruner for sacrificing the holiday to assist with the reports and search warrants. MCSO, New Lebanon Police and German Twp. Police also sent officers to assist on the warrant. Chief Schade said he would send out letters of appreciation for all who helped with this case. Investigating on this case is pending.
- Warren County Sheriff's Office is investigating one of our residents for a sexual assault in Warren County. During the course of their investigation, the suspect admitted to offenses in Jackson Twp. in October of 2019. That case will be presented for felony charges within the next several weeks.
- Chief Schade stated he attended the Farmersville Village Council meeting and informed them the Township was placing an additional Police Levy on the March ballot. Chief Schade and the Council members discussed the possibility of placing their own Police Levy on next year's ballot to help relieve some expenses from their General Fund. They also have to re-negotiate the contract between the Village and the Police Dept. next year.
- The Trustees thanked Chief Schade and his officers for their work on a holiday.

Chief Schade had no further business.

**Road & Service Dept.:** Mr. Pohl gave the following report:

- They have been patching pot holes on Havermale and Clayton Roads.
- Clean-up on Lower Gratis Road where some dumping took place.
- Worked on their recycling items at the shop, as well cleaning up the back lot.

## Minutes Cont.'d

- Working on the salt bin roof.
- Picked up the dump truck from S&J and got the salt box installed. It had some power steering problems, but is working now. Also, some brake work has been done and we are ready for the snow.
- They did some ditch work on Chicken Bristle due to ongoing issues with flooding – water going across the road from the field. Mr. Pohl said he has a meeting scheduled with Soil and Water on Thursday to talk about this problem. They will contact the property owners and try and find ways to resolve this problem.
- Mr. Pohl presented the lease paperwork for the new bobcat skid-steer loader to the Trustees and Fiscal Officer for signatures. It is a 3-year loan for 5%. Discussion followed. Payments will be paid monthly. Discussion followed on whether or not to overnight the forms. It was decided to take it to the post office for delivery.

Mr. DeVilbiss said Mr. Pohl came up with an idea for more equipment for a recycling grant. Mr. Pohl described an asphalt box that can go in front of the bobcat – a truck can dump into it. Mr. Pohl will be looking into prices for these boxes. Discussion followed. Mr. DeVilbiss said he spoke with the lady who completed our last grant application, and will talk to her again about new grant money. Mr. Pohl had no further business.

**Park:** Mr. Moyer commented the Park Board minutes are not clear and need more detailed information. Discussion followed regarding an issue with the Porto Pots – People have been doing their business on the floors of these pots. Phil Sears would like to have the pool bathrooms open all year round, and put locks on the port pots Discussion followed regarding this problem. Mr. Moyer suggested placing barrel locks on the inside of the door. Mr. Moyer would like the Trustees suggest to the Park Board to begin recording their meetings. Mr. Hodson suggested placing a standard handle on the door with no lock, and placing a dead lock inside. No further business.

**Zoning and Refuse:** Kristen Hamaker submitted the following report:

- **Zoning** – The Nuisance Abatement hearing that was held on October 28, 2019, for the property located at 11597 Dayton-Farmersville Road went well. The Trustees decided to revisit the issue in 30 days. The residents are going to work on cleaning up the property- putting the Camaro in the enclosed trailer and cleaning up the items under the carport and in front of the garage.

Mr. Moyer and Mr. Hodson said they have gone by and noticed there is very little happening on this property. Some, but not much, has been done. Chief Schade said he spoke with the prosecutor regarding the storage issue if we go out to the property. Mr. DeVilbiss stated this property owner has had 3 years to clean up his property and feels it's time to go forward. Discussion followed regarding the legalities of storing people's property and where we would store all of these items. The Trustees will discuss this issue further at next month's meeting.

- Mr. Moyer and Mr. Hodson said there has been a little change.
- **Refuse** – The next WRCG meeting is scheduled for December 16, 2019, at 7:00. We did vote to go ahead and get the contract extension information from Rumpke. That information should be presented at the next meeting.
- **IWORQ** – Refuse bills were sent out on December 3, 2019.
- **Senior Center** – Everything is going well.
- A resident called inquiring about Spectrum in our area. He was wondering how the Township could help – if there is a grant we could get to help with this, or any ideas of how to work on the communication issues in the Township. Mrs. Hamaker encouraged him to come to the Trustee meeting. Mrs. Hamaker has this resident's name and phone number if the Trustees want to contact him. The Trustees discussed internet issues but no action can be taken at this time. It would cost at least \$30,000.00-\$40,000.00 to bring Spectrum to the Township.
- The new postage machine is up and running. The old one has been sent back.
- Mrs. Hamaker stated in her report that the Recycle Center 2020 sign-up sheet is almost complete. There are still two openings – July and August. Lisa Kozarec, the newly elected Fiscal Officer, said she would check her fair schedule. She may be able to take care of the August recycle date.

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The Zoning Board of Appeals and Zoning Commission have members that have terms expiring this year. I have emailed them to see if they would be willing to renew their terms. D.R. Coffman is willing to renew his term. I have not heard back from Jason Michael. No further business.

**Fiscal Officer:** Mrs. Winkler presented the Trustees with the updated UAN Financial Reports and asked if anyone had any questions. No questions. Mrs. Winkler presented the 5-year renewal agreement between Jackson Township and Miami Valley Lighting to the Trustees for approval. After reviewing the agreement, Mr. Moyer made a motion to approve the 5-year agreement, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler presented the Trustees with **Resolution 2019-24**, which is instructing the Auditor to advance all available 2019 tax dollars to the Township when it is received. Mr. DeVilbiss made a motion to approve Resolution 2019-24, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler presented the Trustees with **Resolution 2019-25** which is requesting the Trustees to authorize her to do any end of year appropriation and revenue maintenance to make sure we are in compliance. Mr. Hodson made a motion to approve Resolution 2019-25, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler presented the Trustees with **Resolution 2019-26** which shows appropriation maintenance transfers within the Police fund in order to make end of year expenses. Mr. DeVilbiss made a motion to approve Resolution 2019-26, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler presented the Trustees with **Resolution 2019-27** which is the resolution asking the Montgomery County Auditor to certify the current tax valuation for the Additional Police Levy which will go on the March 17, 2020 ballot. Mr. Hodson made a motion to approve Resolution 2019-27, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler presented the Trustees with **Resolution 2019-28** which determines it necessary to proceed to levy the additional 2 mill Police Levy for a period of 5 years on the March 17, 2019 Primary Election ballot. Mr. DeVilbiss said he would take the resolutions to the board of elections for filing since December 18<sup>th</sup> is the deadline for filing. Mr. DeVilbiss made a motion to approve Resolution 2019-28, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler presented to the Trustees **Resolution 2019-29** which shows appropriation transfers within the Road and Service Department to make end of year payroll. Mr. DeVilbiss asked why the shortage. Mrs. Winkler suggested the reason was because the hourly costs of Dana Eby and Bill Holloway were not included in the original budget. The 2020 budget will include extra help for the Road, if needed. With no further discussion, Mr. DeVilbiss made a motion to approve Resolution 2019-29, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler went over the Star Ohio dividend report. Discussion followed regarding the possibility of adding additional funds to the Star Ohio account next year. Mrs. Winkler stated she had no further business.

**Ongoing Issues:** Mr. Hodson said he spoke with the graphics design office in Brookville regarding the new township signs. They told Mr. Hodson they wanted to think about it. They need to know how many signs we wanted, as well as the color design. Discussion followed regarding vinyl vs. painted signs. Chief Schade commented the vinyl on their cruisers have lasted for several years. Mr. Hodson said he would like to see some of the signs this company has made to see how well they have lasted. More discussion followed. Mr. Moyer said he would like to see these signs placed at all major roads. It was decided to table this issue until the next meeting. Mr. Moyer asked if we ever received a reimbursement from OTARMA. Mrs. Winkler said we received a check this past summer, but cannot remember the exact amount. No further ongoing issue discussion.

Discussion followed on the possibility of Mr. Pohl purchasing anymore equipment. Mr. Pohl said he doesn't plan on purchasing anything as of now.

Minutes Cont.'d

**Trustees:**

**Mr. Moyer:** No new business

**Mr. DeVilbiss:** No new business

**Mr. Hodson:** No new business

At 7:58 p.m., Mr. Moyer made a motion to move into executive session to discuss the contents of the South Fire contract with the Township. Mr. Hodson seconded the motion.

Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed.

At 8:10 p.m., Mr. Moyer made a motion to return to regular session, seconded by Mr. DeVilbiss. No action taken.

With no further business to discuss, Mr. DeVilbiss made a motion to adjourn the meeting. Meeting adjourned at 8:12 p.m.

Submitted by: \_\_\_\_\_  
Diana Winkler, Fiscal Officer

Attested by: \_\_\_\_\_  
Michael Moyer, President