

Jackson Township Board of Trustees  
Regular Meeting Minutes  
November 12, 2018

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by Trustee President, Michael Moyer at 6:00 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Hodson all present.

**Visitors:** New Lebanon Assistant Fire Chief Keyser and Tom Wallace

Mr. Keyser was in attendance to discuss any questions regarding the fire contract renewal between the Village of New Lebanon and Jackson Township. The current contract expires December 31, 2018. Mrs. Winkler presented the Trustees with the revised 3-year Fire Contract between the Village of New Lebanon and Jackson Township, **Resolution 2018-23**, for review, explaining the only changes made were the dates of the new contract. Mr. Moyer asked if there were any questions. Being there were no questions, Mr. DeVilbiss made a motion to approve Resolution 2018-23, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler made a copy of the contract signed by the Trustees and Fiscal Officer and gave it to Mr. Keyser to take back to New Lebanon for the required signature.

**Visitor Comments:** No comments.

**Review/Approval of Minutes – Trustees Regular Business Meeting held on October 8, 2018:**

Mr. Moyer asked for the review and approval of minutes from the Trustees' Regular Business Meeting held on October 8, 2018. Mr. Hodson made a motion to approve the minutes from October 8, 2018, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson-Yes Motion passed.

**Electronic Payments & Warrants:**

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$111,789.94**. Mr. Moyer made a motion to approve the payments totaling \$111,789.94, seconded by Mr. Hodson. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson – Yes Motion passed.

**Fire:** The fire contract between the Farmersville Fire Association and Jackson Township also expires on December 31, 2018. Mrs. Winkler presented the Trustees with the revised 3-year contract between the Farmersville Fire Association and Jackson Township, **Resolution 2018-22**, with the date changes. Mr. Moyer asked for a motion to approve Resolution 2018-22. Mr. Hodson made the motion to approve Resolution 2018-22, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Chief Wallace stated they will have Lunch with Santa Claus on the second Saturday of December. Discussion followed regarding the old fire bell that the department had refurbished. Mr. Moyer stated they did a great job. Mr. DeVilbiss congratulated Chief Wallace on the passing of the Fire Levy. Chief Wallace had no further business.

**Police:** Mr. Moyer asked Chief Schade if there is going to be “Coffee with a Cop” again this year. Chief Schade stated it will be on Wed. Dec. 12<sup>th</sup>. Chief Schade informed the Trustees Justin Derringer handed in his resignation effective November 3, 2018. Chief Schade stated he has several applicants interested in filling this full time position and will be making a decision soon, possibly by next week – he has 2 applicants he is looking at for this position. Chief Schade said he may need to request a special meeting for this purpose. Chief Schade presented the Trustees with the 2019 salary package, stating if they want to go over this in an executive session, that would be ok.

## Minutes Cont.'d

Chief Schade also informed the Trustees that our Anthem Health Plan for 2019 has increased by 23%. Chief Schade told our Anthem representative that was unacceptable. Chief Schade stated he has been looking into other options, including OTARMA, to see if they could offer us something more competitive, but the premium amounts they offered were close to the premium Anthem is offering, so Chief Schade suggested since we have been with Anthem for so many years and have established a relationship with them, we should stay with them, but we will need to choose a new plan to lower our premium. After reviewing the plans offered by Anthem, Chief Schade suggested going with Plan D58 (\$5,000.00/\$10,000.00 deductible) which has a higher deductible, but a lower premium. Discussion followed regarding the employees paying the higher deductible, then the Township reimbursing the employee up to half the deductible. Mr. Moyer made a motion to go with Anthem Health Plan D58 for 2019 (\$5,000.00/\$10,000.00 calendar year deductible) with the Township paying up to half of the deductible - upon confirmation of the legalities of this type of reimbursement plan. Discussion: Chief Schade stated he wants to verify with Lori Glynn from Anthem, the legalities of this type of deductible reimbursement plan. Chief Schade stated there are companies who will issue reimbursement plans, but Ms. Glynn does not recommend going with them. Chief Schade will follow up with Lori regarding how to get a reimbursement plan set up. Mr. Hodson seconded the motion to go with Anthem Health Plan D58 for 2019. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mr. Moyer asked if Chief Schade wanted to have an executive session to discuss the 2019 salary package, or just discuss it now. Chief Schade agreed that this could be discussed without going into executive session. Chief Schade reviewed the salary package with the Trustees and explained how he came up with the numbers. Chief Schade stated he feels he is in line with what other departments are paying. The package showed the Chief getting a 3% increase, the Sergeant getting a 6.5% increase, Patrolmen, Steffano and Moore will receive a 12% increase and the Patrolman “Open Position” will receive \$17.90 @ hr., depending on experience and other factors. The part time officers’ hourly rate will be raised to \$13.00 from \$11.85. After further discussion, Mr. Moyer made a motion to accept the 2019 Police Salary Package as presented by Chief Schade, seconded by Mr. Hodson. Vote: Mr. Moyer - Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Chief Schade informed the Trustees Justin Derringer wrecked his cruiser with damages totaling around \$420.00. Discussion followed regarding this issue. Mrs. Winkler asked if the Trustees had to accept Justin’s resignation, to which Chief Schade said “yes”. Mr. DeVilbiss asked Chief Schade if he had Justin Derringer’s resignation, to which Chief Schade said yes. Mr. Moyer made a motion to accept Justin Derringer’s resignation effective November 3, 2018. Mr. Hodson seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Chief Schade had no further business.

Later in the meeting, Mr. Moyer asked Chief Schade to tell those present about the post on the Jackson Township Police Facebook page. Chief Schade reminded everyone about Justin Smith, the convicted soccer coach who disappeared the Wednesday after his trial. Chief Schade stated due to the concern about security at the schools, he posted Mr. Smith’s picture and the information on who to contact if anyone knows of his whereabouts. Chief Schade said the victim lives in Jackson Township, and the police wanted to do all they could to get the information out there. Mr. Moyer stated there have been over 135,000 people, so far, that have seen this post on Facebook, with an overwhelming number sharing and commenting. Chief Schade said this is not their case, but wanted to help get the information out there.

**Road & Service Dept.:** Not Present. Mr. DeVilbiss informed the Trustees Mr. Pohl could not make it to the meeting, but wanted to thank everyone for supporting the Road Levy. Mr. DeVilbiss read a report from Mr. Pohl: mowing has been completed; drainage repair was completed at 1025 S. Fuls Rd.; deep patching has been completed on Hawvermale Road; repaired a sewer at the Swimming Pool; power-washed this building; saw cut for repair and replacement of new sidewalk and drainage behind police department; Fort Anthony was closed at Lower Gratis on November 1<sup>st</sup> due to high water, but is now open; the red pickup truck is in bad shape.

## Minutes Cont.'d

Mr. Pohl found a 2011 Chevy 3500 1 ton truck he would like to purchase for \$37,283.50. Mr. DeVilbiss asked Mrs. Winkler if Mr. Pohl has talked to her about this purchase. Mrs. Winkler stated she and Mr. Pohl have discussed this. Mr. DeVilbiss made a motion to authorize Mr. Pohl to purchase the 2011 Chevy 3500 1 Ton truck. Mr. Hodson seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mr. DeVilbiss stated Mr. Pohl would like to place the red truck on govdeals.com. Discussion followed regarding whether or not a resolution is needed if the vehicle is under \$2,500.00. Mrs. Winkler told the Trustees she emailed Nathaniel Peterson, the Township's attorney, regarding the sale of surplus, and is waiting on a response. Mrs. Winkler stated once she finds out the details of the sale, she can write a resolution for the purpose of declaring the red truck as surplus and how the truck will be sold. Discussion followed regarding other items that could be deemed as surplus such as the water tower previously purchased by the Valley View Water Board, which is now dissolved. Mrs. Winkler informed the Trustees she also asked Mr. Peterson to advise on the procedure, if any, to sell the water tower. She will let the Trustees know when Mr. Peterson gives a response to her questions. No further Road & Service Dept. business.

**Park:** No new business

**Zoning and Refuse:** Not Present

Mr. Moyer suggested holding a special work session to sit down and discuss the job description of the Zoning/Refuse Administrator and how and when to advertise this, seeing Mrs. Michael will be retiring as of April 1, 2019. Discussion followed regarding Mrs. Michael's salary and which departments her pay is coming from, as well as how many hours she works and how many vacation hours she receives. Discussion also followed regarding applications and interviews. With no further discussion, it was decided to hold a special meeting/work session on Monday, November 26, 2018 at 6:00 p.m. to discuss the Zoning/Refuse Administrator's job description, with no action being taken at this meeting. No further business.

**Fiscal Officer:** Mrs. Winkler presented the Trustees with the updated UAN Financial Reports. Mrs. Winkler asked if the Trustees had any questions regarding these reports. No questions. Mrs. Winkler informed the Trustees she does not think there will be any more revenue deposits except for possibly MF Home credits which will be minimal, so the revenue stated is pretty close to what we will be receiving. Mrs. Winkler presented the Trustees with **Resolution 2018-20** explaining both the South and North Fire Districts received more property taxes than originally budgeted and she had to increase each of those accounts in order to issue both districts their contracted services payment. Because of this increase, Mrs. Winkler emailed Chery Miller at the Auditor's office for an amended certificate, which she has already received. With no further discussion, Mr. Hodson made a motion to approve Resolution 2018-20, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler then presented the Trustees with **Resolution 2018-21**, explaining to the Trustees that when she received an Amended Certificate from the Auditor back in August showing an increase in the Local Government Fund by \$501.00, she did not increase the Revenue Budget to include the new total. She discovered this difference while comparing the current Amended Certificate with the current Revenue Report. Mrs. Winkler stated she increased the Local Government Fund acct. 1000-532-000 by \$501.00 once this error was discovered. Mr. DeVilbiss made a motion to approve Resolution 2018-21, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler asked the Trustees if they would set a date for a special meeting to go over the 2019 Temporary Budget. After some discussion, it was decided to hold a special budget meeting on Monday, December 17, 2018 at 6:00 p.m. Mrs. Winkler said she would place this information in the Advertiser and on the township website. Mrs. Winkler reminded the Trustees this will be her last term. Discussion followed. Mrs. Winkler had no further business.

Minutes Cont.'d

**Trustees:**

**Mr. Moyer:** Mr. Moyer stated he feels the Road and Service Dept. may not be able to continue mowing the park. Discussion followed regarding the extra work the Road and Service Dept. has been doing on the patching of roads this year and how much more work it will be in the coming years when they begin the new repairs. Discussion followed regarding the road damage problem - could be due to the weight of the semi-trucks and farm machinery using the township roads. There was also discussion of the possibility of doing the new road repairs in phases like we did with the Mile Road and Hawvermale Road grants with the OPWC. Mr. Moyer had no further business.

**Mr. DeVilbiss:** Mr. DeVilbiss stated he and Mike Moyer met with the OTARMA's insurance representative last week. This meeting was to evaluate the buildings. Mr. DeVilbiss also told those present that the MCTA is meeting this Thursday at 6:00 at Miami Township. Mr. DeVilbiss had no further business and wished everyone a happy Thanksgiving.

**Mr. Hodson:** Mr. Hodson told the Trustees that when Township residents come into the clinic they like to talk, and Mr. Hodson feels, after hearing some of the comments, there is a misconception among the residents regarding the Road Levy. They are under the assumption everyone is getting new roads due to the passing of the Road Levy. Mr. Hodson suggested Mr. Pohl come up with some type of timeline, list of goals – something to show when we will begin this work, etc. Mr. Moyer stated Mr. Pohl is working on this now – he wanted to wait until the levy passed before he began working on this project. Discussion followed regarding the levy and how close the vote was.

**Other Comments by Chief Schade:** Chief Schade informed the Trustees the FBI was at the Perry Township Building last week. (This is public record) Perry Township wanted Jackson Township to look into creating a joint police district. Chief Schade told them he wasn't going to do anything until he spoke with our Trustees. Discussion followed regarding Perry Twp.'s Police levy passing, even though there is no police dept. Chief Schade had no further comments.

With no further business, Mr. Moyer made a motion to adjourn, seconded by Mr. DeVilbiss.

Meeting was adjourned at 6:55 p.m.

Submitted by: \_\_\_\_\_  
Diana Winkler, Fiscal Officer

Attested by: \_\_\_\_\_  
Michael Moyer, President