

Jackson Township Board of Trustees  
Regular Meeting Minutes  
July 2, 2018

Mr. Moyer asked everyone stand and say the Pledge of Allegiance. The meeting was called to order by Trustee President, Michael Moyer at 6:00 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Hodson were all present.

**Visitors:** Tom Wallace

**Visitor Comments:** No comments

**Review/Approval of Minutes – Trustees Regular Business Meeting on June 11, 2018:**

Mr. Moyer asked for the review and approval of minutes from the Trustees' Regular Business meeting held on June 11, 2018. Mr. DeVilbiss made a motion to approve the minutes from June 11, 2018, seconded by Mr. Hodson. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson- Yes Motion passed.

**Review/Approval of Minutes – Trustees Special Business Meeting on June 18, 2018:**

Mr. Moyer asked for the review and approval of minutes from the Trustees' Special Business meeting held on June 18, 2018. Mr. Hodson made a motion to approve the minutes from June 18, 2018, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson- Yes Motion passed.

**Electronic Payments & Warrants:**

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$143,673.86**. Mr. DeVilbiss asked Mrs. Winkler if the time clock problem at the pool has been resolved. Mrs. Winkler replied by saying she was told the clock would be re-programmed. Mrs. Winkler asked the assistant manager, Brooklyn Shroul, to have the employees use the paper time sheets until the clock is programmed correctly. Mrs. Winkler stated she prefers the time sheets above the time clock anyway. After some discussion, Mr. DeVilbiss made a motion to approve the payments totaling \$143,673.86, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson – Yes Motion passed.

**Fire:** Mrs. Winkler presented the Trustees with **Resolution 2018-12** (Determining to Proceed to Levy – South Fire). Mr. DeVilbiss made a motion to approve Resolution 2018-12, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mr. DeVilbiss told Chief Wallace he would take it downtown to the Board of Elections. Mr. DeVilbiss and Mrs. Winkler told Chief Wallace they would get a copy of all paperwork. Chief Wallace had no new business to discuss.

**Police:** Not present

**Road & Service Dept.:** Mr. Moyer asked Mr. Pohl if he had a Road report. Mr. Pohl said yes. Mr. Pohl stated they have completed all repairs on Venus Road. They will be working on keeping the sudan grass from overtaking the road edges on Lower Gratis Road. Mr. Pohl stated they are still trying to get Havermale Road seeded. It was supposed to begin on June 20th, but the company didn't show up. Mr. Pohl received a text from them today saying they will begin seeding on July 5<sup>th</sup>. Mr. Pohl stated they have been mowing and trimming along the roads. Mr. Moyer stated someone sprayed on Lower Gratis Road around the Eby property and it's killing all the trees. Discussion followed regarding the spraying and how the trees and vegetation are needed to keep the creek bank from collapsing. Later in the meeting, Mr. Pohl informed the Trustees the Havermale Road Phase II re-application is ready to be sent in for review and approval and has to be in by Aug. 22nd. Discussion followed regarding this phase and the "in kind" labor that can be applied to the cost. After discussion, Mr. Moyer made a motion to re-apply for the Havermale Phase II Project, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mr. Pohl had no further business.

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## Minutes Cont.'d

**Park:** Mr. Hodson stated he has had a few discussions regarding how bad the ballfield that is being used by the 13 and 14-year-old group is looking. There is a lot of grass in the infield and the Park Board is disgusted about that. Mr. Hodson feels this area is getting harder to manage because they cannot spray due to the well being so close. Mr. Hodson said the Park Board will be discussing a couple different ways to solve this problem. One may be to eliminate the well casing that is behind this field, and running a water line out to the park to feed the whole park. Mr. Hodson said he feels it is just lack of effort. Mr. Moyer stated that at the first of the year he suggested running a water line from the well next to the Community Center out to the ball diamonds and then cap the well. Mr. Moyer stated last year the township got a \$25,000.00 grant to pave the asphalt around the baseball concession stand. Mr. Hodson stated that this money was released today. Mr. Moyer asked if the Park Board has contacted anyone to do the paving. Mr. Hodson said he thinks they have contacted 2 different asphalt companies. Discussion followed regarding the repairs still needed on the baseball concession building. Mr. Hodson stated the older groups still have games, but since the field was so bad, they went to the high school to play their games. Mr. Hodson said he used the new machine to cut the field 4 inches deep and then he raked the grass and said it is starting to look like a ballfield again. Discussion followed regarding the spraying of the grass that is further back. Mr. Hodson said he spoke with Jason Hypes from Lawn Plus regarding different types of spraying. Mr. Hodson stated Mr. Hypes may be willing to attend a Park Board meeting to inform the Board about spraying. No further Park business.

**Zoning and Refuse:** Not Present

**Fiscal Officer:** Mrs. Winkler presented the Trustees with the updated UAN Financial Reports. Mrs. Winkler asked if the Trustees had any questions. No questions. Mrs. Winkler informed the Trustees the BWC rebate check came in today and has been deposited into the appropriate accounts. Mrs. Winkler informed the Trustees the Refuse fund continues to decrease due to the fact residents are not paying their bills – she will be keeping an eye on this account. Mrs. Winkler told the Trustees we have received more zoning revenue than originally appropriated which is good – this increases the General Fund. Mr. Moyer stated we have heard back from some of the residents who received nuisance abatement letters, promising they will begin cleaning up their properties. Mrs. Winkler had no further business.

**Trustees:**

**Mr. Moyer:** Mr. Moyer stated he and his wife, Betty, planted the flowers that are in front of the Administrative building. Chief Schade said he would water them.

**Mr. DeVilbiss:** Mr. DeVilbiss stated the County has passed a ¼ % increase on tax. Some of the trustees from other townships are going to try and get together to persuade the Commissioners to share some of the money. Mr. DeVilbiss said if the Trustees receive emails regarding petitions to sign, etc., that is what they are referring to. Mr. DeVilbiss informed the other Trustees he will be in Columbus for training on August 13<sup>th</sup> which is our next Trustee meeting – he should be here or may be a little late. Mr. DeVilbiss had no further business.

**Mr. Hodson:** Mr. Hodson wanted to discuss the awnings at the door of the Police Department – how bad it looks and what can be done. Should we clean them, get new ones, or get rid of them. Discussion followed. It was decided to take a look at this on Wednesday and decide what to do – maybe power wash it.

At 6:30 p.m., Mr. Moyer made a motion to move into executive session to discuss personnel. Mr. DeVilbiss seconded the motion and asked Mr. Pohl and Mrs. Winkler to join them. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed.

Minutes Cont.'d

At 6:41 p.m., Mr. Moyer made a motion to return to regular session, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed.

Mr. Moyer made a motion to increase Doug Pohl's hourly rate by \$1.00 making the new hourly rate \$27.60, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. This raise will take effect immediately. Mr. DeVilbiss told Mr. Pohl that he is very happy with the work Doug is doing – that he doesn't have to worry about anything regarding the roads because Doug is right on top of things. All Trustees agreed. Mr. Pohl thanked the Trustees.

With no further business, Mr. DeVilbiss made a motion to adjourn.

Meeting was adjourned at 6:45 p.m.

Submitted by: \_\_\_\_\_  
Diana Winkler, Fiscal Officer

Attested by: \_\_\_\_\_  
Michael Moyer, President