

Jackson Township Board of Trustees  
Regular Meeting Minutes  
April 10, 2017

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by President, Mike Moyer, at 6:00 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Gillman were all present.

**Visitors:** Hanson Brown, Pattie Smith, Jimmy Peters, Joyce Pohl, Thomas Welsh, Tom Wallace, Susan Laux and Melanny Michael

**Visitor Comments:** Thomas Welsh, a representative from OTARMA (Ohio Township Association Risk Management Authority), presented the Trustees with a proposal for Liability Insurance. Mr. Moyer asked Mr. Welsh if he was going to compare everything we have now with what OTARMA offers. Mr. Welsh responded by saying yes, but when comparing two programs, there will always be structural and coverage differences, but as for property, there are few differences in liability - just in the structure of the form. Mr. Welsh stated he will highlight those differences. Mr. Welsh gave a background of Burnham & Flower of Ohio who handles the marketing service for OTARMA. There are 1308 townships in Ohio and they handle over 1000 of those townships, including all but 2 in Montgomery County. Mr. Welsh stated Jackson Twp. used to be a member, but left in 2010 for unknown reasons. Mr. Welsh reviewed the proposal page by page with the Trustees. Some highlights of the program:

- Member Owned & Member Operated
- Service Providers/Claims Department are Ohio Township Experts
- Broadest Coverage in Ohio
- Over 100 Participating Local Ohio Agencies
- Loss Control & Risk Management Service - included with membership
- Financial Stability - Unsurpassed AAA Rating by Demotech, Inc.
- Free Online Resource eLibrary for Education and Training

Other comments from Mr. Welsh: KLA Risk Consultants provides risk management services to all OTARMA members by conducting field inspections and consultative surveys that may result in risk control recommendations; Demotech is an Ohio based independent financial analysis services firm that provides a Financial Stability Rating based on Financial stability, Loss reserves, Administration and Overall performance. For 26 years, Demotech has awarded OTARMA with its highest rating of AAA (Unsurpassed) in each of the above mentioned areas. Mr. DeVilbiss asked if there was online training and resources. Mr. Welsh responded by saying yes, training and resources are available on their eLibrary website and is available 24/7. Cost for these resources is included in the membership. Discussion followed regarding the eLibrary and reimbursement from OTARMA, up to \$500.00, for expenses a person incurs for educational training and/or purchases that would help keep the township safe and eliminate potential liability claims. Mr. Welsh stated he and other staff members are available to the Trustees at any time to answer any questions or come to a Township meeting. Mr. Welsh continued his presentation by going over the coverages overview. Mr. DeVilbiss asked if the Park Board members are covered and Mr. Moyer asked if the zoning personnel are covered. Mr. Welsh responded by saying yes - their broad definition of a member includes:

- Any member of the governing body
- Any member of boards or commissions
- Any elected or appointed official
- Any employee acting within the scope of their employment
- Any volunteer or student who performs a service for you at your request

Mr. Gillman asked Mr. Welsh how often OTARMA reassess the cost of the plan. Mr. Welsh responded by saying annually - 4 months prior to renewal, they will gather information about that current year to see if anything has changed. They would then update their schedules. About 35 days prior to renewal, a representative would come and review the new proposal with the Trustees. Mr. Welsh proceeded to highlight a few important coverages that he will compare to The Ohio Plan.

## Minutes Cont.'d

The biggest differentiating coverage may be the "Annual Aggregate" coverage. Mr. Welsh stated OTARMA has no aggregate limit, whereas The Ohio Plan has a 5 million dollar aggregate - that is the most they will pay in one year. OTARMA has no cap on claim amounts.

Another highlight would be OTARMA's Cyber Liability coverage. Mr. Welsh stated he believes our current coverage is \$250,000.00, where OTARMA covers up to the 3 million dollar per occurrence coverage. Mr. Welsh stated OTARMA includes coverage for any special events at no extra charge. Under "Wrongful Acts Coverage", "Employment Practices Liability" and "Zoning Liability", Mr. Welsh stated OTARMA will include back wages up to the 3 million dollar occurrence, whereas The Ohio Plan limits back wages to \$25,000.00. An example he gave was if an employee feels they were wrongfully terminated, that employee could come back and claim back wages. Mr. Welsh went over Law Enforcement Operations coverages, automobile liability and physical damage coverages, and real and personal property coverages. Mr. Welsh stated OTARMA offers uninsured/underinsured motorist coverage whereas The Ohio Plan does not. Mr. Welsh asked if there was anything else the Trustees would like to cover. Mr. Gillman asked what the \$5,000.00 in medical expenses covered. Mr. Welsh stated it covers immediate first aid, ambulance expenses or other out of pocket expenses due to an automobile accident. Mr. Welsh then went over equipment and misc. equipment breakdown, electronic data and dishonesty coverages. Mr. Welsh explained that all elected officials are bonded for honest mistakes, so this dishonesty coverage covers specific criminal and fraudulent activity by any employee. The difference between OTARMA's coverage and The Ohio Plan's coverage is the Ohio Plan excludes bonded employees at \$50,000.00, whereas OTARMA covers any employee. Mr. Welsh went over the vehicle and property schedules and statements of values coverages. Mr. DeVilbiss asked if the coverages are basically the same as we have now, to which Mr. Welsh said yes, with the exception of the ones he has already pointed out. Mr. Welsh stated there is quite a bit of savings between the contribution amounts (premium) offered by OTARMA and what we have paid for our current plan. Mr. DeVilbiss asked about something he has heard about OTARMA regarding the reimbursement of money to townships with left over money. Mr. Welsh stated for the past 5 years, OTARMA has been distributing excess capital within the program. The goal is not to make money, but if they do have excess, they give back some of that excess to the members. Small townships like Jackson Twp. could receive around 7% of their contribution amount after the 1<sup>st</sup> year of membership. Mr. Gillman had a question regarding the statement "Price is subject to the receipt of favorable loss runs." Mr. Gillman asked if the price could change during our current year, or would it change for the next year's renewal. Mr. Welsh explained the quotes are based on loss history. Mr. Welsh stated he has not received a formal loss history, but has had verbal conversations and an email from Mrs. Winker with the Township's claim history. If this is the entire loss history, the price will not change. If an undisclosed loss is discovered, the current premium quote could change. Discussion followed regarding loss history. Mr. DeVilbiss asked if the Township bought a trailer, would that be considered a part of the vehicle or separate. Mr. Welsh responded by saying a trailer would be listed separately. Mr. Welsh explained the MORE Grant Program application which needs to be filled out for any reimbursements of the cost of training or the purchase of safety equipment. Discussion followed regarding the time frame the Trustees have to decide if they want to accept this proposal and to make sure we will get reimbursed from The Ohio Plan for unused premium coverage before signing the contract. Discussion also followed regarding retroactive claims coverages. Mr. Gillman asked if the effective date would be the date the contract is signed to which Mr. Welsh said yes. Mrs. Winkler wanted to confirm that the cost of any seminars, training, etc. would be paid from the township funds, then OTARMA would reimburse that cost through the MORE grant. Mr. Welsh said that is correct. Mr. Pohl wanted to confirm there is renter's insurance if the Road Dept. had to rent equipment under \$100,000.00. Mr. Welsh said that was correct. With no further questions, the trustees thanked Mr. Welsh for coming and for presenting OTARMA's proposal.

### **Review/Approval of Minutes – Trustees Regular Business Meeting – March 13, 2017**

Mr. Moyer asked for the review and approval of minutes from the Trustees' Regular Business meeting held on March 13, 2017.

Minutes Cont.'d

Mr. DeVilbiss made a motion to approve the minutes from March 13, 2017, seconded by Mr. Gillman. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman- Yes Motion passed.

**Electronic Payments & Warrants:**

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$93,520.96** (Payment listing is attached to filed minutes). Mr. Gillman made a motion to approve the electronic payments and warrants totaling **\$93,520.96**, seconded by Mr. DeVilbiss. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman-Yes Motion passed.

**Fire:** Chief Wallace gave the Trustees and Fiscal Officer copies of the 2016 Fire and EMS Yearly Report. Chief thanked Doug Pohl for his help on Chicken Bristle with the backhoe, and also wanted to thank Doug and Steve for their help on the Wednesday night when we had bad weather. Chief Wallace had no further business.

**Police:** Not Present - No report

Mr. Gillman made a motion to deem the 2010 Chevy Impala as surplus and place the vehicle for auction. Discussion followed regarding the time frame of auctioning vehicles on govdeals. Mr. DeVilbiss seconded the motion. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion Passed.

**Road:** Mr. Pohl stated the Havermale Phase I Project has begun. The drawings are done and the plans have been given to Joe Dura for approval. Mr. Pohl stated he spoke with Kramer & Associates and stated he has some questions about this project. Doug Kramer has been out of town but will get with Mr. Pohl this week for a "walk through" to make sure everything is covered. Bids for the work should go out next month. Construction estimated to begin in August. Discussion followed regarding Havermale Road. Mr. Pohl received a letter from Michael Dorn from the Montgomery County Engineers office stating they have agreed to defer the re-paving over the new culvert on Chicken Bristle Road in order to see if the roadway experiences any settlement in 2017. Mr. Pohl stated he will put this paving issue on his 2018 to do list. The Trustees agreed. Mr. Pohl commented he received 2 quotes for putting a floor in the cold storage building - a verbal quote of \$3,500.00 for labor and one for \$2,560.00. Mr. Pohl asked the Trustees if they wanted to get him a 3<sup>rd</sup> quote. Mr. Moyer asked Mr. Pohl if he was comfortable with the \$2,560.00 quote to which Mr. Pohl replied he felt that was a fair price. Mr. Gillman asked who the quote was from. Mr. Pohl stated it came from Jim Eby. Discussion followed regarding the floor repairs. Mr. Pohl stated he budgeted \$8,900.00 for this project and it looks like the final cost should be around \$8,154.00. Mr. Pohl continued his report by stating they have the mowers ready to begin mowing season and they have been filling pot holes. Mr. Pohl stated there were 2 drainage problems on Swartzel Road where there was standing water. Last month there was a wash out on Anthony Rd. Mr. Pohl stated they need more concrete material. Mr. Pohl will contact Germantown to see if they have any extra materials. Mr. Moyer asked if Miami Conservancy is responsible if the creek washes out our road. Mrs. Laux asked who did maintenance on ditches. Discussion followed regarding problems with Lower Gratis Road and Anthony Road due to Twin Creek. Mrs. Laux offered to make some phone calls and get more information on this issue. Mr. Pohl had no further business.

**Park:** Mrs. Pohl stated the bathrooms at the park need cleaning. Mr. Pohl stated he does not have a key to the bathrooms. Mr. Pohl also stated Bill Holloway got in to the bathrooms and found that someone had pulled all the paper towels out of the holder and stuffed them down the toilets. Mr. Pohl said the out houses are in bad shape also. Discussion followed regarding when Steve Burnett was taking care of the Community Center, he also cleaned the bathrooms and it looks like no one is doing that now. Mr. Moyer stated Melanny Michael has been cleaning the Community Center until the Park Board hires someone else. Mr. Moyer asked Mrs. Pohl if that has been done yet. Mrs. Pohl replied by saying she is waiting to find out. Mr. Pohl asked if Mrs. Michael is being paid the same as Mr. Burnett. Mr. Moyer said yes, but she was not told to take care of the outside bathrooms.

Minutes Cont.'d

There was more discussion regarding the outside bathrooms and the job description of the Community Center’s maintenance person. Mrs. Pohl stated she is not sure the Park Board understands what all is involved in the maintenance performed by Steve and now Melanny at the Community Center. Mr. Moyer asked if people immediately get their refund after using the Community Center. Mrs. Winkler replied by saying the renters have to make sure it is cleaned before they leave. Mr. Burnett, and now Mrs. Michael, inspects the Center to make sure everything has been taken care of before issuing a refund. Mrs. Winkler explained the refund information is included in the contract signed by the renter. Mrs. Winkler commented she doesn’t think Mrs. Michael wants this position permanently from what Mrs. Michael has told her. Mrs. Pohl stated the Park Board has had a couple of applications for this position. Mrs. Winkler stated the Park Board’s March minutes show Mr. Hardyman making a motion to hire Mrs. Michael for the month of April, but nothing about May. Mrs. Pohl stated she would bring this up at the next Park Board meeting. No further park business.

**Grant Writer:** Susan Laux gave an update on the WRCG Recycling Grant. The grant was submitted to the Montgomery County Solid Waste. Mrs. Laux stated she ended up submitting two grants - the number 2 application was for 8 - 15 ft. bleachers made from recycled aluminum content. The number of bleachers could change depending on how much money is available. The grant amount asked for was \$18,500.00 which is 70% of the cost, making the match amount \$8,166.00 in cash. The number 1 application was for the rock crusher. We asked for \$24,000.00 in grant money, making the match amount, \$9,315.40. A copy of those applications was sent to the township. We should find out in 35 - 40 days if the applications were accepted. Mrs. Laux explained she stated in the number 2 application that if there was not enough grant money for 8 bleachers, 4 bleachers would be okay, that the rock crusher takes priority. Mrs. Laux stated the next item she wanted to discuss is the repairs to the parking lot at the park. At the last trustee meeting it was decided to submit an application for a NatureWorks Grant. The grant application is due May 1<sup>st</sup>. Mrs. Laux stated she sent some cost estimates to Mr. DeVilbiss. Mrs. Laux showed the Trustees a layout of the parking. Mrs. Laux stated they were looking at getting rid of the ground water that is causing the problem. Discussion followed regarding how to make repairs. Mrs. Laux stated it will be less expensive if some repairs are done “in house”. Mrs. Laux presented the Trustees with a second estimate which includes:

- **Full Depth Reclamation (10”) and 2 1/2 in. Asphalt: Construction & Engineering = \$142,300.00**
- **Drainage Installation - Based on Contractor Installation/Prevailing Wage: \$49,700.00**

**Funding Scenario:**

- Ohio Department of Natural Resources/NatureWorks Grant (75%) - \$93,000.00
- Local Match to NatureWorks Grant (25%) 31,000.00

Total Sources of Funds: \$124,000.00

Montgomery County CDBG (Community Development Block Grant)

- Possibly \$50,000.00 50,000.00

(Could be an option if using handicapped accessibility)

\$174,000.00

Mrs. Laux explained using the township’s own equipment, labor and hours could be considered “in kind” contributions to the \$31,000.00 match, then use the \$93,000.00 and \$50,000.00 to take care of the reclamation and asphalt fee. Mrs. Laux said the first thing that needs to be done is to have the trustees sign the resolution to submit the NatureWorks Grant and ask for the \$93,000.00, then go for the \$50,000.00 from CDBG. Mrs. Laux stated based on where the grants fall, we may not know until the Fall to see how these grants come together and how we can proceed. Once we get the grant agreements for both, we are probably looking at not doing the drainage work until Feb., March or April of next year, and the paving not until July of 2018. The CDBG Grants agreements do not come out until January or February. Discussion followed on recycling type of activities. Mr. DeVilbiss wanted to confirm with Mrs. Laux that the township has 2 years to use this money. Mrs. Laux responded by saying we have until the end of 2019 to do the work.

## Minutes Cont.'d

Mrs. Laux stated if we get the CDBG grant, she could extend it until June or July of 2019. Mr. DeVilbiss stated he asked the Park Board Members to come and discuss this, but Joyce Pohl was the only member who came this evening. Discussion followed regarding the possibility of saving the park funds and then making the repairs in 2019. Mrs. Laux stated she feels there is a way to make the CDBG Grant work, so she will come back next month to pass a resolution for that and get it submitted by May 19<sup>th</sup>. Mr. Gillman asked who will be paying the grant writer's fee. Mr. DeVilbiss responded by saying the park will pay for the park grants and fees. Discussion followed on how to make temporary repairs until the funding comes through. Mr. Pohl agreed that chip seal and paving may be one way. Discussion followed regarding the water swell at the baby pool and getting the elevation higher. Mr. Pohl suggested placing a catch basin in that area. There was more discussion on the water swell and drainage. Mr. DeVilbiss then made a motion to adopt **Resolution 2017-15** (NatureWorks Grant Application), seconded by Mr. Gillman. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mr. Moyer is the representative who be signing the paperwork. Mrs. Winkler made a copy of the resolution and gave it to Mrs. Laux. Mr. Moyer asked if Mrs. Laux can do the same work that Kramer and Associates is doing with the Road Dept. and if she would be interested in doing that type of grant. Mrs. Laux said yes, she can do that, just let her know what the Trustees are requesting. Discussion followed on our contract with Kramer & Associates. Mr. DeVilbiss stated Mrs. Pohl and he were discussing how it would nice to have a 5 year plan for potential grants in the future. Mrs. Laux replied by saying a section of the NatureWorks Grant asks about how much planning has been done. Mrs. Laux stated it would be very helpful if the Park Board could make a list of things they want to do in the next 5 years, putting them in priority order. The plan could be given to Mrs. Winkler and she could email that information to Mrs. Laux. Mrs. Laux will then create a file for that information. Mrs. Pohl stated she would like to have another handicap swing set near the grassy area and move a shelter or build a new shelter near the swing sets, but she hasn't discussed this with the Park Board yet. Mrs. Laux stated the CDBG Grant could cover this cost if not now maybe in the future. With no further discussion, the trustees thanked Mrs. Laux for her assistance.

**Refuse/Zoning:** The following is a report submitted by Mrs. Michael:

- Park Board meeting was Thursday, April 13<sup>th</sup> at 6:30 p.m.
- The following Zoning Cases are pending - waiting for the completed application and paperwork to be filed:

**Roy Powers - Dayton Farmersville Road** - Received a phone call from Mr. Powers after he received his final notice stating the filing for Nuisance Abatement for Unlicensed vehicles, junk, debris and a temporary (which has become a permanent) structure on his property.

**4/10/2017** - Mrs. Michael went to the property and found the blazer that was parked in the rear of the property was gone. The jeep is also gone. The blue blazer was gone, but there is still debris and junk located to the rear and around the front of the property and the blue Chevy Camaro and the carport is still in the driveway. Mr. Powers stated he would be working on this and would like to have more time. Mrs. Michael told him she will give him a 10 day extension from the date of the letter. Mr. Powers stated he has already removed 2 vehicles and has cleaned some.

**John Mahann - Dayton Farmersville Road - Weller Properties** - Mrs. Michael received a call from a person who takes care of the rentals and said they were going to evict Mr. Mahann and would take care of cleaning up the property. Two days later Mrs. Michael received a phone call from Mr. Mahann stating he was having an auction the middle of the month and he would get it all cleaned up. Mrs. Michael gave Mr. Mahann and additional 10 days from the date of the letter. On **4/10/2017**, Mrs. Michael went out to check on the property. There were items lined up for an auction to be held on Saturday, April 22<sup>nd</sup>. It was still a mess, but maybe it will look better when all items are sold. Mrs. Michael saw what looks to be an eviction notice on the door.

## Minutes Cont.'d

- Mrs. Michael checked on the Verizon cell tower that is going in on Mary Johnson's property on Dayton Farmersville Road. There are 3 cement bases that have been installed.

There is a culvert tile installed but it is half closed with gravel facing the east and to the west - there is no outlet. Mrs. Michael has already had a complaint from a woman who lives to the east of this tower location. She asked why Jackson Township is allowing this. (She was calling on her Verizon cell phone)

- Mrs. Michael will be sending out late letters to those residents whose refuse bills are past due.
- Mrs. Michael received information regarding the Dale Roesch property at 756 S. Church Street. There is water discharging from Mr. Roesch's basement onto the property next door. Mrs. Michael has received no response from Mr. Roesch.

This is the end of Mrs. Michael's report.

Mr. DeVilbiss told the trustees he spoke with Greg Brush regarding a new form the legislature has or will be enacting which will allow the Trustees to transfer titles into the Township's name. Discussion followed. Mr. DeVilbiss would like to have Mr. Bush come to the next MCTA meeting. No further Zoning/Refuse business.

**Fiscal Officer:** Mrs. Winkler asked if the trustees had any questions regarding the UAN Appropriation and Fund Status reports or the resolutions she emailed them to review. No questions. Mrs. Winkler presented the Trustees with the following resolutions for approval.

**Resolution 2017-12** - The transfer of \$3,520.00 from Police Appropriations Acct. 2081-210-190 (Other- Salaries) to 2081-210-599 (Other Expenses) to make funds available for Police CPT (Continuing Professional Training) Mr. Gillman made a motion to approve Resolution 2017-12, seconded by Mr. DeVilbiss. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. **Resolution 2017-13** - Increase the South Fire's Appropriation Acct. 2111-220-360 (Contracted Services) by \$10,752.00 to meet the approved 2017 Certificate of Estimated Resources amount. Transfer \$400.00 from the General Fund's Appropriation Acct. 1000-110-599 (Other Expenses) to Account 1000-130-599-0800 (Other Expenses-Nuisance Abatement) to make funds available to pay 1<sup>st</sup> Half Settlement Administrative fees. Mr. Gillman made a motion to approve Resolution 2017-13, seconded by Mr. Moyer. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. **Resolution 2017-14** - To allow the Jackson Township Police Department to place the 2010 Chevy Impala on govdeals.com proceeds from this sale being deposited in the Police Department's "sale of fixed assets" account. Mr. Gillman made a motion to approve Resolution 2017-12, seconded by Mr. DeVilbiss. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mrs. Winkler had no further business.

**Ongoing Issues:** Fort Anthony Road Bridge and Farmersville-Gratis Road.

**Comments:** No comments

### **Trustees:**

**Mr. Moyer:** Mr. Moyer wanted to discuss the OTARMA Plan. After further discussion, Mr. DeVilbiss made a motion to change our liability insurance from the Ohio Plan to OTARMA, seconded by Mr. Gillman. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mrs. Winkler asked when this would be in effect. It was decided that we would wait and see if we would receive a reimbursement of unused premium from the Ohio Plan before we proceed to sign the OTARMA contract. Mr. DeVilbiss said he would contact Karie Novesl from the Ohio Plan and let her know we are going with OTARMA and ask if the Township will receive any reimbursement. Mr. Moyer asked if the Township has a contract with Kramer and Associates for Havermale Road Phase II. Mr. Pohl stated the Trustees voted to allow Kramer and Associates to submit the application for Phase II. Mrs. Winkler reminded the Trustees at last month's meeting they voted to recommend that the Montgomery County Engineer's Office contract with Kramer and Associates during the calendar years of 2017, 2018 and 2019 for capital improvements or projects funded through the OPWC.

Minutes Cont.'d

Mrs. Winkler also told the Trustees they can amend or rescind its recommendation any time during those years. Discussion followed regarding whether or not Mrs. Laux can take over this grant submission for Phase II. Mrs. Laux stated since we have contracted with Kramer and Associates to submit the Havermale Road Phase II application, it would be better to wait until they find out if the application has been accepted or not. If the Township has to re-apply next year, that would be a better time to make any change in services. The Trustees agreed they would rather have Mrs. Laux work on any further grants for the Road and Service Department. Mr. Moyer stated Mrs. Michael told him we are paying for Caller ID on our phone bill, but do not have the equipment in place to actually use it. Mrs. Michael called to see how much it would cost to get us set up for Caller ID. The cost would be \$700.00 for the equipment to allow us to use Caller ID. Discussion followed whether or not this would be necessary. It was decided to not go with Caller ID. Mr. Moyer had no further business.

**Mr. DeVilbiss:** Mr. DeVilbiss asked Mrs. Pohl if she had any questions regarding the Park. (see comments under "Park") Mr. DeVilbiss had no further business.

**Mr. Gillman:** Mr. Gillman gave an update on the WRCG. There will be no activity for the next couple of years, so Mr. Gillman, being the treasurer, will ask that no one will need to pay dues for now, and will suggest putting what money is in the account into a CD to avoid paying bank fees. Mr. DeVilbiss asked how much money, to which Mr. Gillman said \$1,300.00. Mr. Gillman stated he will be doing some work at the recycling center, cleaning up the scrape metal. Mr. DeVilbiss stated there were old bleachers sitting behind the building that could be scrapped. Mr. Moyer commented the grant money for the new bleachers will not be available before baseball season begins. Discussion followed regarding keeping the old bleachers until we get the new ones. Mr. Gillman had no further business.

Mrs. Pohl asked if there was any further information on the ODNR person using the Community Center. Mr. Gillman explained he is holding free hunting education classes for the youth and whoever wants to get their hunting license. Mr. Gillman stated he and Mr. Moyer discussed how they would like the community to be able to use their Community Center free of charge. Mr. Gillman stated he knows there have been some cleaning issues concerning the rolling cart he uses. Mr. Gillman asked him to remove the cart after his next 3 classes are completed. His next class is not until August, and then he will be done. Mr. Gillman stated they can re-visit this again next year. Mr. Gillman commented this is community service training and it is the only hunter safety class in Montgomery County. Mr. Moyer asked if it was advertised to which Mr. Gillman said yes. A list of these classes is on the Division of Wildlife's website under hunter safety and shows the counties where these classes are being held. Neither the instructors nor the Division of Wildlife receive funds for this - it is all free of charge. Mr. Gillman said he feels the Community Center should serve the community - that is what it is for. Mrs. Pohl thanked Mr. Gillman for the information.

Mr. DeVilbiss asked Mr. Pohl to make a list of what he has at the park. Discussion followed regarding a roller and some mowers that are not listed on our insurance policy. Mr. Moyer wanted to know who insures these. Mr. DeVilbiss stated the Village holds the insurance on these and the Township pays a certain percentage.

With no further business, Mr. Gillman made a motion to adjourn, seconded by Mr. DeVilbiss. Motion passed.

Meeting was adjourned at 7:30 p.m.

Submitted by: \_\_\_\_\_  
Diana Winkler, Fiscal Officer

Attested by: \_\_\_\_\_  
Michael Moyer, President (7)