

Jackson Township Board of Trustees
Regular Meeting Minutes
February 13, 2017

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by President, Mike Moyer, at 6:00 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Gillman were all present.

Visitors: Jimmy Peters, Ryan Hodson, Douglas Butcher, John Butcher, Hanson Brown, Mike Kilroy, Mike Jones, Doug Hardyman, Melanny Michael and Chief Wallace

Visitor Comments: Ryan Hodson asked the trustees if one of our trucks could haul a load of ball field mix to the park in order to save the park money by not having to have the company haul it out. Mr. Hodson stated it would be around 8 tons and cost around \$8.00 a ton. Mr. Moyer asked where this mix comes from, to which Mr. Hodson replied near Cincinnati. Mr. Hodson said the ball teams are willing to compensate the Township for mileage and the driver's time. Mr. Pohl stated he does not see this as being an issue. Mr. Moyer told Mr. Hodson to get with Mr. Pohl when he is ready to pick up the mix. Mr. DeVilbiss asked where they are going to store the mix. Mr. Hodson stated there is a place behind the buildings where it will be tarped and out of the way where no one could see it. Mr. Gillman asked if this was behind the recycling center to which Mr. Hodson said yes. Mr. Hodson thanked the trustees. Mr. Moyer asked if there were any other visitor comments. Mr. Kilroy asked the trustees if they are starting a JEDD (Joint Economic Development Districts Work). Mr. Moyer responded by stating Germantown is organizing a JEDD, and he will be attending a meeting about this on Friday afternoon. Mr. Kilroy asked if Jackson Township will be joining Germantown with their JEDD or starting their own JEDD. Mr. Moyer replied by saying he does not know yet, that he wants to see what is said at the meeting and what the options are. Mr. Kilroy asked if there were any taxes associated with a JEDD. Mr. Moyer replied by stating it would affect only employees of the school. Mr. Jones spoke up and stated he emailed an Ohio representative and received a reply stating that on Sept. 13, 2016, Governor Kasich signed Bill 182 of the 131st General Assembly which states persons residing inside the JEDD are subject to the JEDD income tax. Discussion followed about the JEDD program, the income taxes associated with this program and areas affected by a JEDD. Mr. Moyer stated the only area the trustees would be interested in is the area for the school. Mr. Moyer and Mr. DeVilbiss thanked Mr. Jones for bringing this new information to their attention. Mr. Moyer asked Mr. Jones for a copy of the paperwork he has regarding the JEDD. Mrs. Michael made a copy and gave it to the trustees. Mr. Kilroy asked the trustees if they had an opinion or a stand on the school levy that will be on the ballot in May – the same levy that was voted down last November. Mr. Kilroy stated the school has been trying for years to pass this levy and the people keep voting it down – does Jackson Township have an opinion? Mr. Moyer stated they have not discussed this. Mr. Moyer stated if the levy doesn't pass this time, the school may lose their chance for state funding. Discussion followed regarding school levies, state funding, other school levies coming up, including the CTC (Career Technical Center) levy which affects numerous counties. Mr. Kilroy asked the trustees again if they are going to take a stand on the upcoming school levy, stating if the majority of voters in Jackson Township consistently say they do not want new schools, that they have been saying this for years, shouldn't the trustees take a stand and say their residents do not want this levy? Mr. Moyer replied by saying he personally does not see a need for the township to take a stand on this issue. Mr. DeVilbiss stated he feels the trustees are here to run the township, not to think for people – obviously if most people disagree with the levy, the levy will fail again. Mr. Moyer stated he doesn't think the people of the Township would pay attention to what the trustees say anyway – the trustees asked the people to vote for our Operational Levy and no one paid attention. There was more discussion regarding millage and levies. There were no further visitor comments.

Susan Laux – Grant Writer:

Mrs. Laux is from Mote & Associates in Greenville. She stated Mr. DeVilbiss contacted her regarding grants and the writing of grants for the Township and the Park Board.

Minutes Cont.'d

Mrs. Laux stated she met with Mr. DeVilbiss at the park a couple of weeks ago to look at the parking lot and the baby pool, as well as other things they had talked about. Mrs. Laux stated Mr. DeVilbiss asked her if she could meet and introduce herself to the Park Board and the Trustees. Mrs. Laux stated she met with the Park Board at their meeting last week. They talked about some things the Park Board was interested in pursuing and possible grant opportunities that would be available for them. Mrs. Laux stated she has done grant work for about 25 years. Typically, most of what she does is community oriented – small villages and townships. She has worked within many counties in Ohio. Mrs. Laux stated she wanted to come tonight to see what questions the Trustees may have. She suggested putting together a “wish list” as to what the Township and the Park Board were interested in, then she would look for grant opportunities to match up with the things they are looking to do. Mrs. Laux said she spoke with the Park Board about the upcoming Nature Works Grant which is due May 1, 2017. Mrs. Laux stated she knows the Township has used this grant before, that she wrote this type of grant for the Township when the Community Center was renovated 18 years ago. Since that time, this grant is available on an annual basis. Mrs. Laux explained how the Nature Works Grant works – that county entities compete for the grant money. This year there is \$90,000.00 available for Montgomery County. It is a 75/25 grant, which means the grant is 75% and the entity has to come up with the 25% match. The match can be cash, in kind labor, in kind equipment, donated materials, donated equipment and/or donated labor. Mrs. Laux gave an example of a grant she is finishing up with an entity that used the above forms of matching, stating there are other ways to limit the cash. Mrs. Laux informed the trustees there is a Federal Grant available for parks called “The Land of Water Conservation Fund”. This grant has a bi-annual application which was just due in November. It is a 50/50 grant. You can apply for up to \$300,000.00 of grant money through this program. Mrs. Laux stated she has used this grant for playground equipment, the renovation of a historic band shell, and right now she has an application in from last fall for 2 different splash pads for 2 different locations. Mrs. Laux said this grant is competitive state wide, but she has had success with it. Mrs. Laux said there were two Trail Head Grants that were due February 1, 2017. They facilitate additional trails and trail head facilities such as lighting, restrooms, and parking lots. Mrs. Laux stated this type of grant could be used for the Park parking lot, but if the parking lot is used for something other than the trail, which it is, the grant would only allow a portion to be used towards the repair of the parking lot. Mrs. Laux stated Montgomery County has a CDBG (Community Development Block Grant Program) which can be used for any ADA (Americans with Disability Act) accessible item. Mrs. Laux stated she actually wrote a grant from this program which was used in this building - for our Senior Citizens Center, making the restrooms handicap accessible. This grant could also be used at the park for ramps, railings, lifts – anything that is an ADA accessible item. Mrs. Laux asked if the trustees had any questions. Mr. Gillman asked if she has done multiple grants on a project to which Mrs. Laux said yes – she has worked on multiple grants with the town of Verona and is now doing some work with Gratis on a water line, storm drain and some new curbs and sidewalks. This was all funded with 3 grants – matching the different sources of funds to pull the whole project together. Mr. DeVilbiss stated when he was in Columbus back in January, he spoke to numerous people about how to get grants. It was suggested to him to hire a full time grant person. He was given Mrs. Laux’s name and contacted her. Mr. DeVilbiss then asked Mrs. Laux to speak about the grants she got for Farmersville. Mrs. Laux replied by saying she got an EDGE grant for the Farmersville water tower, she helped with the water treatment plant, did some improvements to the waste water plant and helped get sewer lines on California St. a few years ago. Mr. DeVilbiss commented he feels the Township needs a full time grant writer. Mrs. Laux explained the process of getting a grant and putting a bid package together. Mr. DeVilbiss confirmed with Mrs. Laux’s her fee is \$75.00 @ hr. and the typical grant would cost between \$800.00 - \$1,200.00. Mrs. Laux said yes, but it depends on the grant/s. She stated if the park or the trustees have a particular grant in mind, she could write up a quote and give it to the trustees or Park Board to let them know what they would be paying. Mr. Moyer asked Mrs. Laux if she does the same work as Kramer’s in Eaton. Mrs. Laux said yes. With no further comments or questions, the Trustees thanked Mrs. Laux for coming.

Review/Approval of Minutes – Trustees Organizational and Regular Business Meeting – January 9, 2017:

Mr. Moyer asked for the review and approval of minutes from the Trustees' Organizational and Regular Business meeting held on January 9, 2017. Mr. DeVilbiss made a motion to approve the minutes from January 9, 2017, seconded by Mr. Gillman. Vote: Mr. Moyer-Yes Mr. DeVilbiss-Yes Mr. Gillman- Yes Motion passed.

Review/Approval of Minutes – Trustees Special Business Meeting – January 19, 2017:

Mr. Moyer asked for the review and approval of minutes from the Trustees' Special Business meeting held on January 19, 2017. Mr. Moyer made a motion to approve the minutes from January 19, 2017, seconded by Mr. DeVilbiss. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman- Yes Motion passed.

Electronic Payments & Warrants:

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$142,673.57** (Payment listing is attached to filed minutes). Mr. DeVilbiss made a motion to approve the electronic payments and warrants totaling **\$142,673.57**, seconded by Mr. Gillman. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman-Yes Motion passed.

Fire: Chief Wallace if the trustees or anyone had questions for him. With no questions, Chief had no further business.

Police: Chief Schade gave the following report:

- The Police Department has reached their goals for the Ohio Collaborative and received their Certificate. The Collaborative was put together because of all the violence that has been happening - to look at community relations and policies. This year the Collaborative reviewed use of force, recruitment and hiring. Chief Schade stated our police department's use of force stayed the same, but we now have an equal opportunity employment plan and recruitment plan, if we choose to do so. Chief Schade stated he thinks there are only 16 or 17 police departments in Montgomery County who received a certificate. Chief Schade stated Brenda Gisewite did a lot of the work and he did a lot of approvals on this. All officers had to sign off and do the training on this. Chief Schade stated the police department has their onsite interview on Thursday, but he foresees no problems.
- Chief Schade informed the trustees he and Sgt. Bruner will be attending "train the trainer" for the Naloxone/Narcan next week at the Dayton Police Department. Chief Schade stated they will be able to train "in house", and will most likely add it to "in service training" in late March.
- Chief Schade stated Attorney Jonathan Ketter feels there may be an issue with Greg's Car Tech doing vehicle maintenance on the police vehicles, seeing Greg is an employee of the Township. Chief Schade informed the trustees that Sgt. Bruner has been checking around and found that New Lebanon Body and Frame is the next cheapest local option. Mr. Moyer asked what New Lebanon's hourly rate is. Chief Schade replied \$65.00 - parts markup depends on what the part is. Chief Schade stated unless they can come up with another way to have Greg's Car Tech do the maintenance, maybe having Mr. Gillman bid on the contract as an individual contractor, they will probably go with New Lebanon. Mr. Gillman stated he will work on some numbers.
- Chief Schade informed the trustees the new vehicle they ordered last month is in and he and Sgt. Bruner will be picking it up next Wednesday.

Mr. Gillman asked if Chief Schade will be getting rid of the '08 Impala, to which Chief Schade said yes.

Road: Mr. Pohl informed the trustees the Havermale Phase I Project is underway. They have been out to survey and will be doing the drawings soon.

Minutes Cont.'d

Mr. Pohl stated there have been some road issues brought to his attention, so the person doing the drawings will contact him before they begin. Mr. Pohl received an email stating the Havermale Road Phase II application process will continue with no changes. Mr. Moyer asked Mr. Pohl what percent the Road Dept. will have to pay for Phase I. Mr. Pohl said he thinks it will be 11%. Discussion followed on the criteria for the Phase II application and the possibility of using the Partnership Pool balance on the Road's share of the Phase I repairs. Mr. Moyer asked where Phase I will begin and end. Mr. Pohl said Phase I will be Johnsville-Farmersville Road to Fuls Road. Phase II will be Fuls Road to possibly Rhoads Road. Mr. Pohl explained they try to figure these phases in miles. Mr. Moyer asked about the gates and posts for Fort Anthony Road. Mr. Pohl stated the gates are built and painted and ready to be installed. The posts were installed last Friday. Mr. Pohl stated they plan on putting the gates up this Thursday or Friday. Mr. Pohl said they did some grading on Lower Gratis Road near Preble County Line Road - digging some dry wells to help with the drainage. There were some trees down on Swartzel Road and Lower Gratis Road from high winds which they cleaned up. Mr. Pohl stated something was dumped on Chicken Bristle Road. They had to put sand down due to it being slick. Mr. Pohl stated they continue to do vehicle maintenance. Mr. Pohl said they got their asphalt box back - it has been sandblasted and painted. They will be getting it ready to use in the next week or two. Mr. Pohl had no further business. Mr. DeVilbiss wanted to discuss the CINTAS contract change. Mr. DeVilbiss explained to those present what has been happening with CINTAS (you can read detailed information in previous minutes). Mr. DeVilbiss said he spoke with CINTAS about removing the rugs from the contract and adding shirts and pants. CINTAS is willing to make this change as long as we finish up the contract. Discussion followed. Mr. DeVilbiss stated CINTAS will charge the Road Dept. \$120.00 a month for a daily supply of fresh shirts and pants. Mr. DeVilbiss asked the trustees if this is something they want to do, and if so, he will contact CINTAS. Mr. Moyer asked Mr. DeVilbiss if he wanted to make a motion on this. Mr. DeVilbiss responded by saying he would like to make a motion to alter the existing contract with CINTAS by removing the rugs and adding the uniforms for the Road personnel. Mr. Gillman seconded the motion. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mr. DeVilbiss stated he would still like to change the name of the Road Department to Service Department. Mrs. Winkler said she could do that. Discussion followed. Mr. DeVilbiss made a motion to change the name of the Road Department to Service Department. Mr. Gillman seconded the motion. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. No further Road business.

Park: Mr. Hardyman, representing the Joint Park Board, gave the following report: Gary Morton has been working on updating the Community Center. He has used 9 gallons of stripper and 35 gallons of stripper mix to clean the main floor as well as the women's bathroom floor. He stripped the floor around 4 or 5 times. Mr. Morton still has to strip the men's bathroom and hallway, put some trim up and one or two more doors to hang - just touch up work. Mr. Hardyman said the Community Center looks phenomenal. Mr. Morton hopes to be done by Thursday. Mr. Hardyman will let Melanny know when the center is ready to be open. Mr. DeVilbiss asked when the water fountain will be ready. Mr. Hardyman stated he ordered an ADA (handicap accessible) wall mount water fountain through Gross Lumber. Mr. Hardyman asked if anyone needed an old water fountain. Discussion followed. Mr. DeVilbiss told Mr. Hardyman he will pick up the old water fountain tomorrow. Mr. Hardyman told the trustees they have a new set of keys for the back door of the Community Center. The Park Board discussed having Dave's Locksmith come out to install a keyless entry pad at the Community Center and changing some of the locks to make one master lock with a master key to the Community Center and pool and then hand out separate keys for those personnel needing a key. Mr. Hardyman stated they would like to re-key some of the baseball buildings. Mr. Moyer said it might be a good idea to put a keyless pad at the baseball diamonds. Mr. Hardyman replied his only concern would be the coaches and/or parents would not have access to get in the buildings for their equipment.

Minutes Cont.'d

Mr. Hardyman stated the Park Board talked about when re-keying the towers and the garage door to the baseball equipment, there should be just one set of keys, then assign keys at the beginning of baseball, with Mrs. Michael's help, to each individual needing a key, and then that individual would return their key to their coaches at the end of the season. This way the board can keep track of who has keys and access to the buildings. Mr. Moyer stated we received another \$1,500.00 electric bill for the park and no one has been there for the entire month. Mr. Moyer suggested having DPL come out to inform the trustees which meter goes where. Discussion followed regarding the lights around the flag pole, and the lights at the recycling center. Mrs. Michael said the lights at the recycling center are with Miami Valley Lighting, as well as the lights in the parking lot. Mr. DeVilbiss stated Mr. Hardyman called one morning stating he was on his way to Lowes to pick up a few things, but didn't have the Township credit card. Mr. DeVilbiss stated he would still like to get the Park Board their own credit card. Mrs. Winkler said she could look into this. Mr. Moyer reminded the trustees the park board members can be reimbursed for park expenses, that if one park board member had a card, and another park board member was somewhere else and wanted to purchase something, we would still have the same problem. Mr. Hardyman asked if we could open an account at Lowes. Mr. Moyer and Mrs. Michael thought we already had an account set up with Lowes. Discussion followed regarding having accounts with companies we will be working with. Mrs. Michael said she would call Lowes tomorrow. Mr. Hardyman informed the trustees the Park Board approved the purchase of a Gator for \$4,949.00 at their last meeting. There was a misunderstanding regarding the purchase and pick up of the Gator. Mr. Hardyman thought they could place a down payment on the Gator, pick it up, and then pay the balance at the end of March. In reality, the Gator has to be paid in full before it can be picked up. Mr. Moyer told Mr. Hardyman we have sent a \$1,000.00 down payment. Mr. Hardyman said that would hold the Gator until they could make the final payment and pick it up. Mr. DeVilbiss stated he spoke with Amanda Tully after the Park Board meeting. Ms. Tully said she would like to fill the vacancy on the Park Board and help out with the pool. Mr. DeVilbiss feels Ms. Tully has a lot of experience and knowledge on what to do and the members of the Park Board feel she would do a good job. Mr. Moyer mentioned a concern he has regarding Ms. Tully. Mr. Moyer doesn't mind her being on the board, but he does not want her involved with the pool. Mr. Moyer does not want a Park Board member going out to the new pool manager and say "this is how we did it last year, and this is how we're going to do this year." Mr. Moyer feels the pool manager should have complete control. Mr. Hardyman agreed, stating he wants Amanda on the Park Board because of her knowledge of the pool. He does not want her to micro manage anything. Mr. Hardyman stated no one on the board has that much knowledge about the running of the pool, and he feels Amanda would be a great help to them. Mr. Hardyman stated he is scared of opening the pool this year. There has been no one with experience who has applied for management positions yet. Discussion followed regarding the chain of command for the pool employees. Mr. DeVilbiss agrees the manager needs to run the pool and then report back to the Park Board. Mr. DeVilbiss made a motion to appoint Amanda Tully to the Joint Park Board, seconded by Mr. Gillman. Vote: Mr. Moyer - Opposed Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mr. Hardyman informed the trustees there will be a work session on Saturday, March 25th out at the park with the Mud Cats, other teams, and anyone else from the community who would like to help. They are planning on getting some projects done around the park and Community Center. For example - pressure washing, clean flower beds, mulch, repair bleachers and cleaning the restrooms. Mrs. Michael asked Mr. Hardyman about the purchase of mats for the Community Center. Mr. Hardyman said he would look into this. No further park business.

Zoning/Refuse: Mrs. Michael informed the trustees the BZA approved Case # 2017-01 filed by Andrew and Susan Stewart for a lot split of 3 acres from 28 acres. Mr. Stewart split his property across the road. His son is fixing up the house and keeping the farm land. Mrs. Michael said the Joint Commission meeting following the BZA meeting. Officers were elected, but no new business. They discussed the update on the Nuisance Abatement case.

Minutes Cont.'d

Mrs. Michael said she is working on her list of properties which need to be inspected. When the weather gets better, she will take pictures of the two properties and get the courtesy letter ready to go out. Mr. Moyer asked Mrs. Michael if she could send a letter to Three Rivers Conservation Group, asking them if they would notify the trustees when they are in the Township working on properties. Mrs. Michael said she would call them. Mr. DeVilbiss stated the boat from the Nuisance Abatement case has sold on govdeals. Mr. DeVilbiss thanked Mr. Pohl for his help with govdeals. Mr. DeVilbiss also stated the camper is on govdeals. As of now, the boat went for \$210.00 and the camper is up to \$1,200.00. Friday is the last day for bidding. No further zoning/refuse business.

Technical Writer: Not present

Fiscal Officer: Mrs. Winkler asked if the trustees had any questions regarding the UAN Appropriation and Fund Status reports. No questions. Mrs. Winkler presented the trustees with **Resolution 2017-05**, (amending paragraph two of Resolution 2017-02, trustee salary). Mrs. Winkler informed the trustees she asked Attorney Jonathan Ketter to help her word this resolution correctly. Mr. Ketter reviewed the resolution, stating the language sounds good. Resolution 2017-05 states that the Jackson Township Trustees authorize Fiscal Officer, Diana Winkler, to determine the percentage of compensation paid to the trustees from the General Fund each month, from 40% to 70% of their normal wages during fiscal year 2017, and to void the waiver of 60% of their normal compensation taken from the General Fund. After reviewing the resolution, Mr. DeVilbiss made a motion to adopt **Resolution 2017-05**, seconded by Mr. Moyer. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mr. DeVilbiss asked when this will be in effect. Mrs. Winkler replied by saying she will begin the determination of percentages as soon as she receives the pay certifications from the trustees. If no certification sheet is turned in, all wages will come from the General Fund. Mrs. Winkler told the trustees the certification sheets are lying on their desk. Mrs. Winkler then presented **Resolution 2017-06** which states the Fiscal Officer's salary will be paid from the funds according to monthly certifications or from the General Fund if the certifications are not completed. Mr. Moyer made a motion to approve **Resolution 2017-06**, seconded by Mr. DeVilbiss. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mrs. Winkler had no further business.

Ongoing Issues: Fort Anthony Road Bridge and Farmersville-Gratis Road.

Comments: No comments

Trustees:

Mr. Moyer: Mr. Moyer read a resignation email from technical writer, Carrie Schade effective February 3rd. (Resignation on file). Mr. Moyer asked for a motion to accept Mrs. Schade's resignation. Mr. DeVilbiss made the motion to accept Mrs. Schade's resignation letter, seconded by Mr. Gillman. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mr. Moyer reminded everyone he will be attending the JEDD meeting at Germantown on Friday at 3:00. Mr. Moyer said if it is not in the township's favor, he is not interested in it - that Farmersville and Jackson Township could form their own JEDD. Discussion followed regarding the JEDD requirements and the tax program. Mr. Moyer stated there is a MTCA meeting on Thursday at 6:30. The speaker will be John Carlisle from Jefferson Township who was involved in a JEDD program. More discussion about who will pay taxes in a JEDD. Mr. Moyer had no further business.

Mr. DeVilbiss: Mr. DeVilbiss stated there is a really nice Kubota sitting in the service department garage that is no longer needed. He asked if Mr. Pohl uses it. Mr. Pohl said no. This Kubota was bought for \$17,000.00 in 2007 and has 428 hours on it. Mr. DeVilbiss described all the details on this Kubota.

Minutes Cont.'d

Mr. DeVilbiss said he went online to see how much this could be sold for. He found a 2007 with 724 hours going for \$13,000.00. Mr. DeVilbiss stated that he, with the help of Mrs. Michael, found the original check and bill of sale which show the payment for this Kubota came from the General Fund. If it sells, the proceeds will go back to the General Fund unless other paperwork is found to the contrary. Mr. Moyer asked if there is a motion to declare this Kubota surplus equipment. Mr. DeVilbiss made the motion to declare the Kubota as surplus equipment and to place it on govdeals. Discussion followed regarding the amount of the minimum bid. Mr. DeVilbiss feels there should place a low bid of \$13,000.00. Discussion followed regarding the Kubota. Mr. Moyer asked for a second to the motion. Mr. Gillman seconded the motion. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mr. DeVilbiss asked the trustees their feelings about the grant writer, Susan Laux. Mr. Moyer asked if they had to sign a contract with her. Mr. DeVilbiss said he will get in touch her about that. Mr. DeVilbiss stated he wants to go ahead and hire her because she had some ideas for grants for the park and road. Discussion followed. Mr. Moyer asked if we were under contract with Kramer and Assoc. Mrs. Winkler said yes. Mr. Moyer made a motion to enter into a one year contract with Susan Laux at \$75.00 an hour for her and \$60.00 an hour for her assistant. Mr. DeVilbiss seconded the motion. Vote: Mr. Moyer - Yes Mr. DeVilbiss - Yes Mr. Gillman - Yes Motion passed. Mr. DeVilbiss will contact Mrs. Laux regarding the contract. Mr. DeVilbiss informed the trustees that FABA and the Fire Department will be putting on another dinner theater at the U.C.C. Church - Murder at the Deadwood Saloon - on March 12th. Tickets are \$12.00. No further business.

Mr. Gillman: No new business.

With no further business, Mr. DeVilbiss made a motion to adjourn, seconded by Mr. Moyer. Motion passed.

Meeting was adjourned at 7:10 p.m.

Submitted by: _____
Diana Winkler, Fiscal Officer

Attested by: _____
Michael Moyer, President