

**JACKSON TOWNSHIP BOARD OF TRUSTEES
2017 ORGANIZATIONAL & REGULAR BUSINESS MEETING
MINUTES OF JANUARY 09, 2017**

Mrs. Winkler asked everyone to stand and say the Pledge of Allegiance. The meeting was then called to order by Fiscal Officer, Diana Winkler with rollcall. Trustees - Mr. Moyer, Mr. DeVilbiss and Mr. Gillman were all present.

Visitors: Hanson Brown, Jimmy Peters, Doug Hardyman and Melanny Michael

Election of Officers: Mrs. Winkler asked for a nomination for Trustee President. Mr. Gillman nominated Mike Moyer as Trustee President, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes - Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Mrs. Winkler asked for a nomination for Trustee Vice President. Mr. Moyer nominated Mr. DeVilbiss as Trustee Vice President, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Mr. Moyer made a motion to close nominations, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Mrs. Winkler then turned the meeting over to President Michael Moyer.

Visitor Comments: No Visitor Comments

Review/Approval of Minutes - Trustee Regular Meeting on December 12, 2016:

Mr. Moyer asked for the review and approval of minutes from the Trustee Regular Meeting held on December 12, 2016. Mr. DeVilbiss made a motion to approve the minutes from December 12, 2016, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion Passed.

Review/Approval of Minutes – Trustee Special Meeting on December 20, 2016:

Mr. Moyer asked for the review and approval of minutes from the Trustee Special meeting held on December 20, 2016. Mr. DeVilbiss made the motion to approve the minutes from December 20, 2016, seconded by Mr. Moyer. Mrs. Winkler informed the trustees she had a correction on the minutes from the December 20th meeting. Mrs. Winkler stated she did not include the DEA appropriation amount of \$22,000.00 in the Temporary Appropriations total for 2017. Mrs. Winkler asked the trustees to vote on the amended 2017 Appropriations amount. Mr. Gillman made a motion to amend the 2017 Temporary Appropriations by increasing the total by \$22,000.00, making the revised total, \$2,270,493.00. Mr. Moyer seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mr. Moyer then asked for a vote on the previous motion to approve the Trustee Special Meeting minutes for December 20, 2016. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman - Yes Motion passed.

12/13/2016 - 01/09/2017 Electronic Payments and Warrants Totaling \$94,735.78

(See attached Payment Register)

Mr. DeVilbiss made a motion to approve the Electronic Payments and Warrants totaling \$94,735.78, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion Passed.

Resolution 2017-01: (Appoint Diana Winkler as Prevailing Wage Coordinator)

Mr. DeVilbiss made a motion to appoint Diana Winkler as Prevailing Wage Coordinator for fiscal year 2017. Mr. Gillman seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion Passed.

Resolution 2017-02: (Trustees Salaries for 2017)

Mrs. Winkler explained this resolution states the trustees will be paid from the funds according to monthly certifications or from the General Fund if the certifications are not completed. Discussion followed on what justifies the certification from other funds. Mrs. Winkler gave a few examples of what would justify being paid from other funds – if a trustee worked at the Park, a percent of his salary can be paid from the Park Fund; if a trustee helped with road work, he could be paid from the Road Fund, etc. Mrs. Winkler stated according to the State Auditor, the trustees must complete a certificate each month stating what percentage of work was performed in each department they will be paid from. If she does not receive this certificate, she will take that month's salary from the General Fund. Mrs. Winkler asked if the trustees have decided to waive 50% or 60% of their salary coming from the General Fund for 2017. Mr. Moyer made a motion to approve Resolution 2017-02 and to waive 60% of their salary coming from the General Fund for fiscal year 2017. Mr. DeVilbiss seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes. Motion passed.

Set Meeting Dates and Times for 2017

Mr. Moyer asked for a motion to keep the dates and times for the regular trustee meetings the same – 2nd Monday of the month unless otherwise posted. Mr. Gillman made the motion to keep the dates and time the same, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Appointment of Park Board Members for 2017:

Mr. Doug Hardyman has agreed to stay on as a member of the Park Board for 2017, representing Jackson Township. The trustees need to find 2 other people to fill the positions left by Jeff Tully and Jason Michael. Mr. DeVilbiss made the motion to appoint Doug Hardyman as Jackson Township's representative to the Park Board, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mr. DeVilbiss and Mrs. Winkler stated what a great job Mr. Hardyman is doing. Mr. Moyer and Mr. Gillman agreed. We will continue the search for 2 more people to fill the empty positions on the board.

Appointment of Zoning Commission Member for a 5 year term:

Mr. Richard "Eli" Winkler stated he would be willing to serve a 5 year term on the Zoning Commission Board. Mr. Moyer asked for a motion to approve the appointment of Eli Winkler to the Zoning Commission Board. Mr. DeVilbiss made the motion, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Appointment of BZA(Board of Zoning Appeals) Member for a 5 year term:

Mr. Andrew Stewart stated he would serve another 5 year term on the BZA Board. Mr. Moyer made a motion to appoint Andrew Stewart to the BZA Board for another 5 year term, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Appoint Representative to the WRCG (Western Regional Council of Governments):

Mr. DeVilbiss asked Mr. Gillman if he would like to represent Jackson Township to the WRCG. Mr. Gillman stated he would love to. Mr. DeVilbiss then made a motion to appoint Mr. Gillman as our representative to the WRCG for 2017. Mr. Moyer seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Abstained Motion Passed.

Fire: Not Present

Police: Chief Schade informed Mrs. Winkler the resolutions for Mr. Winkler and Mr. Thayer were typed up wrong. Mrs. Winkler stated the trustees can go ahead and approve the Resolution numbers and she will have the trustees sign the corrected versions. Chief Schade continued his report by stating Mr. Eli Winkler and Mr. Ron Thayer have been with the department for many years and have decided to retire effective December 31, 2016, due to the fact they do not want to keep up with the training.

Minutes Cont.'d

Chief Schade informed the trustees he has ordered retirement badges for each officer, but they are not in yet. Chief Schade stated Mr. Winkler's retirement information is included in Resolution 2017-03, and Mr. Thayer's retirement information is included in Resolution 2017-04. Mr. Gillman asked Chief Schade who will be doing the accident reconstruction. Chief Schade responded by saying Mr. Thayer will continue to be available, as well as Emily Christ. Mr. Gillman made a motion to approve Resolutions 2017-03 and 2017-04. Mr. DeVilbiss commented that Mr. Winkler has had a major influence in his life as a police officer, and would like to thank him, as well as Mr. Thayer for their many years of service. Chief Schade stated there is 80 years of experience between these two men. Mr. DeVilbiss then seconded the motion to approve both resolutions. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion Passed. Chief Schade would like to declare Glock 27, Serial # KWK541 as excess property and offer this to Eli Winkler for \$1.00. Mr. Gillman made a motion to approve this declaration, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Chief Schade stated there was a suspected heroin overdose death on December 30, 2016 on Church Street. The toxicology report is not back yet. Chief Schade stated he will be meeting with Lt. Gaby of the Dayton PD in early February in reference to NARCAN. Lt. Gaby is Commander of the Dayton Drug Task Force. This task force does all the NARCAN training. Mr. Moyer asked if the Montgomery County Sheriff's office has been trained on NARCAN. Chief Schade said they are in the process of training, but is not carrying NARCAN yet. Chief Schade stated the letter from the Valley View Community Drug-Free Coalition stating that Jackson Township is the only police department with jurisdiction in the Valley View Community that chooses not to carry NARCAN is not correct. He knows Germantown and German Township Police carry this, but he is unsure if the Five Rivers Metro Park does. Chief Schade stated he knows for sure the Mont. County Sheriff's office is not carrying NARCAN at this point. Chief Schade stated he is moving forward – their policy is done – he does not plan to respond to this letter. Mr. Gillman asked Chief Schade if we could send the coalition a report draft to update them on what is going on. Chief Schade responded by saying he has already informed the Jackson Township constituents letting them know where the police stood on this issue. No further discussion regarding NARCAN. Chief Schade informed the trustees that there were 436 reports generated, 162 traffic citations, 35 traffic crashes and 64 criminal arrests in fiscal year 2016. Chief Schade stated he would like to purchase a new car in 2017. Greve Chrysler Dodge Jeep is now handling state bids for cruisers. Their cost for a 2017 Dodge Charger would be \$21,257.00. Chief Schade recommends ordering the vehicle now seeing it will take 8 - 12 weeks to receive the vehicle, which takes them into the spring. Chief Schade stated he would sell the last of the Impalas, or possibly make a trade when purchasing the new vehicle. Mr. DeVilbiss made a motion to purchase the 2017 Dodge Charger, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion Passed. Chief Schade stated they did sell the old Dodge on govdeals for \$700.00. Chief Schade would like to donate the proceeds to the General Fund. Mrs. Winkler thanked Chief Schade for his donation. Chief Schade informed the trustees he received a letter from Chief Brownfield of the Englewood Police Department stating our dispatch call fee have gone from \$9.00 to \$13.00 which was effective January 1, 2017. Chief Schade did not know about this 44% increase until after January 6th. Chief Schade is going to check with the County to see if it would be cheaper now. Discussion followed on the possibility of having a flat fee for our dispatch calls, how fast the calls are processed and fees we're being charged when other departments are dispatched for back up calls. Chief Schade told the trustees he will keep them posted on this issue. Chief Schade had no further business.

Road: Mr. Pohl stated they are continuing doing maintenance on equipment. On December 29th a tree fell across Clayton Road. They closed the road from 5:30 p.m. to around 10:00 p.m. so they could remove the tree and debris. Mr. Pohl stated 50 tons of salt has been delivered. They have used about 70 tons of salt already this year on 3 snow events. Mr. Pohl stated there was some dumping on Clayton Road and Mile Road which they had to clean up. Mr. Pohl purchased an asphalt hot box from the Dept. of Transportation. Mr. Pohl had no further business.

Minutes Cont.'d

Park: Park Board member, Doug Hardyman, gave a report on the park. Mr. Hardyman stated Gary Morton is doing work on the Community Center this month, repairing walls, painting and updating. Mr. Hardyman stated they took down the quilts from the walls and asked if anyone knew who they belonged to and suggestions on what they can do with them. Mrs. Michael informed him the Park Board purchased the quilts from Sears & Roebuck and they could probably be sold. Mr. Hardyman said when they took them down there was a lot of patching needed on the walls. Mr. Hardyman stated they are looking to purchase noise deadening carpet to place on the walls to help with the noise in the room. They may want to do it on the ceiling also. Mr. Moyer commented Larry Burton designed foam baffles which they placed on the walls of his church and it took care of the noise problem. Mr. Moyer asked if Mr. Hardyman would like to go to the church after the meeting to take a look. Mr. Hardyman said he would like to do that. Mr. Hardyman showed the trustees pictures of what he would like to use. Discussion followed on noise deadening ceiling panels. Mr. Hardyman asked the trustees for their opinions on what could be done this year and in the future regarding the park and Community Center. Mr. Hardyman stated the baseball fields and fencing have been worked on, they are set and really nice now, and they just need to continue maintaining them. The park is bringing in a lot of adults and children and we need to continue making it a place where people want to come. Mr. Hardyman stated they want to re-stock the pond, which is not that expensive. Mr. Hardyman stated many ideas have been brought up, such as tennis, exercise equipment, another shelter, benches and a dog park. Mr. Moyer suggested pickleball. Discussion followed on what pickleball actually is. Mr. Moyer stated you use half the size of a tennis court and hit a plastic ball with a larger racket over a net. Mr. Gillman asked if the basketball courts are being used as much as they used to. Mr. Hardyman responded by saying it is "hit and miss". Mr. Hardyman thinks the volley ball courts are being used more than the basketball courts at this point. Mr. Moyer suggested bocce ball. Both pickleball and bocce ball are designed for older adults. Mr. Moyer stated if there was a large interest in these games, maybe we could hold tournaments and leagues. Mr. DeVilbiss stated a long term project would be replacing the baby pool with a splash pad. This idea has been mentioned before. Mr. Hardyman suggested trying to get a grant for that particular project. Mr. DeVilbiss stated he is working on getting grants for the park. Mr. Hardyman thanked the trustees for allowing the levy to be placed on the ballot. Mr. Hardyman commented he feels the community loves this park and is using it more than ever before. Mr. Hardyman stated he was born and raised in the area and has always used the park. The reason he wanted to be on the Park Board is to be able to give back to the park and the community. Mr. Gillman asked Mr. Hardyman if he thinks there is anyone in New Lebanon who would want to be on the Park Board. Mr. Hardyman responded by saying he has asked several people, but no one has committed. Discussion followed on the need for 2 more Park Board members. Mr. Hardyman commented he would like to see the Community Center enlarged. Discussion followed regarding the size of the Community Center and how many parties have been turned down due to the Center not being large enough. Mrs. Michael explained when the Center was renovated, footers were set where the patio was set up. Discussion followed regarding the septic system and whether or not it would be considered commercial property or not. Mr. Moyer suggested doing a study to see how many renters we are turning away at \$300.00 to see if it's even feasible over 20 years. If 10 years would not pay for the renovation, then it would not be feasible. Mr. DeVilbiss suggested an outside structure with poles like a shed with one side open. Mrs. Michael said that would be a possibility because people like outside weddings in the spring and summer. This type of structure would keep the people out of the weather and we would not have to worry about bathroom requirements. Mr. Gillman suggested covering the patio. Mr. Gillman stated he thinks it would be a good idea to place the Community Center's rental deposit for damage on a credit card. Mrs. Michael explained how the rental agreement process works. The renter is charged the price of the rental plus a damage fee. If there is no damage, the renter receives a \$30.00 refund. The agreement also states if damage is over \$30.00, the renter is responsible for the repairs of any damages. Discussion followed regarding the use of credit cards for Community Center fees and refunds. Mr. Gillman feels this would be more efficient. More discussion followed on the use of credit cards. Mr. Moyer asked Mr. Hardyman if there was a problem with the pool leaking. Mr. Hardyman stated the only problem he has heard about is the mushroom umbrella in the baby pool. Mr. Hardyman stated shutting off the mushroom has helped significantly.

Minutes Cont.'d

Discussion followed regarding the piping at the pool, covering of the pools to help with evaporation and heating. Mr. DeVilbiss mentioned the need to repair the parking lot. He understands it will be a year or two before repairs can be made, but the damage it is getting worse. Discussion followed about the paving, draining and the drainage pipes around and under the parking lot. Mr. Moyer would like to get an estimate of the combined cost of repairs to the parking lot and any additional purchases and repairs to the park and pool, and get a loan to pay for everything all at one time instead of doing a lot of small jobs at different times. Talk resumed regarding the parking lot. Mr. DeVilbiss and Mr. Moyer suggested having an engineer come out and give an estimate for the parking lot repairs. Mrs. Michael suggested contacting John Black, a township resident who works for HEAPY Engineers. Mr. Gillman stated he would contact Mr. Black tomorrow. Discussion followed regarding which engineers we could use. Mr. Moyer stated the lime is the problem, and he would like an MSD sheet on the parking lot. Mr. Hardyman stated if we are going to do this, once the decision is made on how much it will cost and who is going to do the work, he feels the Park, the Village and the Trustees should follow through with that decision and begin work immediately – do not wait months to do the repairs after the decision is made. Mr. Hardyman does not want someone coming in after the fact saying they can do the work, and then shut down the process. All agreed. Mr. DeVilbiss stated the Village owns the land, so they should be involved in this decision. Hopefully they will have a representative attend a Park Board meeting to discuss this. Mr. Hardyman had no further business. The trustees thanked Mr. Hardyman for serving on the Park Board and for doing such a good job.

Zoning and Refuse: Mrs. Michael stated she has a zoning case filed for Andrew and Sue Stewart regarding a lot split of 3.8 acres from 29+ acres located on Farmersville-West Carrolton Road. The hearing is on Tuesday, January 31st at 7:00, followed by a joint meeting of the BZA and Zoning Commission. Mr. Gillman asked if the Stewart's children are going to build on this land to which Mrs. Michael responded by saying no, Mr. Stewart wants to keep the farmland, but they will be remodeling the house. Mrs. Michael informed the trustees we received the salvage title for the boat that was taken from 1107 S. Clayton Road. Mrs. Michael stated Jonathan Ketter is working on getting information on the camper that was also taken from this property in order to get a salvage title for that. Once Mr. Ketter gets this information, he will send it to the supervisor of the Title Bureau, who will then get with Mr. Brush to see if he can process the salvage title instead of the township having to get a court order and paying court proceedings. Mr. Moyer asked what the time frame on this process. Mrs. Michael said she has not heard from Mr. Ketter yet. Mrs. Michael said she called Allstate's attorney, Jason Walker, leaving a message asking if they had an appraisal on the camper, and if so, would he give her that information. Mr. Gillman asked if anyone would mind if he checked with some of the marinas in the area to see if someone could come out and look at the boat to see what price we could get on it. Mrs. Michael responded by saying it is going to go on govdeals. Mr. DeVilbiss stated he has information on opening an account on govdeals under the trustees' names, seeing the sale of the boat and camper will need to be deposited into the General Fund. Mr. DeVilbiss explained the process of payment from govdeals. Discussion followed on how we want the account set up for payment – either a check or direct deposit from the sales. Mr. Moyer asked Mr. DeVilbiss to set this account up, and then place the boat, with pictures, on the website with a minimum of \$100.00 sale price. Discussion followed about what price the boat may bring. Mr. DeVilbiss asked Mrs. Michael if the bank has paid the taxes on the property at 1107 S. Clayton Road. Mrs. Michael responded by saying yes, but will not know about the amount of revenue from the assessment until they release the taxes. Revenue from this assessment will be deposited into the General Fund. Mr. DeVilbiss stated when he picked up the salvage title for the boat, he was told if the title bureau received the minutes from the zoning and nuisance abatement meetings regarding the boat and camper, they can bypass the courts and Mr. Brush can approve the salvage title. Mr. DeVilbiss stated as soon as they receive the salvage title for the camper, he feels they need to go into the camper to see if there is anything salvageable. All agreed. Mr. Moyer stated they received one letter of complaint regarding the increase of the trash bill. A response letter was sent to this resident explaining the reason for this increase. Mrs. Michael informed the trustees she attended a real estate auction today for property located on Venus Road. They are splitting this property into two separate parcels. Since each parcel is over 20 acres, and each having the required road frontage, a BZA approval is not needed. Both parcels brought in over \$415,000.00.

Minutes Cont.'d

Discussion followed regarding the auction and who attended as well as the price of the parcels.

Technical Writer: Not present. Mr. Moyer stated he has read where there are companies that search out for grants and asked Mr. DeVilbiss if any of those companies attend the Ohio Township Association's Winter Conference. Mr. DeVilbiss responded by saying there are, but he has been speaking with someone locally who specializes in grant research and writing up grants. Discussion followed on the need for grants, but now knowing exactly what kind of grants are available and how do we find out what types of grants are available for the park, road, etc. Mr. DeVilbiss stated this person is out of town right now, but he wants to follow up with her to get more information. Mr. Moyer suggested asking Germantown who they use for grant writing. Mr. DeVilbiss stated he would like to stay with someone local – to have her come to a Park Board and Trustee meeting to explain her position. Mrs. Winkler asked if this person would replace our current technical writer. Mr. Moyer and Mr. DeVilbiss explained they are just investigating other options for grant information at this time. Mrs. Winkler asked if she should continue paying our technical writer until a decision is made. The trustees responded unanimously by saying yes – Carrie is still our technical writer and should be paid monthly.

Fiscal Officer: Mrs. Winkler presented the trustees with the UAN Financial Reports and asked if they had questions. No questions. Mrs. Winkler presented **Resolution 2016-29**, explaining that the Police Dept. did not have enough funds in the payroll appropriation account for their final payroll. Mrs. Winkler transferred \$460.00 from acct. 2081-210-228 (Medical/Health Reimbursement) to acct. 2081-210-190 (Salaries) to cover this payroll. Mr. Gillman made a motion to approve **Resolution 2016-19**, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mrs. Winkler informed the trustees that every year we receive a mileage certification from the Ohio Dept. of Transportation which needs to be approved by the trustees and signed by the Township President verifying the number of miles (27.710 miles) serviced in the township. Mr. Gillman made a motion to certify the Ohio Dept. of Transportation's Mileage of 27.710 miles for Jackson Township as of December 31, 2016. Mr. DeVilbiss seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes. Motion passed. Mrs. Winkler had a question on salaried employee heads of departments receiving time and a half for comp time according to the new State of Ohio law which came into effect several months ago. Mr. Moyer stated the Police Chief and Road Supervisor are both hourly and should be receiving time and a half for any comp time accumulated. Discussion followed regarding who is considered salary and who is considered hourly. After further discussion, the trustees told Mrs. Winkler both Mr. Pohl and Chief Schade are eligible under the law to receive time and a half for compensation hours accumulated. Mrs. Winkler had no further business.

Ongoing Issues: Fort Anthony Road Bridge & Farmerville-Gratis Road

Comment: Mr. Moyer asked Mr. Pohl if he has ordered the parts for the swing gate. Mr. Pohl stated he called today, but the person he needed to speak to was not in until Wednesday. Mrs. Michael said she thought we were going to use the gate that was out at the park. Due to extenuating circumstance, the trustees decided to purchase the materials and build their own gate.

Trustees:

Mr. Moyer: No new business

Mr. DeVilbiss: Mr. DeVilbiss stated he would still like to have ID badges made for the trustees, the road department, fiscal officer and zoning administrator to show proof of employment with Jackson Township. Mr. DeVilbiss informed those present he will be attending the OTA Winter Conference on Jan. 25th through the 20th. Mr. DeVilbiss wants to talk to an OTARMA representative to see if they could give us an estimate for liability insurance. Discussion followed regarding our current insurance vs. OTARMA. Mr. DeVilbiss had no further business.

Minutes Cont.'d

Mr. Gillman: No new business.

At 7:20 p.m., Mr. DeVilbiss made a motion to go into executive session to discuss personnel and invited Doug Pohl to join them. Mr. Moyer seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

At 7:30p.m., Mr. Gillman made a motion to return to regular session, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Vote on executive session business: Mr. DeVilbiss made a motion to increase Doug Pohl's pay by \$1.00 an hour, making it \$25.50 an hour effective with the next pay cycle. Mrs. Winkler informed the trustees that according to their vote when hiring Mr. Pohl, he was to receive \$25.00 an hour, a \$.50 increase, upon his 6th month anniversary. Mrs. Winkler stated she has already updated the system to make that change. After some discussion, Mr. DeVilbiss revised his motion to state an increase of \$.50 instead of \$1.00. Mrs. Winkler confirmed the trustees want to pay Mr. Pohl a total of \$25.50 an hour. The trustees confirmed this. Mr. Moyer seconded the motion to increase Mr. Pohl's pay by \$.50, making his total pay \$25.50 an hour. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

With no further business, Mr. Gillman made a motion to adjourn the meeting, seconded by Mr. Moyer.

Meeting was adjourned at 7:40.p.m.

Submitted by: _____
Diana Winkler, Fiscal Officer

Attested by: _____
Michael Moyer, President