

Jackson Township Board of Trustees  
Regular Meeting Minutes  
December 12, 2016

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by President, Mike Moyer, at 6:00 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Gillman were all present.

**Visitors:** Larry Clapp, Brian Clapp, Bob and June Puterbaugh, Melanny Michael and Eli Winker

**Visitor Comments:** No visitor comments.

**Review/Approval of Minutes – Trustees Regular Business Meeting – November 14, 2016:**

Mr. Moyer asked for the review and approval of minutes from the Trustees Regular Business meeting held on November 14, 2016. Mr. DeVilbiss made a motion to approve the minutes from November 14, 2016, seconded by Mr. Gillman. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman- Yes Motion passed.

**Electronic Payments & Warrants:**

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$109,953.80** (Payment listing is attached to filed minutes). Mr. DeVilbiss made a motion to approve the electronic payments and warrants totaling **\$109,953.80**, seconded by Mr. Gillman. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman-Yes Motion passed.

**Fire:** Chief Wallace asked for 2 representatives to sit on the Fireman's Dependent Fund board. Mr. DeVilbiss volunteered to sit on this board. After some discussion, Mr. Gillman also agreed to be a representative. Mr. Moyer made a motion to appoint Mr. DeVilbiss and Mr. Gillman to the Fireman's Dependent Fund, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss- Yes Mr. Gillman – Yes Motion passed. Mr. Gillman asked where the meeting would be held, to which Mr. Wallace said at the station. Chief Wallace had no further business.

**Police:** Chief Schade gave the following report:

- Chief Schade asked for an executive session at some point in the evening to discuss personnel.
- Chief Schade stated the continuing professional training for police officers continues to go up. This year it was 11 hours, next year it will be 20. The department does receive some reimbursement from this training, however, officers who do not work regularly, such as Ron Thayer, Eli Winkler and Ken Miller, do not want to sit and do these hours, so they will be resigning as of December 31, 2016. Chief Schade would like to have a resolution written for Ron Thayer and Eli Winkler, stating their years of service, that they have retired in good standing and will have the privileges of a retired police officer for life –as long as they remain crime free. Chief Schade will order each one of these men a retirement badge and give them a copy of the resolution and their retirement credentials. Chief Schade explained that retired officers still utilize certain federal benefits if they so choose. Chief Schade stated Eli Winkler will be retiring with 41 years of service and Ron Thayer will be retiring with almost 40 years of services. Chief Schade would like to present the resolution and credentials at the January 2017 meeting.
- Over \$3,300.00 in seized currency was distributed from RANGE Task Force. This money is deposited into the DEA (drug) Fund.
- Chief Schade presented the trustees with a copy of a Mutual Aid Agreement for their signatures. Basically, the police departments can ask other departments to help with services when needed. This agreement covers all of Southwest Ohio. Discussion followed. The Village of Farmersville will also sign this agreement.
- Chief Schade commented that Tom Quigley's wife has passed away, leaving an 11 year old son orphaned. Chief Schade wants to get with the family and possibly set up a 529 plan, which will basically be a college fund for this young man. Discussion followed regarding this fund and the family members Chief Schade should contact. Chief Schade had no further business.

Minutes Cont.'d

**Road:** Mr. Pohl gave the following report: As of November 1<sup>st</sup>, they were still mowing grass. Since then, all mowing equipment has been cleaned up and put away. They have been working with Farmersville at the Park – some tile work and re-blacktopping some parts of the walk path. The Road Dept. is still cutting down ash trees and cleaning up brush on the roads. The Police dept. has been helping out with traffic control. The salt trucks are ready to go. Two loads of salt are due to be delivered tomorrow. Govdeals will be here tomorrow to get things set up for sale. Mr. Pohl stated he will try and get the top of the Dodge Truck taken care of tomorrow. Mr. Pohl had no further business.

**Park:**

**Zoning/Refuse:** Mrs. Michael stated she issued a permit for a new house on Hemple Road. Mrs. Michael stated she has received information that 1107 S. Clayton is being foreclosed on. The County Treasurer has also filed against unpaid taxes and assessments. Mrs. Michael discussed the spreadsheet she gave the trustees regarding our refuse charges and contract with Rumpke. The next refuse billing will go out on December 1<sup>st</sup>. This billing covers January through March. Mr. Gillman asked Mrs. Michael if her recommendation is \$50.00 per quarter. Mrs. Michael responded by saying she would recommend \$50.79 because we have been charging less in the past few years than what Rumpke has been charging us. Mr. Gillman asked what the time frame is for the foreclosure at 1107 S. Clayton Rd. Mrs. Michael responded by saying it depends on how fast the bank works and the courts sign off on it. Mr. DeVilbiss asked if they have moved or were still living there. Mrs. Michael said she was not sure. She did send out a violation letter but has not heard anything from the owner. They have removed the tent that was in front of the garage. There are still a few items in the yard. Mrs. Michael said it looks a little better. Discussion followed regarding foreclosures. Chief Schade stated they are still at the residence. Mr. Gillman asked if the refuse fee of \$50.79 would be good for 4 years, until the next contract. Mrs. Michael responded by saying she wasn't sure about 4 years – maybe 2. It would depend on how things go. Mr. Moyer made a motion to increase the refuse fee, per quarter, by \$5.79. (\$50.79 per quarter) Mr. Gillman seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mr. Gillman told those present that Rumpke was the only waste management company who bid on this contract. Mr. Moyer asked how many companies were interested. Mr. Gillman responded by saying 3 other companies were interested, but did not bid. Mrs. Michael had no further business.

**Technical Writer:** Not present

**Fiscal Officer:** Mrs. Winkler went over the UAN Appropriation and Fund Status reports with the trustees asking if they had any questions. No questions. Mrs. Winkler asked the trustees to hold a 2017 Budget meeting on Thursday, December 29<sup>th</sup>. Mr. Moyer stated he will be out of town that day. After some discussion, it was decided to hold the budget meeting on Tuesday, Dec. 20<sup>th</sup> at 6:00 p.m. Mrs. Winkler will place this in the Advertiser and on the website. Mrs. Winkler presented the trustees with **Resolution 2016-25** (Revenue and Appropriation Maintenance/Transfers). Mrs. Winkler explained the Park Board voted to have funds appropriated and transferred within the Park Levy and Park Special Levy funds in order to make the final Pool Bond Payment and to pay off the amount owed to the Village of Farmersville for the new mowers that were purchased. Mrs. Winkler also explained that \$2,300.00 was transferred from Refuse acct. 2071-110-599 (Other Expenses) to 2071-110-100 (Salaries) to pay year end salaries from the Refuse account. Mr. DeVilbiss made a motion to approve **Resolution 2016-25**, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mrs. Winkler then presented the trustees with **Resolution 2016-26** (End of Year Maintenance on all accounts). Mrs. Winkler explained this resolution will give her permission to increase or decrease revenue funds in each account to make us compliant at year's end. Mr. Gillman made a motion to approve **Resolution 2016-26**, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mrs. Winkler had no further business.

Minutes Cont.'d

**Ongoing Issues:** Fort Anthony Road Bridge and Farmersville-Gratis Road.

**Comments:** Mr. Moyer stated there is nothing new regarding Fort Anthony Road.

**Trustees:**

**Mr. Moyer:** No new business

**Mr. DeVilbiss:** Mr. DeVilbiss stated 2 years ago, one of our employees signed a 5 year contract with Cintas for the cleaning of 6 mats, 50 shop rags and 2 dust mops. Right now we are paying \$160.00 a month for this service. Mr. DeVilbiss stated we are not even half way into the 5 year contract, so Cintas will not let us out of the contract. Mr. DeVilbiss worked it out that they will just charge us for the rugs in this building for ½ the cost. Hopefully we will be able to get out of the contract in a year or so. Mr. Moyer thanked Mr. DeVilbiss for volunteering to contact Cintas. Mr. DeVilbiss asked for an executive session to discuss the trustees' 2017 compensation.

**Mr. Gillman:** No new business.

Mr. Moyer stated since Chief Schade also wants an executive session, he will make a motion to move into executive session to discuss police personnel and the trustees' 2017 compensation. Mr. Gillman seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. At 6:20, the trustees and Chief Schade moved into executive session. Chief Schade asked Mrs. Winkler to join them.

At 7:40 p.m., Mr. Gillman made a motion to return to regular session, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Mr. DeVilbiss made a motion to increase the part time police officers pay by \$.25 an hour, and increase the full time officer's pay by 3% for 2017. Mr. Moyer seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

With no further business, Mr. Gillman made a motion to adjourn, seconded by Mr. DeVilbiss. Motion passed.

Meeting was adjourned at 7:41 p.m.

Submitted by: \_\_\_\_\_  
Diana Winkler, Fiscal Officer

Attested by: \_\_\_\_\_  
Michael Moyer, President