

Jackson Township Board of Trustees  
Regular Meeting Minutes  
November 14, 2016

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by President, Mike Moyer, at 6:00 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Gillman were all present.

**Visitors:** Pattie Smith, Larry Clapp, Phil Bush, Douglas Butcher, John Butcher, Bob and June Puterbaugh, Melanny Michael and Eli Winker

**Visitor Comments:** No visitor comments.

**Review/Approval of Minutes – Trustees Regular Business Meeting – October 11, 2016:**

Mr. Moyer asked for the review and approval of minutes from the Trustees Regular Business meeting held on October 11, 2016. Mr. DeVilbiss made a motion to approve the minutes from October 11, 2016, seconded by Mr. Gillman. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman- Yes Motion passed.

**Electronic Payments & Warrants:**

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$98,151.84** (Payment listing is attached to filed minutes). Mr. DeVilbiss made a motion to approve the electronic payments and warrants totaling **\$98,151.84**, seconded by Mr. Gillman. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman-Yes Motion passed.

**Fire:** Not present

**Police:** Chief Schade gave the following report:

- The Police Department has officially switched over to MARCS. They now have the ability to communicate with many more agencies in surrounding counties.
  - On October 18<sup>th</sup>, an adult female was arrested for Domestic Violence.
  - On October 12<sup>th</sup>, the police took a report for trespassing and criminal damage. An unknown subject cut up a Trump sign. Numerous follow ups have been made at the subjects address in Trotwood, but the subject apparently no longer resides there.
  - On October 28<sup>th</sup>, a vehicle was stolen from a driveway in Farmersville. The keys were left inside the vehicle. Several days later the vehicle was located near Camden. Evidence was collected and is being analyzed at the crime lab.
  - The police dept. has received all five new Remington 870 shotguns. The old weapons have been liquidated for more than trade in value to our officers.
  - On November 12<sup>th</sup>, there was an injury accident in the 1300 block of Diamond Mill Road. A vehicle traveled off the roadway and overturned. One male subject was transported with minor injuries. Alcohol involvement is suspected.
  - With respect to the Narcan – the policy is done. Chief Wallace and Chief Schade have agreed if the police carry this drug, Chief Wallace will handle the storage of this drug. They will have a drug bag, and if the police use it, Chief Wallace will replenish it, if they do not use it, the police will donate it to the Fire Dept. Mr. Moyer asked if this policy includes the use of epipens. Chief Schade said no.
- Chief Schade had no further business.

**Road:** Mr. Pohl gave the following report: They have been doing clean up at the Park & repairing pot holes. There has been random dumping in the Township on Guntle, Havermale, and Lower Gratis Roads. They have some ditch work to do on Havermale Road. They are planning on putting some dams in on Clayton Road –trying to fix some water issues. Mr. Moyer asked if Mr. Pohl has talked with the property owner to which Mr. Pohl replied no. Mr. Pohl said they are also adding tile work on Clayton Road which is adding to the problem. Mr. Pohl looked into prices for gates for Fort Anthony Road.

## Minutes Cont.'d

Mr. Pohl stated if we build them ourselves, it would cost \$1,500.00. Mr. Pohl said it was suggested using the gates from the Park, but we don't know yet if we can use them. Mr. Pohl stated he feels swing gates would be a good idea – close them when the weather is bad, then reopen them when it gets better. Mr. Moyer asked Mr. DeVilbiss if the Park Board has said anything about the gates at the Park. Mr. DeVilbiss said nothing has been said. Mr. DeVilbiss suggested asking the County Engineer if the township could attach the gates to the bridge at their meeting tonight – just to make sure there would be no problem, seeing the bridge belongs to the County. Mr. DeVilbiss feels this would not be an issue, but it would be a good idea to ask. Discussion followed about where to attach the gates. Mr. Pohl had no further business.

**Park:** Mr. Moyer asked Mr. DeVilbiss if there was any new Park business. Mr. DeVilbiss stated the pool is winterized, but waiting on a few items from the concession stand. The Park Board is looking into getting prices to update the Community Center. Mr. Moyer feels someone should go out and inspect the pool for liner damage before next season. Mr. DeVilbiss stated some stuff came loose on the liner when they were power washing it last spring. The Park Board will be looking into finding a better way to clean it next spring. Mr. DeVilbiss stated the next Park Board meeting is November 16<sup>th</sup>. Mr. Moyer stated he is trying to set up a date with the Village of Farmersville to go over the Park By-laws. No further park business.

**Zoning/Refuse:** Mrs. Michael stated she issued a permit for a new house on Hemple Road. Mrs. Michael stated she has received information that 1107 S. Clayton is being foreclosed on. The County Treasurer has also filed against unpaid taxes and assessments. Mrs. Michael discussed the spreadsheet she gave the trustees regarding our refuse charges and contract with Rumpke. The next refuse billing will go out on December 1<sup>st</sup>. This billing covers January through March. Mr. Gillman asked Mrs. Michael if her recommendation is \$50.00 per quarter. Mrs. Michael responded by saying she would recommend \$50.79 because we have been charging less in the past few years than what Rumpke has been charging us. Mr. Gillman asked what the time frame is for the foreclosure at 1107 S. Clayton Rd. Mrs. Michael responded by saying it depends on how fast the bank works and the courts sign off on it. Mr. DeVilbiss asked if they have moved or were still living there. Mrs. Michael said she was not sure. She did send out a violation letter but has not heard anything from the owner. They have removed the tent that was in front of the garage. There are still a few items in the yard. Mrs. Michael said it looks a little better. Discussion followed regarding foreclosures. Chief Schade stated they are still at the residence. Mr. Gillman asked if the refuse fee of \$50.79 would be good for 4 years, until the next contract. Mrs. Michael responded by saying she wasn't sure about 4 years – maybe 2. It would depend on how things go. Mr. Moyer made a motion to increase the refuse fee, per quarter, by \$5.79. (\$50.79 per quarter) Mr. Gillman seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mr. Gillman told those present that Rumpke was the only waste management company who bid on this contract. Mr. Moyer asked how many companies were interested. Mr. Gillman responded by saying 3 other companies were interested, but did not bid. Mrs. Michael had no further business.

**Technical Writer:** Not present

**Fiscal Officer:** Mrs. Winkler went over the UAN Appropriation and Fund Status reports with the trustees asking if they had any questions. No questions. Mrs. Winkler presented the trustees with **Resolution 2016-24** (Revenue and Appropriation Maintenance – Fire Districts, General Fund and DEA Fund). Mrs. Winkler explained that the South Fire District's revenue budget account 2111-599(Other-Intergovernmental) was increased by \$131.38, and their appropriation account 2111-220-314 (Tax Collection Fees) was increased by the same amount to make funds available to pay the State Administration Fee. It was also necessary to increase both the North and South Fire Districts' revenue budgets to make funds available to pay for contracted services. Mrs. Winkler stated she emailed Cheryl Miller at the Mont. Co. Auditor's office requesting an Amended Certificate due to the increase in the Fire Districts' budget.

Minutes Cont.'d

Mrs. Winkler explained the General Fund's account 1000-110-599 (Other Expenses) had insufficient funds to cover any year end expenditures, so she transferred \$1,300.00 from account 1000-110-315 (Election Expenses) to account 1000-110-599. Mrs. Winkler explained at the request of Chief Schade, she transferred \$2,750.00 from DEA account 2221-760-750 (Motor Vehicles) to DEA account 2221-190-430 (Small Tools and Minor Equipment) to pay a Vance's Law Equipment purchase. Mr. Moyer asked if there was a motion to approve Resolution 2016-24. Mr. DeVilbiss made the motion, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mr. Moyer told Mrs. Winkler he forwarded an email from the Auditor's office releasing our Audit. Mrs. Winkler said she would post that the audit is available for viewing. Mrs. Winkler thanked those who voted for the Operational Levy, even though it failed. Mr. DeVilbiss thanked Mr. Harding for all of his hard work as treasurer of the Operational Levy Finance Committee. Mrs. Winkler had no further business.

**Ongoing Issues:** Fort Anthony Road Bridge and Farmersville-Gratis Road.

**Comments:** Mr. Moyer told those present there will be a meeting with the County Engineer and some of his staff tonight after the trustee meeting to discuss Fort Anthony Road. Anyone interested is invited to stay for this meeting – it should be very interesting.

**Trustees:**

**Mr. Moyer:** No new business

**Mr. DeVilbiss:** Mr. DeVilbiss announced the MCTA (Montgomery County Township Association) Christmas party will be Dec. 8<sup>th</sup>. There is a deadline to purchase your meal ticket. Mr. DeVilbiss stated he has been looking into purchasing rugs for the entrances instead of renting them. He would like to cancel the contract with CINTAS. Hopefully he will have more information at next month's meeting. Discussion followed regarding the rental and cleaning of these rugs. Mr. DeVilbiss had no further business.

**Mr. Gillman:** No new business.

Mr. Moyer asked if there was a need to go into executive session. The trustees felt no need for an executive session.

With no further business, Mr. Moyer asked for a motion to adjourn. Mr. DeVilbiss made a motion to adjourn, seconded by Mr. Gillman. Motion passed.

Meeting was adjourned at 6:20 p.m.

Submitted by: \_\_\_\_\_  
Diana Winkler, Fiscal Officer

Attested by: \_\_\_\_\_  
Michael Moyer, President