

**JACKSON TOWNSHIP BOARD OF TRUSTEES
REGULAR BUSINESS MEETING MINUTES NOVEMBER 17, 2014**

THE MEETING WAS CALLED TO ORDER BY TOWNSHIP PRESIDENT, DEBRA JOHNSON AT 6:00 P.M. ROLL CALL WAS TAKEN. TRUSTEES: MR. DEVILBISS, MR. GILLMAN AND MRS. JOHNSON WERE ALL PRESENT. MRS. JOHNSON ASKED EVERYONE TO STAND AND SAY THE PLEDGE OF ALLEGIANCE.

VISITORS PRESENT: PATTIE SMITH, ELI WINKLER & MELANNY MICHAEL

VISITOR COMMENTS: MRS. SMITH WANTED TO DISCUSS ANY UPDATES ON THE HAVERMALE RD. SPEED LIMIT ISSUE. MR. DEVILBISS REMINDED THOSE PRESENT THAT AT THE LAST TRUSTEE MEETING, PASSING A RESOLUTION TO LOWER THE SPEED LIMIT WAS DISCUSSED. MR. DEVILBISS TOLD MRS. SMITH HE SPOKE WITH MR. GRUNER, MONTGOMERY COUNTY ENGINEER, REGARDING THIS ISSUE. MR. GRUNER EXPLAINED WE HAVE TO GO THROUGH THE COUNTY AND ODOT ON ANY SPEED LIMIT CHANGES ON ANY STATE OR TOWNSHIP ROAD. MR. DEVILBISS SAID HE NOTICED ON THE REPORT THAT MR. LAKE PRESENTED TO THE TRUSTEES AT LAST MONTH'S MEETING, ITEM 4 STATES THE TOWNSHIP COULD START THE PROCESS BY PASSING A RESOLUTION TO REQUEST ODOT TO CONSIDER LOWERING THE SPEED LIMIT, BUT ODOT HAS THE FINAL DECISION. DISCUSSION FOLLOWED REGARDING SPEED LIMITS ON OTHER ROADS IN THE AREA. MRS. SMITH ASKED HOW LONG IT TOOK TO GET FULS RD.'S SPEED LIMIT REDUCED TO 45 MPH. CHIEF SCHADE THOUGHT IT WAS AROUND 5 YEARS AGO AND TOOK ALMOST A YEAR TO COMPLETE THE PROCESS. DISCUSSION FOLLOWED. CHIEF SCHADE INFORMED MRS. SMITH THE POLICE HAVE BEEN RUNNING RADAR ON HAVERMALE ROAD. CHIEF SCHADE ASKED MRS. SMITH IF SHE HAS TALKED WITH HER NEIGHBORS ABOUT THIS ISSUE, TO WHICH SHE SAID "NO". MRS. JOHNSON TOLD MRS. SMITH THIS ISSUE WILL BE DISCUSSED AGAIN WHEN MR. LAKE IS PRESENT, AND POSSIBLY PASS A RESOLUTION AND SEE WHAT HAPPENS. MR. GILLMAN ASKED IF THERE ARE ANY FEES TO PASS THIS RESOLUTION. CHIEF SCHADE STATED HE THINKS THE ONLY FEE INVOLVED IS THE SIGNAGE FEE. NO FURTHER VISITOR COMMENTS.

REVIEW/APPROVAL OF MINUTES- TRUSTEES REGULAR BUSINESS MEETING ON OCTOBER 20, 2014:

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF MINUTES FROM THE TRUSTEES REGULAR BUSINESS MEETING HELD ON OCTOBER 20, 2014. MR. GILLMAN MADE THE MOTION TO APPROVE THE MINUTES FROM OCT. 20, 2014. MR. DEVILBISS SECONDED THE MOTION. Vote: MRS. JOHNSON – ABSTAINED
MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

ELECTRONIC PAYMENTS & WARRANTS:

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$108,826.48** (SEE ATTACHED PAYMENT REGISTER) MR. DEVILBISS MADE A MOTION TO APPROVE THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$108,826.48**. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES
MR. GILLMAN – YES MOTION PASSED.

MR. GILLMAN ASKED WHAT KIND OF POSITIONS WE ARE LOOKING FOR IN ZONING. MRS. JOHNSON RESPONDED BY SAYING "ON THE ZONING COMMISSION". THESE BOARD MEMBERS MEET ONCE OR TWICE A YEAR. THEY ARE THE ONES WHO MAKE ANY LANGUAGE CHANGES TO THE ZONING RESOLUTION. THEY INITIATE LANGUAGE CHANGES AND THEN BRING THE PROPOSED CHANGES TO THE TRUSTEES FOR APPROVAL. MRS. MICHAEL INFORMED THE TRUSTEES THERE HAS BEEN A CHANGE IN THE ORC. AFTER THE COMMISSION HAS THEIR PUBLIC HEARING, ANY RECOMMENDATIONS BROUGHT BEFORE THE TRUSTEES MUST HAVE A UNANIMOUS VOTE INSTEAD OF A 2 TO 1 VOTE.

MINUTES CONT.'D

MRS. MICHAEL INFORMED THE TRUSTEES SHE HAD SOMEONE INTERESTED IN FILLING THE VACANCY ON THE ZONING BOARD. LARRY PRICE READ ABOUT THE OPEN POSITION ON OUR WEBSITE AND IN THE NEWSLETTER, AND IS INTERESTED IN FILLING THE OPEN POSITION ON THE ZONING BOARD. DISCUSSION FOLLOWED.

MR. GILLMAN MADE THE MOTION TO APPOINT LARRY PRICE TO THE ZONING BOARD. MR. DEVILBISS SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES. MOTION PASSED.

FIRE: NOT PRESENT

POLICE: SEE ATTACHED REPORT

CHIEF SCHADE ASKED THE TRUSTEES TO AUTHORIZE CAR 08-01 TO BE DISASSEMBLED AND PLACED ON GOV DEALS. MRS. JOHNSON MADE A MOTION TO DECLARE CAR 08-01 BE DISASSEMBLED AND AUCTIONED ON GOV DEALS DUE TO THE VEHICLE BEING EXCESS INVENTORY. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBILL – YES MR. GILLMAN – YES MOTION PASSED.

ROAD: NOT PRESENT

PARK: MRS. MICHAEL REMINDED THE TRUSTEES THAT THERE IS A PARK BOARD MEETING THIS THURSDAY. THE 2015 BUDGET WILL BE DISCUSSED. THE POOL HAS BEEN WINTERIZED. MRS. MICHAEL WILL EMAIL JEFF TULLY TO MAKE SURE THE HEATERS ARE ON IN THE CONCESSION AND BATHROOM AREAS. MRS. MICHAEL STATED THE PARK BOARD IS HAVING A SMALL STORAGE BUILDING BUILT IN THE POOL AREA TO HOLD BASEBALL EQUIPMENT AND POOL ITEMS IN ORDER TO GET THEM OUT OF THE PUMPHOUSE AND RECYCLING CENTER. MRS. MICHAEL INFORMED THE TRUSTEES THAT WE ARE STILL WAITING ON 1 CHECK ISSUED TO CROWE SHREDDING TO CLEAR IN ORDER TO EMAIL A COPY OF THE CLEARED CHECK TO SOLID WASTE MANAGEMENT TO GET OUR GRANT MONEY. MR. DEVILBISS ASKED MRS. MICHAEL IF SHE KNEW IF ROB BOYLE WAS ABLE TO CHECK ON THE FILTERS HE WAS CONCERNED ABOUT, TO WHICH MRS. MICHAEL SAID SHE DIDN'T KNOW. SHE WILL CONTACT MR. BOYLE ABOUT THIS. NO FURTHER PARK BUISINESS.

ZONING: MRS. MICHAEL INFORMED THE TRUSTEES THAT ALL BZA MEMBERS HAVE BEEN PAID FOR THEIR ATTENDANCE AT THE ZONING MEETINGS. MRS. MICHAEL INFORMED THE TRUSTEES THE BOYLE BOYS CLEANED THE SNOW OFF OF THE SIDEWALKS AROUND THE TOWNSHIP BUILDING, AS WELL AS MOWED A COUPLE OF TIMES THIS PAST SUMMER. DISCUSSION FOLLOWED REGARDING THE POSSIBILITY OF GIVING THE BOYS A "THANK YOU" GIFT DUE TO THE FACT THEY ARE UNDER AGE 16 AND CANNOT BE PAID BY CONTRACT. MR. GILLMAN SUGGESTED GIVING THEM A POOL PASS AS A THANK YOU GIFT. MORE DISCUSSION FOLLOWED. MRS. MICHAEL SAID SHE WOULD ASK THE BOYS IF THEY WOULD LIKE POOL PASSES.

TECHINAL WRITER: NOT PRESENT

FISCAL OFFICER:

DIANA WINKLER PRESENTED THE TRUSTEES WITH THE UAN FINANCIAL REPORTS FOR REVIEW AND **RESOLUTION 2014-18** (REVENUE AND APPROPRIATION MAINTENANCE-FIRE SOUTH & FIRE NORTH)

MR. DEVILBISS MADE THE MOTION TO APPROVE **RESOLUTION 2014-18**. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

MINUTES CONT.'D

MRS. WINKLER INFORMED THE TRUSTEES THAT THERE WILL BE A MONTGOMERY COUNTY AUDITOR'S ANNUAL UPDATE MEETING ON TUES., DEC. 16TH IF ANYONE IS INTERESTED IN ATTENDING. MR. DEVILBISS STATED HE WOULD LIKE TO GO. MRS. WINKLER WILL INFORM SAM BRAUN AT THE AUDITOR'S OFFICE THERE WILL BE 2 ATTENDING FROM JACKSON TOWNSHIP. MRS. WINKLER HAD NO FURTHER BUSINESS.

ONGOING ISSUES: WATER DISTRICT, FORT ANTHONY ROAD BRIDGE, NUISANCE ABATEMENT, FARMERSVILLE-GRATIS ROAD

COMMENTS: MRS. JOHNSON GAVE A WATER DISTRICT UPDATE. MRS. JOHNSON STATED SHE EMAILED A COPY OF A "LETTER OF ENGAGEMENT" FROM ATTORNEY R. MARK HENRY TO EACH OF THE TRUSTEES. MR. HENRY HAS REVIEWED A LOT OF THE DOCUMENTS PERTAINING TO THE VALLEY VIEW WATER AND SEWER DISTRICT. MR. HENRY STATED IN THE LETTER HE WOULD BE INTERESTED IN PROVIDING LEGAL SERVICES FOR THE VALLEY VIEW WATER AND SEWER DISTRICT. MRS. JOHNSON FORWARDED THIS LETTER TO JONATHAN KETTER TO REVIEW AND TO GET HIS INPUT. MR. KETTER STATED HE DID NOT KNOW MR. HENRY. MRS. JOHNSON TOLD THE TRUSTEES MR. HENRY IS REQUESTING A \$5000.00 RETAINER BEFORE HE WOULD START. DISCUSSION FOLLOWED. MRS. JOHNSON STATED THAT IN CONVERSATIONS MR. HENRY HAD WITH GREG DONSON, MR. HENRY STATED HE BELIEVES THE PROCESS SHOULD BE FAIRLY SIMPLE AND ANTICIPATED THE COST TO BE \$2500.00. MRS. JOHNSON EMAILED MR. KETTER WITH QUESTIONS SHE HAS CONCERNING THIS ISSUE. MRS. JOHNSON WOULD LIKE TO SEE A CAP ON ATTORNEY FEES. DISCUSSION FOLLOWED. MRS. JOHNSON STATED ATTORNEY FEES ARE \$225.00 AN HOUR. MR. GILLMAN ASKED IF THIS FEE WOULD BE SPLIT WITH GERMAN TOWNSHIP AND WHAT THE BALANCE IS IN THE WATER DISTRICT FUND. MRS. JOHNSON STATED YES, THE FEE WILL BE SPLIT, AND THERE IS \$1700.00 LEFT IN THE WATER DISTRICT FUND. MRS. JOHNSON STATED THERE ARE STILL AUDIT FEES THAT NEED TO BE PAID, THOUGH. DISCUSSION FOLLOWED. ONCE MRS. JOHNSON HEARS FROM MR. KETTER, SHE FEELS THE NEXT STEP WOULD BE EACH TOWNSHIP NEEDS TO APPROVE THE \$2500.00 FEE, AND THEN IT WOULD BE GIVEN TO THE WATER BOARD TO BEGIN THE PROCESS OF DISSOLVING THE BOARD. MR. GILLMAN ASKED IF WE HAD ENOUGH MONEY IN THE FUND TO COVER THE \$2500.00. MRS. WINKLER STATED THERE IS A LINE ITEM FOR LEGAL FEES, BUT THERE IS NOT ENOUGH MONEY LEFT IN THAT LINE ITEM TO PAY THE \$2500.00. MRS. WINKLER THEN STATED IF THE TRUSTEES WANT MONEY APPROPRIATED TO THE LEGAL FEES LINE ITEM, THEY CAN TRANSFER THE MONEY FROM ANOTHER ACCOUNT LINE ITEM. MRS. WINKLER TOLD THE TRUSTEES THAT SHE WOULD HAVE A RESOLUTION READY FOR APPROVAL OF THIS TRANSFER IF THIS IS WHAT THE TRUSTEES ARE WANTING. MR. GILLMAN MADE THE MOTION TO MOVE \$2500.00 FROM ACCOUNT CODE 1000-990-990 (OTHER FINANCING USES) TO ACCOUNT CODE 1000-110-311 (ACCOUNTING AND LEGAL FEES). MRS. JOHNSON SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED. MRS. WINKLER SAID SHE WOULD TRANSFER THE MONEY AFTER THE RESOLUTION IS PASSED AT NEXT MONTH'S MEETING. MRS. JOHNSON SAID THAT WOULD BE FINE, THAT ONCE THE MONEY IS TRANSFERRED, IT WILL BE AVAILABLE TO THE WATER BOARD. DISCUSSION CONTINUED ON ATTORNEY REPRESENTATION. NO FURTHER COMMENTS ON ONGOING ISSUES.

MINUTES CONT.'D

TRUSTEES:

MRS. JOHNSON: MRS. JOHNSON ASKED MR. GILLMAN IF EVERYTHING HAS BEEN TAKEN CARE OF WITH WESTERN REGIONAL. MR. GILLMAN RESPONDED BY SAYING YES, THE TRASH IS BEING PICKED UP.

MR. DEVILBISS: MR. DEVILBISS WOULD LIKE THE TOWNSHIP TO HOST A MONTGOMERY COUNTY QUARTERLY MEETING NEXT YEAR. MR. DEVILBISS STATED THAT AT THE LAST MEETING, THEY ASKED WHO WOULD LIKE TO HOST THE MEETINGS FOR NEXT YEAR. MR. DEVILBISS WANTED TO CHECK WITH THE OTHER TRUSTEES BEFORE HE VOLUNTEERED THE TOWNSHIP. MR. DEVILBISS WILL FOLLOW UP WITH THE COUNTY TO LET THEM KNOW WE WOULD BE INTERESTED IN HOSTING A MEETING. DISCUSSION FOLLOWED ON WHEN AND WHERE THE MEETING WILL BE HELD. MR. DEVILBISS HAD NO FURTHER BUSINESS.

MR. GILLMAN: NO NEW BUSINESS

WITH NO FURTHER BUSINESS, MR. GILLMAN MADE A MOTION TO ADJOURN THE MEETING. MR. DEVILBISS SECONDED THE MOTION.

Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES
MOTION PASSED.

MEETING ADJOURNED AT 6:47 P.M.

THE NEXT SCHEDULED TRUSTEE MEETING IS DECEMBER 8TH AT 6:00 P.M.

SUBMITTED BY: _____
DIANA WINKLER, FISCAL OFFICER

ATTESTED BY: _____
DEBRA L. JOHNSON, PRESIDENT