

Jackson Township Board of Trustees
Regular Meeting Minutes
June 20, 2016

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by President, Mike Moyer, at 6:01 p.m. Roll call was taken. Trustees: Mr. Moyer and Mr. DeVilbiss were present. Mr. Gillman was absent.

Visitors: Doug Pohl, Hanson Brown, Larry Clapp, Pattie Smith, Melanny Michael, Douglas Butcher, John Butcher, Tom Izor and Eli Winkler

Visitor Comments: Douglas Butcher who resides at 7606 Jamaica Rd. in Miamisburg. Mr. Butcher stated he is a property owner on Ft. Anthony Road. He is also representing Donald Markey who lives on Fort Anthony Rd. Mr. Butcher stated he has also spoken to Tim White who owns property on Fort Anthony Rd. Mrs. Butcher stated he and those mentioned above were not aware of the road being closed. He knew about the cement blocks, but was not aware the road was actually closed. Discussion followed regarding the closing of this road a month or so ago. Mr. Butcher stated as a property owner, he would like to give input of what is happening on Fort Anthony Road. Discussion followed on the Fort Anthony Road Bridge. Mr. Butcher asked Chief Schade what the township's regulations regarding people going on a closed road. Chief Schade explained this is governed by the Ohio Revised Code which states the road has to be properly posted – that there have been issues whether or not this road has been properly posted. Discussion followed on patrolling Fort Anthony Road. Mr. Butcher had a few more questions regarding the barricades and pipes mentioned in the April Special Meeting minutes. Mr. DeVilbiss explained to Mr. Butcher the problems they have been having with Fort Anthony Road over the years and the steps they are taking to solve these problems and possibly closing the road completely. Mr. DeVilbiss also explained the steps they have taken with barricading the road due to high water. There was a question on what constitutes a "road closed". Mr. DeVilbiss and Chief Schade responded by saying "safety issues". The road closed signs have to be posted at the end of the bridge, but there has to be room to go around the signs in order for the police to have access to the road if needed. Discussion followed about the mischief on this road. Discussion followed regarding the bridge and the goal to close the road with a swing gate with keys to allow those who need to get through may do so. Mr. Moyer stated the county said it would take at least 6 months to close this road completely. Mr. Moyer and Mr. DeVilbiss stated it will be a long process, possibly years, to close this road. Hearings have to be set up with the property owners, as well as inspections of the road need to be done. More discussion followed regarding the police patrolling the area on Fort Anthony Road. Chief suggested Mr. Butcher or any property owner call the police if there are problems on the road. Mr. Butcher stated the road has never been properly graded. Mr. DeVilbiss agreed. Discussion followed regarding the maintenance on the road before closing the road. Mr. Butcher thanked the trustees for their time – that he doesn't mind the road being closed permanently. There was a question asking what the next step the trustees will be taking regarding Fort Anthony Road. Mr. Moyer responded by saying he will be calling the County this week to see if they will put up our barricades. Mr. Butcher had no further questions. Mrs. Smith asked if there was mail delivery on Fort Anthony Road. Mr. Butcher said no – Mr. DeVilbiss stated it was all farm land. No further visitor comments.

Review/Approval of Minutes – Trustees Regular Business Meeting – May 9, 2016:

Mr. Moyer asked for the review and approval of minutes from the Trustees Regular Business meeting held on May 9, 2016. Mr. DeVilbiss made a motion to approve the minutes from May 9th, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman-Absent Motion passed.

Review/Approval of Minutes – Trustees Special Meeting held on June 10, 2016:

Mr. Moyer asked for the review and approval of minutes from the Trustees Special Business meeting held on June 10, 2016. Mr. DeVilbiss made a motion to approve the minutes from June 10th, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman- Absent Motion passed.

Electronic Payments & Warrants:

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$169,109.02** (Payment listing is attached to filed minutes). Mr. DeVilbiss made a motion to approve the electronic payments and warrants totaling **\$169,109.02**, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman-Absent Motion passed.

Fire: Chief Wallace was not at the meeting – no report

Police: Chief Schade gave the following report:

- Great Ohio Bicycle Adventure (GOBA) is this Thursday, June 23, 2016 from 7:30 a.m. to 3:00 p.m. Residents should expect to see 2000-3000 participants. Snack stop scheduled at Valley View Jr. H.S. Two of our officers are working traffic details that will be paid by GOBA. Chief Schade state he spoke with the director and everything is going well.
- Chief Schade ordered two new Dell desktop computers that will cost less than \$2,000.00.
- Lighting is being installed in the new truck this week. Graphics will be installed once electronics are complete.
- There was a burglary on S. Clayton Road. They have a suspect and the investigation is underway.
- On May 24th the police investigated a child enticement case. A suspect was identified and arrested.
- Chief Schade is in the process of trading our shotgun inventory. Officers have expressed interest in purchasing the old shotguns. Chief Schade is considering allowing the officers to purchase the shotguns for \$1.00 over the trade in price and using the proceeds to purchase new shotguns which are approximately \$550.00 each. The current inventory is over 25 years old. Mr. Moyer asked Mr. DeVilbiss if he had any feelings on the shot guns trade in. Mr. DeVilbiss asked Chief Schade if he will place them in the trunks or have shot gun racks. Chief Schade responded by saying they will be placed in the trunk.

Chief Schade had no further business.

Road: Mr. Moyer stated the township has been approved for the Havermale Phase I project. Mr. Moyer asked Mrs. Winkler if they should go ahead and approve the resolution. Mrs. Winkler said that would be fine. Mr. Moyer explained to those present this project includes the widening of Havermale Road from Farmersville-Johnsville Road to Fuls Road on both sides, redoing the ditches and paving it with new asphalt. The work will not start until next year. Mr. Moyer informed those present that the township hired Doug Pohl as the new Road Supervisor. Mr. DeVilbiss asked if they needed to actually make a motion to hire Mr. Pohl due to the fact the June 10th meeting minutes stated the trustees were going to offer the position to Mr. Pohl. Discussion followed. After reading the June 10th minutes, Mrs. Winkler suggested that since Mr. Pohl accepted the offer, a motion to hire him would be appropriate. Mr. DeVilbiss made the motion to hire Doug Pohl as Road Supervisor starting full time on July 1, 2016, and Steve Burnett will be moved to Assistant Road Superintendent. Mr. Moyer seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Absent Motion passed. Mr. DeVilbiss told Mr. Pohl he had information regarding the signs and roads in the township and county if he wanted it. Mr. Pohl stated he has a copy. There was no further Road business.

Park: Tom Izor gave a report on the park and pool. The Pool Bond has one more payment, then this will be paid off; the pool recreation levy can be renewed at .85 mills. Mr. Izor requested the trustees to approve placing this renewal levy on the November ballot. Mr. Izor stated the park board thought this levy was a bond levy, but Mrs. Winker informed them the County Auditor explained to her it was a recreational levy and can be renewed. Mr. Izor explained to the trustees what this renewal levy revenue can be used for, such as paving the parking lot, improve the basketball court, maintenance on the walking track and much more. Some items that have been purchased through recycling grant money are the playground equipment, pool items and park improvements. Mr. Izor also talked about how much the pond is being used.

Minutes Cont'd.

Mr. Izor stated there have been some major expenditures so far this year such as having to purchase a new well and pump which cost approximately \$4,500.00 and the purchase of a new batwing mower. The cost of this mower was split between the village, park and township. Mr. Izor stated the park is receiving income from volley ball, baseball and the pool. There are several baseball teams for ages 8 – 13, as well as the church leagues. The park only has 3 baseball diamonds at this point, but they would like to have one more. This would cost approximately \$12,000.00 - \$17,000.00. Once again, Mr. Izor asked the trustees to approve placing the renewal levy on the ballot. Discussion followed regarding renewal, additional and amended levies and how much revenue this renewal levy would bring in for the park. Mrs. Winker said it would bring in around \$65,000.00. Mr. Moyer suggested tabling this issue until the next trustee meeting in July. This will give them a chance to hold a work session with the Village of Farmersville to discuss the levy renewal. Mr. Izor told the trustees this revenue could also be used to improve the baby pool. Mr. DeVilbiss asked if they are still having movie night at the pool. Mr. Izor said yes, and explained what movie night is about. Mr. DeVilbiss told Mr. Izor the park board is doing a great job. Mr. Izor had no further business.

Zoning/Refuse: Melanny Michael stated that this Thursday the 30 days will be up on 1107 South Clayton Road and asked how the trustees wanted to proceed with this. Mr. Moyer stated they will give them until Friday due to the 3000 GOBA bicycle riders. Mrs. Michael stated she has tried contacting their attorney, but no one has returned her calls. Mrs. Michael stated there was only one bid received for trash service at the last WRCG meeting, which was Rumpke. WRCG voted to extend Rumpke's contract. Mr. Moyer asked if there was any increase in the fees. Mrs. Michael said not at first. It depends on gas and tipping fees. Mrs. Michael stated there have been several mowings in the township. Mrs. Michael spoke with the maintenance company regarding the property on Hemple Road. They will try to get this completed. Mrs. Michael had no further business.

Technical Writer: Mrs. Schade said she posted information about the roads for the GOBA on Facebook with a link to the GOBA website. Mr. Moyer thanked Mrs. Schade for doing this. Mrs. Schade told Mr. Pohl if he had any information he would like to be posted on Facebook such as road closures, etc., let her or Mr. Moyer know and it will be posted. They can put whatever he needs on the website and on Facebook. Mrs. Schade had no further business.

Fiscal Officer: Mrs. Winkler went over the UAN Appropriation and Fund Status reports with the trustees asking if they had any questions. Mrs. Winkler asked the trustees to approve the Havermale Phase I Agreement to allow the County Engineers' office to employ the services of a qualified engineer consultant at a cost not to exceed \$34,550.00. **(Resolution 2016-14)**. Mr. DeVilbiss asked if this was a 20% match, to which Mrs. Winkler responded by saying she thinks so. Mr. DeVilbiss made a motion to adopt Resolution 2016-14, an agreement between the County and the Township, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Absent Motion passed. Mrs. Winkler stated she will send this to the County in order to proceed. Mrs. Winkler presented the trustees with **Resolution 2016-10** (Transfer of Funds – General Fund). Mrs. Winker explained when making the first water board debt payment, the balance in the interest appropriation account was not sufficient to cover the next interest payment. \$100.00 was transferred from the Principle account to the Interest account. Mr. DeVilbiss made a motion to approve Resolution 2016-10, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Absent Motion passes. Mrs. Winkler presented the trustees with **Resolution 2016-11 and Resolution 2016-12** (Auditor's Certification of Tax Valuations for the Park Renewal Levy of .85 mills and the General Fund Operation Levy of .7 mill). Mr. DeVilbiss asked if this would be a commitment to place these levies on the ballot to which Mrs. Winker responded by saying no, this is only to certify the amounts that would be received from these levies. The next step to placing them on the ballot would be a resolution declaring it necessary to levy. Mr. DeVilbiss made a motion to approve Resolution 2016-11 and Resolution 2016-12, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Absent Motion passed.

Minutes Cont'd.

Mrs. Winkler presented the trustees with **Resolution 2016-13** (Revenue/Appropriation Maintenance – Police). Mrs. Winkler explained that a check from Ohio Risk Management in the amount of \$5,326.20 was deposited into the police account to cover the damaged cruiser. This was additional revenue so she had to increase the police Revenue Fund, and then appropriate this money into the Repairs and Maintenance account to pay New Lebanon Body and Frame for the repairs. Mr. Moyer made a motion to approve Resolution 2016-13, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Absent Motion passed. Mrs. Winkler informed the trustees she has spoken with several mail houses to get quotes on the cost of printing and mailing out informational letters regarding the Operational Levy to every voting household in Jackson Township. The lowest estimate came from Specialty Mail which was \$1,243.00. Discussion followed on the Campaign Finance Committee. Mr. DeVilbiss informed Mr. Moyer he has spoken with Jerry Harding. He is interested on being on the committee. Other names to be contacted were discussed. Mrs. Winkler had no further business.

Ongoing Issues: Fort Anthony Road Bridge and Farmersville-Gratis Road.

Comments: There were no comments regarding Ongoing Issues.

Trustees:

Mr. Moyer: Mr. Moyer stated the New Lebanon Municipal Court will stay in New Lebanon. It will not be moved to Dayton. Mr. Moyer stated he would like to get the Govdeals stuff put together. Mr. Moyer stated the Village of Farmersville is responsible for 25% of the mower repairs. We need to see how much we have spent on repairs and send them an invoice of 25% of the cost. Discussion followed regarding the ash trees at the park needing cut down. Mr. Izor stated some of these trees need to be removed asap.

Mr. DeVilbiss: Mr. DeVilbiss would like to have signs placed on the Road Service buildings stating Jackson Township employees only. Mr. Moyer had no problem with this.

Mr. Gillman: Not present.

Mr. Izor stated he had one more expense to explain to the trustees. The EPA has changed their coding which will affect our water hydrants. Six hydrants will need to be replaced which will pass the EPA regulation, which will cost around \$800.00 each. This will need to be done within the next 30 – 60 days. Steve Morgan is the liaison between the park and the EPA. Mr. Moyer asked if the EPA wanted back flow preventers on each of the hydrants. Mr. Izor said yes. Mr. DeVilbiss stated the Village takes care of the water at the park. Discussion followed. Mrs. Smith asked if the property owners will be told in advance when the Havermale Road Phase I Project will begin. Mr. Moyer said yes. Mr. DeVilbiss explained that part of that project will be the evaluation of line of sight coming out of the driveways – some hills may be taken out.

With no further business, Mr. Moyer made a motion to adjourn the meeting. Meeting was adjourned at 7:02 p.m.

Submitted by: _____
Diana Winkler, Fiscal Officer

Attested by: _____
Michael Moyer, President