

**JACKSON TOWNSHIP BOARD OF TRUSTEES  
REGULAR BUSINESS MEETING MINUTES JUNE 1, 2015**

MRS. JOHNSON ASKED EVERYONE TO STAND AND SAY THE PLEDGE OF ALLEGIANCE. THE MEETING WAS CALLED TO ORDER BY TOWNSHIP PRESIDENT, DEBRA JOHNSON AT 6:04 P.M. ROLL CALL WAS TAKEN. TRUSTEES: MRS. JOHNSON, MR. DEVILBISS AND MR. GILLMAN WERE PRESENT.

**VISITORS PRESENT:** PATTIE SMITH, MICHAEL MOYER, JIMMY PETERS, ELI WINKLER

**VISITOR COMMENTS:** NO COMMENTS

**REVIEW/APPROVAL OF MINUTES- TRUSTEES REGULAR BUSINESS MEETING FOR MAY 11, 2015:**

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF MINUTES FROM THE TRUSTEES REGULAR BUSINESS MEETING HELD ON MAY11, 2015. MR. DEVILBISS MADE THE MOTION TO APPROVE THE MINUTES FROM MAY 11, 2015. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – ABSTAINED MOTION PASSED.

**REVIEW/APPROVAL OF MINUTES- TRUSTEES SPECIAL BUSINESS MEETING FOR MAY 26, 2015:**

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF MINUTES FROM THE TRUSTEES SPECIAL BUSINESS MEETING HELD ON MAY26, 2015. MR. DEVILBISS MADE THE MOTION TO APPROVE THE MINUTES FROM MAY 26, 2015. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – ABSTAINED MOTION PASSED.

**ELECTRONIC PAYMENTS & WARRANTS:**

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$68,078.50** (SEE ATTACHED PAYMENT REGISTER) MR. DEVILBISS MADE A MOTION TO APPROVE THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$68,078.50**. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN - YES MOTION PASSED.

**FIRE:** NOT PRESENT

**POLICE:** POLICE CHIEF WAS NOT PRESENT. MRS. JOHNSON READ THE POLICE REPORT - THE PORTABLE RADIOS WERE ORDERED. THE COST WAS \$21,289.00. THE SPEED TRAILER WAS ALSO ORDERED AND SHOULD BE IN OUR POSSESSION IN 30-45 DAYS. THE 2015 DODGE CHARGER HAS BEEN OUTFITTED AND SHOULD BE IN SERVICE SOON. CHIEF SCHADE IS PLANNING ON RETIRING ANOTHER CAR ONCE THE NEW CAR IS IN SERVICE WHICH WILL REDUCE THE FLEET BY TWO VEHICLES THIS YEAR. MR. DEVILBISS COMMENTED HE ATTENDED A SPECIAL VILLAGE MEETING IN WHICH A FEW PEOPLE COMPLAINED ABOUT SPEEDERS WHERE HEMPLE ROAD COMES INTO TOWN. MR. DEVILBISS SENT A TEXT TO CHIEF SCHADE RELAYING THE INFORMATION; WITHIN AN HOUR AN EMAIL WAS SENT OUT TO THE OFFICERS, AND WITHIN A DAY, 2 TICKETS WRITTEN, AND WITHIN A DAY AFTER THAT, MR. DEVILBISS RECEIVED SEVERAL COMPLIMENTS HOW FAST THE POLICE TOOK CARE OF THIS PROBLEM. MRS. JOHNSON STATED CHIEF SCHADE HOSTED A CHIEF'S MEETINGS WITH 22 OR 23 CHIEFS ATTENDING.

**ROAD:** MR. LAKE INFORMED THE TRUSTEES HE SPOKE WITH WAGNER PAVING ABOUT OVERLAYING A 3/10 OF A MILE STRIP ON EAGLE RD. WAGNER PAVING WAS DOING WORK IN FARMERSVILLE AT THE TIME, SO THE EQUIPMENT IS ALREADY IN TOWN. WAGNER AGREED TO DO THE OVERLAY FOR \$18,500.00, WHICH MR. LAKE SAID IS A GOOD PRICE.

## MINUTES CONT'D

MR. LAKE WILL STILL DO SOME PATCHING ON EAGLE RD. MR. LAKE STATED HE APPLIED TO THE PARTNERSHIP POOL TO PAY FOR THIS EXPENSE. WAGNER SHOULD START WORK ON THIS TOMORROW. SOME DISCUSSION FOLLOWED ON THE PRICE OF PATCHING. MR. LAKE STATED HE HAS HEARD FROM KRAMER & ASSOCIATES REGARDING THE HAVERMALE RD. PHASE I PROJECT. IT WILL GO IN FOR RESUBMITTAL IN AUGUST. PAPERWORK FOR RESUBMISSION WILL NEED TO BE FILLED OUT. MR. LAKE IS STILL WORKING ON MOWING INTERSECTIONS AND READY FOR ROUND 3 OF REGULAR MOWING. THEY ARE STILL WORKING ON PATCHING THE PARKING LOT AT THE POOL AND COMMUNITY CENTER, AND HAVE BUILT A SMALL PAD TO SET THE BUILDING ON. MRS. JOHNSON ASKED IF THERE WAS A FAMILY OF GEESE AT THE PARK. DISCUSSION FOLLOWED REGARDING THE GEESE. MR. LAKE HAD NO FURTHER BUSINESS.

**PARK:** MR. DEVILBISS GAVE A BRIEF REPORT FROM THE PARK BOARD. 120 POOL PASSES WERE SOLD AS OF MAY 23<sup>RD</sup>. MR. DEVIBISS SAID THERE WAS A LARGE GROUP OF PEOPLE AT THE POOL THAT DAY UNTIL THE STORM CAME IN. MR. DEVILBISS STATED HE MET WITH GARY LONG, 2 OF THE PARK BOARD MEMBERS, RANDY AND STEVE ON THURSDAY NIGHT TO GO OVER THE DRAINAGE PROJECT. MR. DEVILBISS STATED THE RELAY FOR LIFE IS JUNE 12<sup>TH</sup> & 13<sup>TH</sup>, AND WORK ON THE PIPE WILL BEGIN ON JUNE 15<sup>TH</sup>. MR. LAKE STATED HE ORDERED THE STONE TODAY AND MEASURED THE PIPE WHICH IS 700 FEET FROM ROAD TO ROAD. HE WILL GET 100 FT. OF SOLID PIPE. MR. DEVILBISS STATED HE WANTS NO WORK DONE UNTIL JUNE 15<sup>TH</sup>. MR. LAKE RESPONDED BY SAYING NO PREP WORK WILL BEGIN UNTIL JUNE 15<sup>TH</sup>. MR. LAKE STATED IT SHOULD ONLY TAKE 2 OR 3 DAYS FOR THIS REPAIR IF HE STAYED WITH MR. LONG AND HELPED WHERE NEEDED. DISCUSSION FOLLOWED. MR. LAKE STATED MR. LONG NEEDS TO CALL FRONTIER AND GET A COPY OF THE WORK TICKET. MR. DEVILBISS STATED MR. LONG WILL BE USING HIS OWN EQUIPMENT AND WILL ONLY CHARGE THE PARK FOR FUEL AND PAY FOR THE 2 MEN WORKING WITH HIM. MR. DEVILBISS STATED THEY WILL TAKE SOME 6 INCH OFF THE MAIN 12 INCH AND COME UP CLOSE TO THE PARKING LOT, WITH THE INTENT OF WHENEVER WE DO THE PARKING LOT, THEY CAN PLACE 4 INCH LATERALS UNDER THE PARKING LOT AND PLACE A DRAIN ON THE WEST SIDE OF THE VOLLEY BOARD COURT. THIS IS JUST PLANNING AHEAD – BUT GARY WILL START ON THE 15<sup>TH</sup>. MR. DEVILBISS STATED HE RECEIVED THE LETTER NEEDED TO POSSIBLY RECEIVE A T.V. FROM SAMS, BUT FEELS IT IS TOO LATE TO RECEIVE THE T.V. MR. DEVILBISS STATED HE SPOKE WITH JEFF TULLY REGARDING THE WATER UMBRELLA IN THE BABY POOL. MR. TULLY SAID WHENEVER THE UMBRELLA IS TURNED ON, THE WATER IN THE BABY POOL DROPS. MR. DEVILBISS ASKED IF IT'S POSSIBLE THE WATER FROM THE UMBRELLA DRAINS INTO THE POND. DISCUSSION FOLLOWED REGARDING HOW THE UMBRELLA WORKS, IF THE WATER FROM THE UMBRELLA IS FLOWING INTO THE GRATE DRAIN ON THE WEST SIDE OF THE POOL WHICH LEADS TO THE POND, AND THE POSSIBILITY OF THE CLORINATED WATER BEING DRAINED INTO THE POND. MR. DEVILBISS STATED HE WAS AT THE POOL WHEN THEY SHUT THE BABY POOL DOWN, AND THERE WAS NO VACUUM. MR. LAKE STATED WE COULD GO DOWN TO THE POND TO SEE IF WATER IS COMING INTO THE POND FROM THE GRATE DRAIN. WE COULD ALSO HAVE THE POND WATER TESTED. DISCUSSION FOLLOWED REGARDING THE SALE OF POOL PASSES, CREDIT CARD USAGE AND GIFT CARDS. MR. DEVILBISS COMMENTED ONCE THE CYBER NEWSLETTER IS IN PLACE MORE INFORMATION ON THE PARK CAN BE PLACED ON IT. MR. GILLMAN MENTIONED THE POOL MANAGER IS GOING TO HAVE A SWIM RELAY FOR LIFE. NO FURTHER BUSINESS.

**ZONING:** MRS. JOHNSON STATED THERE HAS BEEN A ZONING APPLICATION REGARDING THE DIVISION OF A HOMESTESD. MR. DEVILBISS STATED THERE IS A ZONING MEETING TOMORROW NIGHT AT 7:00 TO DISCUSS DIVIDING THE SCHILLING HOMESTEAD AND THE FARM. THE FAMILY WANTS TO SPLIT A COUPLE OF ACRES OFF THE FARM. (2)

MINUTES CONT'D

MR. DEVILBISS STATED MRS. MICHAEL ASKED HIM IF SHE SHOULD SEND OUT THE TRASH BILLS WITH THE CURRENT FEE OR IF WE ARE INCREASING THE FEE. MR. DEVILBISS TOLD HER HE THOUGHT THE FEE WAS NOT GOING TO INCREASE UNTIL SEPTEMBER. MRS. JOHNSON AGREES, COMMENTING SEPTEMBER'S INCREASE WILL CORRELATE WITH THE INCREASE THE TOWNSHIP WILL BE RECEIVING WITH THE NEW CONTRACT WITH RUMPKE. DISCUSSION FOLLOWED ON HOW TO GET THE INFORMATION OF THE INCREASE TO THE RESIDENTS.

**TECHINAL WRITER:** NOT PRESENT

**FISCAL OFFICER:** DIANA WINKLER PRESENTED THE TRUSTEES WITH THE UPDATED UAN FINANCIAL REPORTS FOR REVIEW. MRS. WINKLER ASKED THE TRUSTEES IF THEY WANTED TO DISCUSS THE GENERAL FUND OPERATIONAL LEVY. MRS. JOHNSON STATED GIVEN THE CIRCUMSTANCES AND CONTINUAL CUT IN THE LOCAL GOVERNMENT FUNDS, NO ESTATE TAX, NO TANGIBLE PERSONAL PROPERTY TAX, AND THE INCREASE IN OPERATIONS, SHE BELIEVES AN OPERATIONAL LEVY IS NEEDED. MRS. WINKLER TOLD THE TRUSTEES SHE CONTACTED OUR LOCAL GOVERNMENT SERVICES DEPT., REGARDING THE WORDING IN OUR GENERAL FUND OPERATIONAL LEVY RESOLUTIONS. MRS. WINKLER WAS ADVISED TO CONTACT OUR LEGAL COUNCEL TO REVIEW THE LANGUAGE AND THE ORC CODES IN THE RESOLUTIONS FOR ACCURACY. MRS. WINKLER STATED SHE WOULD ASK MR. KETTER TO REVIEW THE LANGUAGE IN THE 2 RESOLUTIONS, AND MAKE SURE THE ORC CODES ARE CORRECT. AFTER SOME DISCUSSION, IT WAS AGREED TO HAVE LEGAL COUNCEL REVIEW THE RESOLUTIONS, THEN VOTE AT THE JULY MEETING WHETHER OR NOT TO PLACE THIS LEVY ON THE NOVEMBER BALLOT. MRS. WINKLER REMINDED THE TRUSTEES IF THEY WANT TO PLACE THIS LEVY ON THE NOVEMBER BALLOT, THEY WOULD HAVE TO DECIDE THIS AT THE JULY MEETING IN ORDER TO GET THE PAPERWORK TO THE BOARD OF ELECTIONS IN TIME FOR THE NOVEMBER ELECTION. MRS. JOHNSON STATED WE ALSO HAVE TO KEEP IN MIND THERE ARE EXPENSES INVOLVED WITH THE SENIOR CITIZENS CENTER. DISCUSSION FOLLOWED ON WHETHER TO PLACE A 1 MILL OR ½ MILL LEVY ON THE BALLOT, AND IF WE WANT IT FOR 5 YEARS OR LESS. MRS. WINKLER STATED WE COULD PLACE THE LEVY INFORMATION ON THE WEBSITE AND IN THE NEWLETTER, LETTING THE PUBLIC KNOW WHY THE TOWNSHIP NEEDS THIS ADDITIONAL REVENUE. MRS. WINKLER HAD NO FURTHER BUSINESS.

**ONGOING ISSUES:** WATER DISTRICT, FORT ANTHONY ROAD BRIDGE, NUISANCE ABATEMENT, FARMERSVILLE-GRATIS ROAD

**COMMENTS:** NO COMMENTS

**TRUSTEES:**

**MRS. JOHNSON:** MRS. JOHNSON STATED SHE MET WITH MRS. WINKLER TO DISCUSS HOW WE COULD FIND THE FUNDS TO PAY THE WATER BOARD'S ADDITIONAL LEGAL FEES. MRS. WINKLER SHARED WITH THE TRUSTEES A FEW ACCOUNTS SHE COULD DEDUCT FUNDS FROM TO TRANSFER INTO THE "ACCOUNTING AND LEGAL FEES" ACCOUNT. MR. DEVILBISS MENTIONED GERMAN TOWNSHIP HAS ALREADY PAID THEIR SHARE OF THIS EXPENSE. MRS. WINKLER ASKED THE TRUSTEES FOR A MOTION TO TRANSFER THESE FUNDS FROM THE ACCOUNTS SHE HAS LISTED, INTO THE ACCOUNTING AND LEGAL FEES ACCOUNT. MR. GILLMAN MADE THE MOTION TO TRANSFER THE NECESSARY FUNDS INTO THE ACCOUNTING AND LEGAL FEES ACCOUNT. MRS. JOHNSON SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

MINUTES CONT'D

PER THIS MOTION, MRS. WINKLER WILL TRANSFER FUNDS FROM THE FOLLOWING ACCOUNTS INTO ACCOUNT 1000-110-311 (ACCOUNTING AND LEGAL FEES):

\$300.00 FROM ACCT. 1000-760-730 (IMPROVEMENT OF SITES)

\$1,500.00 FROM ACCT. 1000-110-599 (OTHER EXPENSES)

\$1,685.00 FROM ACCT. 1000-110-315 (ELECTION EXPENSES)

MRS. JOHNSON STATED THE CHECK NEEDS TO BE MADE OUT TO THE VALLEY VIEW WATER BOARD AND SENT TO JOHN FALKNER. IN OTHER BUSINESS, MRS. JOHNSON REMINDED THE TRUSTEES 2 PEOPLE CAN ATTEND THE RECYCLING CONVENTION FOR FREE. THIS EVENT WILL BE HELD ON JUNE 29<sup>TH</sup> AND 30<sup>TH</sup> AT THE CROWNE POINT HOTEL. DISCUSSION FOLLOWED. MRS. JOHNSON STATED SHE HAS HAD SOME COMMUNICATION WITH MRS. SCHADE REGARDING THE NEWSLETTER, STATING MRS. SCHADE HAS SPOKEN WITH MIKE DOWDEN REGARDING THE WEBSITE. DISCUSSION FOLLOWED ABOUT GOING FORWARD WITH THE ELECTRONIC NEWSLETTER. MRS. JOHNSON WANTED THE TRUSTEES TO CONTINUE THINKING ABOUT THE POSSIBILITY OF ASSIGNING A TRUSTEE AS A DIRECT CONTACT PERSON, OR OVERSEER, FOR THE ROAD, POLICE, ZONING AND REFUSE DEPARTMENTS. MRS. JOHNSON ASKED MRS. WINKLER IF SHE CONTACTED THE AUDITOR'S OFFICE TO SEE IF THE REPORT NEEDED WHEN A TRUSTEE IS PAID FROM A FUND OTHER THAN THE GENERAL FUND IS STILL IN AFFECT. MRS. WINKLER EXPLAINED TO THE TRUSTEES, YES, THIS REPORT IS STILL REQUIRED. MRS. WINKLER EXPLAINED THE TRUSTEE CANNOT JUST OVERSEE THE DEPARTMENT, BUT MUST BE INVOLVED WITH THE DEPARTMENT WHOSE FUND THEY ARE BEING PAID FROM. THE PERCENTAGE OF TIME SPENT WORKING IN A DEPARTMENT MUST BE JUSTIFIED. DISCUSSION FOLLOWED WITH NO DECISION.

**MR. DEVILBISS:** MR. DEVILBISS STATED THE HEMPLE ROAD BRIDGE IS ON HOLD. HE RECEIVED AN EMAIL FROM THE COUNTY STATING THE CONTRACTOR IS REQUIRED TO GIVE THE COUNTY 21 DAYS NOTICE, BUT THEY HAVE NOT HEARD ANYTHING, SO THE PROJECT HAS BEEN POSTPONED. MR. DEVILBISS STATED HE WILL BE OUT OF TOWN JUNE 7 THROUGH JUNE 11<sup>TH</sup>. NO FURTHER BUSINESS

**MR. GILLMAN:** MR. GILLMAN STATED HE HAS A RELAY FOR LIFE MEETING TONIGHT.

WITH NO FURTHER BUSINESS, MRS. JOHNSON MADE A MOTION TO ADJOURN THE MEETING. MR. GILLMAN SECONDED THE MOTION.

Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES  
MOTION PASSED.

MEETING ADJOURNED AT 6:40 P.M.

SUBMITTED BY: \_\_\_\_\_  
DIANA WINKLER, FISCAL OFFICER

ATTESTED BY: \_\_\_\_\_  
DEBRA L. JOHNSON, PRESIDENT

