

**JACKSON TOWNSHIP BOARD OF TRUSTEES
2016 ORGANIZATIONAL & REGULAR BUSINESS MEETING
MINUTES OF JANUARY 11, 2016**

MRS. WINKLER ASKED EVERYONE TO STAND AND SAY THE PLEDGE OF ALLEGIANCE. BEFORE ROLL CALL WAS TAKEN, MRS. WINKLER INFORMED ALL THOSE PRESENT THAT MR. MOYER WAS SWORN IN AS JACKSON TWP. TRUSTEE ON DEC. 28, 2015. THE MEETING WAS THEN CALLED TO ORDER BY TOWNSHIP FISCAL OFFICER, DIANA WINKLER, AT 6:02 P.M. ROLL CALL WAS TAKEN. TRUSTEES MR. DEVILBISS, MR. GILLMAN AND MR. MOYER WERE ALL PRESENT.

VISITORS PRESENT: LARRY CLAPP, JIMMY PETERS, TOM WALLACE, ELI WINKLER AND MELANNY MICHAEL

ELECTION OF OFFICERS: MR. GILLMAN NOMINATED MICHAEL MOYER AS TRUSTEE PRESIDENT, SECONDED BY MR. DEVILBISS. Vote: MR. DEVILBISS – YES MR. GILLMAN – YES MR. MOYER – YES MR. MICHAEL MOYER IS THE 2016 TRUSTEE PRESIDENT. MR. DEVILBISS NOMINATED GREG GILLMAN AS TRUSTEE VICE PRESIDENT, SECONDED BY MR. MOYER. Vote: MR. DEVILBISS-YES MR. GILLMAN – YES MR. MOYER - YES MR. GILLMAN IS THE 2016 TRUSTEE VICE PRESIDENT.

MR. GILLMAN MADE A MOTION TO CLOSE NOMINATIONS, SECONDED BY MR. DEVILBISS. Vote: MR. DEVILBISS – YES MR. GILLMAN – YES MR. MOYER – YES MOTION PASSED.

MRS. WINKLER TURNED THE MEETING OVER TO TRUSTEE PRESIDENT, MICHAEL MOYER.

VISITOR COMMENTS: NO VISITOR COMMENTS

REVIEW/APPROVAL OF MINUTES

MR. MOYER ASKED FOR THE REVIEW AND APPROVAL OF MINUTES FROM THE TRUSTEES REGULAR MEETING HELD ON DECEMBER 14, 2015. MR. DEVILBISS MADE A MOTION TO APPROVE THE MINUTES FROM DEC. 14, 2015. MR. GILLMAN SECONDED THE MOTION. Vote: MR. DEVILBISS – YES MR. GILLMAN – YES MR. MOYER - YES MOTION PASSED.

MR. MOYER ASKED FOR THE REVIEW AND APPROVAL OF MINUTES FROM THE TRUSTEES SPECIAL MEETING HELD ON DEC.28, 2015. MR. DEVILBISS MADE A MOTION TO APPROVE THE MINUTES FROM DEC.28, 2015. MR. GILLMAN SECONDED THE MOTION. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

ELECTRONIC PAYMENTS & WARRANTS:

MR. MOYER ASKED FOR THE REVIEW AND APPROVAL OF ELECTRONIC PAYMENTS & WARRANTS FROM 12/15/2015 – 01/11/2016 TOTALLING **\$106,912.16**. (SEE ATTACHED PAYMENT REGISTER) MR. GILLMAN MADE A MOTION TO APPROVE THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$106,912.16**. MR. MOYER SECONDED THE MOTION. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

RESOLUTION 2016-01: (APPOINT DIANA WINKLER AS PREVAILING WAGE COORDINATOR) MRS. WINKLER INFORMED THE TRUSTEES THE LANGUAGE IN THIS RESOLUTION NOW STATES THE PREVAILING WAGE COORDINATOR HAS PERMISSION TO USE ELECTRONIC AND ACH PAYMENTS WHEN REQUIRED. MRS. WINKLER STATED THE OHIO STATE TAX & OHIO SCHOOL TAX PAYMENTS REQUIRE THE USE OF ELECTRONIC PAYMENTS, AS WELL AS THE LOCAL TAXING DISTRICTS.

MINTUES CONT.'D

MR. GILLMAN MADE A MOTION TO APPROVE **RESOLUTION 2016-01**. MR. DEVILBISS SECONDED THE MOTION. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

RESOLUTION 2016-02: (TRUSTEES SALARIES TAKEN FROM THE GENERAL FUND TO INCLUDE A 60% WAIVER OF THE TRUSTEE'S NORMAL COMPENSATION FOR 2016) DISCUSSION TOOK PLACE REGARDING THE WAIVING OF 60% OF THE TRUSTEES 2016 COMPENSATION DUE TO THE DEPLETING REVENUE IN THE GENERAL FUND. MRS. WINKLER REMINDED THE TRUSTEES IT HAS TO BE A UNANIMOUS VOTE TO WAIVE THE TRUSTEE'S COMPENSATION. AFTER SOME DISCUSSION, MR. MOYER MADE A MOTION TO APPROVE **RESOLUTION 2016-02**, WHICH INCLUDES THE WAIVING OF 60% OF THE TRUSTEE'S NORMAL COMPENSATION FOR FISCAL YEAR 2016. BY MR. GILLMAN SECONDED THE MOTION. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED. MRS. WINKLER HAD EACH OF THE TRUSTEES SIGN THE PAYROLL WAIVER STATING THEY WILL WAIVE 60% OF THEIR NORMAL COMPENSATION FOR FY 2016.

SET MEETING DATES AND TIMES FOR 2016

MR. GILLMAN MADE A MOTION TO HOLD THE 2016 TRUSTEE MEETINGS ON THE 2ND MONDAY OF THE MONTH AT 6:00 P.M. MR. DEVILBISS SECONDED THE MOTION. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED. MRS. WINKLER WILL PLACE THIS INFORMATION IN THE ADVERTISER.

APPOINTMENT OF PARK BOARD MEMBERS FOR 2016:

MR. GILLMAN MOVED TO APPOINT DOUG HARDYMAN, JASON MICHAEL AND JEFF TULLY AS PARK BOARD MEMBERS FOR 2016. MR. DEVILBISS SECONDED THE MOTION. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

APPOINTMENT OF ZONING COMMISSION MEMBER FOR ANOTHER 5 YEAR TERM:

MR. MOYER STATED LARRY PRICE IS WILLING TO SERVE ANOTHER 5 YEAR TERM. MR. GILLMAN MADE A MOTION TO APPOINT LARRY PRICE FOR ANOTHER 5 YR. TERM, SECONDED BY MR. MOYER. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

MR. MOYER STATED RICHARD E. WINKLER IS WILLING TO FILL THE VACANCY LEFT BY RODGER COLLINS ON THE ZONING COMMISSION FOR A 5 YEAR TERM. MR. DEVILBISS MADE A MOTION TO APPOINT MR. WINKLER TO THE ZONING COMMISSION FOR A 5 YEAR TERM, SECONDED BY MR. GILLMAN. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

APPOINTMENT OF BOARD OF ZONING APPEALS MEMBER:

MR. MOYER STATED RON FOGLE IS WILLING TO SERVE ANOTHER 5 YEAR TERM ON THE BOARD OF ZONING APPEALS. MR. GILLMAN MADE A MOTION TO APPOINT MR. FOGLE TO THE BZA FOR ANOTHER 5 YEAR TERM, SECONDED BY MR. DEVILBISS. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED. MR. MOYER STATED RYAN HODSON IS WILLING TO FILL THE VACANCY LEFT BY MICHAEL MOYER ON THE BZA WITH THE TERM ENDING IN 2018. MR. GILLMAN MADE A MOTION TO APPOINT RYAN HODSON TO FILL MR. MOYER'S VACANCY ON THE BZA WITH TERM ENDING IN 2018. MR. DEVILBISS SECONDED THE MOTION. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

MINTUES CONT.'D

APPOINT REPRESENTATIVE TO WRCG (Western Regional Council of Governments) MR. GILLMAN VOLUNTEERED TO REPRESENT JACKSON TOWNSHIP ON THE WRCG. MR. DEVILBISS MADE A MOTION TO APPOINT MR. GILLMAN TO THE WRCG, SECONDED BY MR. MOYER. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

FIRE: CHIEF WALLACE HAD NO NEW BUSINESS.

POLICE: CHIEF SCHADE TOLD THE TRUSTEES HE IS STILL WAITING ON THE COURT ORDER FOR THE 2007 CHEVY DURAMAX. IT IS STILL AT D-7. HE SHOULD HAVE IT IN THE NEXT WEEK OR TWO. THERE WERE A COUPLE OF CRASHES – ONE ON NEW YEAR'S EVE – NO INJURIES. MR. GILLMAN COMMENTED THERE HAVE BEEN A LOT OF HEROIN OVERDOSES IN GERMANTOWN. DISCUSSION. MR. DEVILBISS ASKED IF CHIEF SCHADE HAD AN UPDATE ON THE DODGE. CHIEF SCHADE SAID HE NEEDS THE TITLE WHICH HE THINKS IS IN THE BIG SAFE. DISCUSSION FOLLOWED REGARDING HOW TO GET THE SAFE OPEN. CHIEF SCHADE SAID ONCE HE GETS THE TITLE, HE CAN GET RID OF THAT AS WELL AS THE TAHOE. NO FURTHER BUSINESS.

ROAD: MR. BURNETT RECEIVED A LETTER REGARDING THE LOWERING OF THE SPEED LIMIT ON HAVERMALE ROAD. IT WAS AGREED THAT 45 MPH IS A SAFE SPEED FOR THAT ROAD. MR. BURNETT THANKED MRS. SMITH FOR HER CONTRIBUTION TO THIS ISSUE. MR. BURNETT WILL BE POSTING THE NEW SIGNS ONCE HE RECEIVES THEM. MR. BURNETT HAS BEEN TALKING TO THE PARK BOARD AND THE VILLAGE ABOUT TRADING IN THE RIDING MOWERS. THE COST FOR 2 RIDING MOWERS WILL BE AROUND \$13,600.00. IF THE PARK HAS IT BUDGETED, THEY WILL PAY 1/2 OF THE COST WITH THE VILLAGE PAYING ¼ AND THE ROAD DEPARTMENT PAYING THE REMAINING ¼ OF THE TOTAL AMOUNT. MR. DEVILBISS ASKED IF THIS WAS THE BATWING, TO WHICH MR. BURNETT RESPONDED BY SAYING NO, JUST THE 2 RIDERS. MR. MOYER ASKED ABOUT THE BATWING. MR. BURNETT STATED IT IS GETTING METAL FATIGUE – STARTING TO CRACK EVERYWHERE. MR. DEVILBISS STATED THE PARK BOARD HAD THE BATWING COST APPROPRIATED, BUT WAS NOT SURE ABOUT THE RIDING MOWERS. MR. BURNETT STATED HE THINKS THE PARK BOARD HAS MONEY APPROPRIATED FOR THE MOWERS, BUT HE WILL CHECK AGAIN WITH THEM. THE NEXT PARK BOARD MEETING IS THURSDAY NIGHT. MR. BURNETT STATED EVERYTHING WENT VERY WELL AFTER GETTING OUR FIRST SNOW ON SUNDAY. NO ISSUES. HE AND JOHN ARE READY IF WE GET SNOW TONIGHT. MR. BURNETT WOULD STILL LIKE TO COLD PATCH SOME ROADS. NO FURTHER BUSINESS.

PARK: MR. DEVILBISS STATED HE BELIEVES THE PARK BOARD IS WANTING TO HIRE SOMEONE PART TIME TO HELP EMPTY TRASH AND CLEAN THE BATHROOMS.

ZONING/REFUSE: MRS. MICHAEL STATED SHE HAS NOT HEARD ANYTHING ABOUT THE PEOPLE WHO WANTED TO SPLIT THEIR LAND – NO APPLICATIONS HAVE BEEN FILED. MRS. MICHAEL HAS BEEN WORKING ON SOME ZONING VIOLATIONS, ONE AT 1107 SOUTH CLAYTON ROAD, WHICH IS ON THEIR FINAL NOTICE – PROPERTY OWNER STATED HE HAS AN ONLINE BUSINESS AND IS LOOKING INTO PURCHASING A BUILDING TO SELL OUT OF. MRS. MICHAEL HAS ANOTHER ZONING VIOLATION AT 2300 ZEHRING ROAD, WHO HAS RECEIVED THEIR FIRST NOTICE. MRS. MICHAEL REMINDED THE TRUSTEES THE REFUSE CONTRACT EXPIRES THIS YEAR. THERE IS A WRCG MEETING AT PERRY TOWNSHIP ON THURSDAY, JANUARY 14TH AT 3:00. NO FURTHER BUSINESS.

TECHINAL WRITER: NOT PRESENT

MINTUES CONT.'D

MRS. WINKLER ASKED THE TRUSTEES IF THEY WOULD LIKE CARRIE TO CREATE A FACEBOOK PAGE FOR THE TOWNSHIP. MRS. SCHADE IS WAITING ON CONFIRMATION FROM THE TRUSTEES. DISCUSSION FOLLOWED REGARDING MRS. SCHADE WORKING WITH MIKE DOWDEN TO CREATE A FACEBOOK PAGE WITH LINKS TO OUR WEBSITE, AS WELL AS INCORPORATING THE CURRENT PARK FACEBOOK PAGE, MAKING ALL TOWNSHIP INFORMATION AVAILABLE ON ONE SITE. MRS. WINKLER COMMENTED THIS WOULD BE HELPFUL IN GETTING THE INFORMATION ABOUT THE LEVY TO THE PUBLIC. THE TRUSTEES AGREED THIS WOULD BE A GOOD IDEA. MRS. WINKLER WILL CONTACT MRS. SCHADE TO LET HER KNOW SHE CAN BEGIN CREATING THE FACEBOOK PAGE.

FISCAL OFFICER:

DIANA WINKLER PRESENTED THE TRUSTEES WITH THE UAN FINANCIAL REPORTS FOR REVIEW AS WELL **RESOLUTION 2016-03** (REVENUE BUDGET/APPROPRIATION MAINTENANCE/REVISED 2016 TEMPORARY BUDGET) THE 2015 CARRY OVER BALANCES CHANGED AFTER CLOSING OUT FISCAL YEAR 2015, THEREFORE THE BUDGET AMOUNT VOTED ON AT THE DECEMBER 28TH MEETING HAD TO BE REVISED, AS WELL AS THE APPROPRIATIONS BUDGET. MRS. WINKLER ASKED THE TRUSTEES TO APPROVE **RESOLUTION 2016-03** WITH THE REVISED TOTALS. MRS. WINKLER EXPLAINED TO THE TRUSTEES THE APPROPRIATIONS DO NOT INCLUDE THE WATER DISTRICT DEBT PAYMENT BECAUSE SHE DOES NOT HAVE AN EXACT AMOUNT AS OF THIS MEEETING. DISCUSSION FOLLOWED REGARDING THE PAYMENT AMOUNTS. MR. MOYER MADE A MOTION TO APPROVE **RESOLUTION 2016-03**, SECONDED BY MR. GILLMAN. Vote: MR. MOYER – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED. MRS. WINKLER INFORMED THE TRUSTEES THE CREDIT CARD CONTRACT WILL BE UP IN MAY – DO THE TRUSTEES WANT TO CHANGE SERVICES OR KEEP LADCO. MR. GILLMAN STATED THERE IS A COMPANY WHO PLACES THE 3% FEE ON THE CREDIT CARD, WHICH MEANS THERE WOULD BE NO FEE FOR THE TOWNSHIP. MR. GILLMAN WILL LOOK INTO THIS FURTHER. MRS. WINKLER STATED SHE WOULD CONTINUE TO REVIEW THE CURRENT CONTRACT WITH LADCO TO SEE WHAT REQUIREMENTS ARE NEEDED TO END SERVICE. DISCUSSION FOLLOWED REGARDING THE CURRENT FEE THE TOWNSHIP ATTACHES TO THE CUSTOMER’S CHARGE. MRS. WINKLER HAD NO FURTHER BUSINESS.

ONGOING ISSUES: WATER DISTRICT, FORT ANTHONY ROAD BRIDGE, NUISANCE ABATEMENT, FARMERSVILLE-GRATIS ROAD

COMMENTS: MR. MOYER ASKED ABOUT NUISANCE ABATEMENT. MRS. MICHAEL STATED WE HAVE A JUNK VEHICLE POLICY IN FORCE NOW, BUT IT DOES NOT INCLUDE TRASH, DEBRIS, ETC. MR. MOYER ASKED MRS. MICHAEL IF SHE COULD HAVE A NUISANCE ABATEMENT POLICY WRITTEN BY THE NEXT MEETING. MR. GILLMAN ASKED IF WE COULD GET COPIES OF NUISANCE ABATEMENT POLICIES FROM OTHER TOWNSHIPS. MRS. MICHAEL SAID SHE HAS OTHER TOWNSHIPS’ POLICIES AND WILL REVIEW THEM TO COME UP WITH A POLICY FOR JACKSON TOWNSHIP. MRS. MICHAEL STATED ONCE SHE GETS THIS POLICY TOGETHER, SHE WILL HAVE JONATHAN KETTER REVIEW IT FOR ANY ADDITIONS OR CHANGES. MR. MOYER ASKED ABOUT FARMERSVILLE-GRATIS ROAD ISSUE. MR. DEVILBISS EXPLAINED IT IS IN REGARDS TO THE BRIDGE NEAR TOM ULRICH’S HOUSE – THE ROAD ISN’T WIDE ENOUGH FOR FARM EQUIPMENT AND PERSONAL VEHICLES TO PASS. CHIEF SCHADE STATED THEY WANTED THE GUARDRAIL REMOVED BUT THE COUNTY SAID NO.

MR. DEVILBISS STATED A SIGN WAS PLACED AT THE TOP OF THE HILL TO MAKE PEOPLE AWARE THERE MAY BE FARM EQUIPMENT COMING UP THE HILL. NO FURTHER ONGOING ISSUES’ COMMENTS.

MINTUES CONT.'D

TRUSTEES:

MRS. MOYER: MR. MOYER STATED HE WANTED TO GO OVER THE INVENTORY OF THE POLICE AND ROAD DEPARTMENTS THIS WEEK. MR. MOYER ASKED IF KEYS COULD BE MADE FOR THE TRUSTEES'S OFFICE DOOR. DISCUSSION FOLLOWED REGARDING KEYS TO THE OFFICES. MRS. MICHAEL WILL CONTACT CLIFF'S LOCKSMITH TO SEE IF HE COULD MAKE NEW KEYS, AS WELL AS SEEING IF HE COULD OPEN THE BIG SAFE.

MR. DEVILBISS: MR. DEVILBISS STATED HE WILL BE OUT OF TOWN JAN.27 -30 TO ATTEND THE OHIO TOWNSHIP ASSOCIATION CONFERENCE. MR. DEVILBISS INFORMED MR. MOYER THAT CHIEF SCHADE IS ABLE TO SIGN WARRANTS IF NEEDED IN AN EMERGENCY OR IF A TRUSTEE IS OUT OF TOWN. MR. DEVILBISS STATED THE MCTA MEETING HAS BEEN CHANGED TO FEB. 25TH AT 6:00 AT THE MIAMISBURG DISPATCH CENTER. SHERIFF PLUMBER WILL PROVIDE DINNER AND A PRESENTATION ON HEROIN.

MR. GILLMAN: NO NEW BUSINESS

WITH NO FURTHER BUSINESS, MR. GILLMAN MADE A MOTION TO ADJOURN THE MEETING, SECONDED BY MR. DEVILBISS. Vote: MR. MOYER – YES
MR. DEVILBISS – YESMR. GILLMAN – YES MOTION PASSED.

MEETING ADJOURNED AT 6:43 P.M.

SUBMITTED BY: _____
DIANA WINKLER, FISCAL OFFICER

ATTESTED BY: _____
MICHAEL MOYER, PRESIDENT