

**JACKSON TOWNSHIP BOARD OF TRUSTEES
REGULAR BUSINESS MEETING MINUTES SEPTEMBER 14, 2015**

MRS. JOHNSON ASKED EVERYONE TO STAND AND SAY THE PLEDGE OF ALLEGIANCE. THE MEETING WAS CALLED TO ORDER BY TOWNSHIP PRESIDENT, DEBRA JOHNSON AT 6:00 P.M. ROLL CALL WAS TAKEN. TRUSTEES: MRS. JOHNSON, MR. DEVILBISS AND MR. GILLMAN WERE PRESENT.

VISITORS PRESENT: PATTIE SMITH, MICHAEL MOYER, JIMMY PETERS, BOB & JUNE PUTERBAUGH & ELI WINKLER

VISITOR COMMENTS: NO VISITOR COMMENTS

REVIEW/APPROVAL OF MINUTES- TRUSTEES REGULAR BUSINESS MEETING FOR AUGUST 10 2015:

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF MINUTES FROM THE TRUSTEES REGULAR BUSINESS MEETING HELD ON AUGUST 10, 2015. MR. DEVILBISS MADE THE MOTION TO APPROVE THE MINUTES FROM AUGUST 10, 2015. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

ELECTRONIC PAYMENTS & WARRANTS:

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$164,226.12** (SEE ATTACHED PAYMENT REGISTER) MR. GILLMAN MADE A MOTION TO APPROVE THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$164,226.12**. MR. DEVILBISS SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN - YES MOTION PASSED.

FIRE: NOT PRESENT

POLICE: CHIEF SCHADE PRESENTED THE FOLLOWING REPORT:

-AUGUST 20TH A WHITE MALE WHO WAS IN MEDICAL DISTRESS WAS TRANSPORTED TO THE TOWNSHIP FROM NEW LEBANON. HE WAS PRONOUNCED DEAD AT THE SCENE. AT THIS POINT IT APPEARS THE VICTIM WAS SUFFERING FROM A DRUG OVERDOSE. CHARGES WILL BE PRESENTED IN THE NEAR FUTURE.
- CHIEF SCHADE RECOMMENDED THE TRUSTEES HIRE ROBERT MURCHLAND AS A PART TIME OFFICER AT THE PART TIME RATE. MR. MURCHLAND WILL BE WORKING LIMITED PART TIME HOURS WITH THE R.A.N.G.E. TASK FORCE. MRS. JOHNSON MADE A MOTION TO HIRE ROBERT MURCHLAND AS A PART TIME OFFICER AT THE PAR TIME RATE. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.
- JACKSON TOWNSHIP POLICE DEPARTMENT WAS AWARDED TWO SEMI AUTOMATIC HANDGUNS AND AMMUNITION FROM A R.A.N.G.E. TASK FORCE CASE. BOTH GUNS WILL BE ISSUED AND USED BY THE DEPARTMENT. THE TOTAL VALUE WAS IN EXCESS OF \$1000.00. CHIEF SCHADE HAD NO FURTHER BUSINESS.

ROAD: MR. BURNETT STATED HE HAD BEEN BUILDING UP THE EDGES OF LOWER GRATIS ROAD. TRUCKS HAVE BEEN RUNNING OFF THE EDGE OF THE ROAD, BREAKING THE ROAD AWAY. HE HAS ALSO BEEN KEEPING UP WITH THE MOWING. MR. BURNETT INFORMED THE TRUSTEES HE HAS TURNED IN THE PAPERWORK TO RICK SPLAWINSKI FOR PARTNERSHIP POOL REIMBURSEMENT FOR THE OVERLAY ON EAGLE ROAD. MR. SPLAWINSKI SAID IT WOULD BE A WHILE BEFORE REIMBURSEMENT WOULD BE ISSUED. MR. BURNETT STATED HE HAS FILED THE PAPERWORK FOR POSSIBLE REIMBURSEMENT OF SALT FUNDS FROM MORTON AND CARGILL. MR. BURNETT RECEIVED A TEXT STATING THE PAPERWORK WILL BE REVIEWED.

MINUTES CONT'D

MRS. JOHNSON ASKED IF WE HAD ENOUGH SALT. MR. BURNETT RESPONDED BY SAYING YES, THAT HE HAS CONTACTED CONSOLIDATED GRAIN WHO DELIVERS OUR SALT. WE HAVE 175 TONS LINED UP FOR THIS WINTER. MR. BURNETT STATED THE APPLICATION FOR THE HAVERMALE PHASE I PROJECT HAS BEEN FILED WITH THE OPWC. HE HAS NOT HEARD ANYTHING YET. MRS. JOHNSON ASKED IF MR. BURNETT HAS HEARD ANYTHING ABOUT LOWERING THE SPEED LIMIT ON HAVERMALE RD., TO WHICH MR. BURNETT SAID, NO. DISCUSSION FOLLOWED. MR. BURNETT PLANS ON USING SOME OF THE STONE WHICH IS BEING STORED AT THE PARK TO FILL IN SOME OF THE BAD SPOTS ON FORT ANTHONY ROAD, AS WELL AS FINISH UP THE MOWING FOR THIS YEAR. MRS. JOHNSON ASKED IF MR. BURNETT HAS SPOKEN WITH THE LANDOWNERS REGARDING THE FENCING ON LOWER GRATIS ROAD. MR. BURNETT SAID NO, HE HAS NOT HAD A CHANCE TO DO THAT YET. MR. GILLMAN INFORMED THE TRUSTEES THERE IS AN APPLICATION FROM ROBERT MOORE REGARDING A ROAD POSITION. DISCUSSION FOLLOWED. MRS. JOHNSON STATED SHE HAD ASKED MR. BURNETT EARLIER TO WORK ON QUALIFICATIONS FOR ROAD PERSONNEL TO BE PLACED IN THE ADVERTISER. MR. BURNETT GAVE MRS. JOHNSON A COPY OF WHAT HE HAS COME UP WITH. MRS. JOHNSON STATED SHE WILL CALL AN EXECUTIVE SESSION REGARDING PERSONNEL LATER IN THE MEETING TO DISCUSS THIS ISSUE. MR. BURNETT HAD NO FURTHER BUSINESS.

PARK: MRS. JOHNSON STATED THEY WERE DRAINING THE POOL TODAY. MR. DEVILBISS STATED THE POOL WAS CLOSED 31 DAYS THIS YEAR DUE TO WEATHER, BUT WERE STILL CLOSE TO LAST YEAR'S NUMBERS. MR. DEVILBISS STATED THE PARK BOARD IS STILL WAITING FOR A RESIGNATION LETTER FROM MIKE MILLER. MRS. JOHNSON RESPONDED BY SAYING A COPY OF THE LETTER WAS MADE AFTER LAST MONTH'S MEETING AND GIVEN TO MR. IZOR.

REFUSE: NOT PRESENT

ZONING: NOT PRESENT

TECHINAL WRITER: MRS. SCHADE HAS BEEN WORKING WITH MIKE DOWDEN THROUGHOUT THE SUMMER. MRS. SCHADE STATED MR. DOWDEN HAS DONE SOME UPDATING TO THE WEBSITE. MRS. SCHADE STATED SHE HAS SEEN SOME OF IT, AND HAS MADE SOME SUGGESTIONS. MR. DOWDEN IS NOT READY TO ROLL OUT ALL CHANGES YET. MRS. SCHADE AGREED THAT ALL INFORMATION SHOULD COME FROM A COMMON SOURCE. MRS. SCHADE DESCRIBED A LINK THAT CAN BE ADDED TO THE WEBSITE WHICH WOULD LINK DIFFERENT SOCIAL MEDIA SITES, AS WELL AS PUBLIC EMAILS VERSES PRIVATE EMAILS. MRS. SCHADE TOLD THE TRUSTEES SHE WOULD BE GLAD TO CONTINUE TO INVESTIGATE ALL OPTIONS FOR THE WEBSITE AND PRESENT ANY NEW OPTIONS TO THE TRUSTEES FOR THEIR APPROVAL. MRS. SCHADE HAD NO FURTHER BUSINESS.

FISCAL OFFICER: DIANA WINKLER PRESENTED THE TRUSTEES WITH THE UPDATED UAN FINANCIAL REPORTS FOR REVIEW AND RESOLUTION 2015-19 (ACCEPTING AMOUNTS AND RATES FOR TAX YEAR 2015 FOR USE IN YEAR 2016) THESE AMOUNTS ARE SUBJECT TO CHANGE DEPENDING ON THE OUTCOME OF THE GENERAL ELECTION RESULTS. MR. GILLMAN MADE A MOTION TO APPROVE RESOLUTION 2015-19, SECONDED BY MR. DEVILBISS. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED. MRS. WINKLER INFORMED THE TRUSTEES SHE AND MRS. JOHNSON WENT TO U.S. BANK TO REVIEW THE CONTENTS IN THE LOCK BOX. THE BOX CONTAINED OLD PAPERS, DEEDS TO THE PROPERTIES OWNED BY JACKSON TOWNSHIP, AND THE COMBINATION TO THE OLD SAFE. MRS. JOHNSON AND MRS. WINKLER DECIDED IN ORDER TO SAVE A YEARLY FEE, WE WOULD CLOSE THE LOCKBOX AND FILE THE PAPERWORK IN OUR OFFICE FILING CABINETS. MRS. WINKLER HAD NO FURTHER BUSINESS.

MINUTES CONT'D

ONGOING ISSUES: WATER DISTRICT, FORT ANTHONY ROAD BRIDGE, NUISANCE ABATEMENT, FARMERSVILLE-GRATIS ROAD

COMMENTS: MR. GILLMAN INFORMED THE TRUSTEES THE WATER BOARD IS WORKING WITH AN INDEPENDENT LAWYER TO RE-WORD SOME OF THE LANGUAGE IN THE PAPERWORK REGARDING THE DISSOLVING OF THE WATER BOARD AND PAYING OUTSTANDING LOANS. MR. GILLMAN SAID HE WOULD ALSO BE SPEAKING WITH MR. KETTER TO SEE IF HE CAN HELP.

TRUSTEES:

MRS. JOHNSON: MRS. JOHNSON STATED SHE EMAILED A COPY OF THE TECHNOLOGY POLICY SHE RECEIVED FROM MIKE DOWDEN TO THE TRUSTEES, AND PLACED A COPY ON THE TRUSTEE DESK FOR OTHER TRUSTEES TO REVIEW. MRS. JOHNSON STATED SHE WOULD LIKE EVERYONE'S THOUGHTS AND INPUT REGARDING THIS POLICY. IF ANYONE WANTED TO EDIT THE POLICY FEEL FREE TO DO SO. MRS. JOHNSON FEELS ONE PERSON SHOULD BE THE CONTACT FOR ANY INFORMATION GOING ON THE WEBSITE. DISCUSSION FOLLOWED. MRS. JOHNSON ATTENDED THE SOLID WASTE MEETING A COUPLE OF WEEKS AGO. MRS. JOHNSON IMMEDIATELY GAVE MRS. MICHAEL THE INFORMATION REGARDING THE TIRE BUY BACK PROGRAM WHICH IS NOW POSTED. THE BUY BACK IS AT MONTGOMERY COUNTY SOLID WASTE. TIRES WILL BE BOUGHT FOR \$2.00 @ TIRE. THEY WILL NOT TAKE LARGE TIRES – ONLY VEHICLE TIRES. MRS. JOHNSON INFORMED THE TRUSTEES THERE IS A BUY RECYCLED GRANT. APPLICATIONS ARE ONLINE AND ARE DUE BY OCTOBER 30TH. THIS GRANT IS FOR NON-PROFIT AND SCHOOLS. MRS. JOHNSON WAS THINKING THE PARK WOULD FALL UNDER “NON-PROFIT”. THE PERSON IN CHARGE OF THIS GRANT IS BARB ASBERRY. MRS. SCHADE COMMENTED SHE HAS WORKED WITH MS. ASBERRY ON OTHER GRANTS. DISCUSSION FOLLOWED. MRS. JOHNSON ASKED MRS. SCHADE IF SHE WOULD CONTACT MS. ASBERRY TO SEE IF THE PARK WOULD QUALIFY FOR THIS GRANT TO WHICH MRS. SCHADE RESPONDED BY SAYING SHE WOULD CONTACT MS. ASBERRY. MRS. JOHNSON REMINDED THE TRUSTEES THERE IS STILL “GREEN SPACE” MONEY AVAILABLE THROUGH A GRANT FROM THE MONTGOMERY COUNTY SOIL AND WATER CONSERVATION DISTRICT. DISCUSSION FOLLOWED REGARDING WHERE THIS MONEY COULD BE USED. MRS. JOHNSON WILL GIVE THE GRANT INFORMATION TO MRS. SCHADE. MRS. JOHNSON HAD NO FURTHER BUSINESS.

MR. DEVILBISS: MR. DEVILBISS INFORMED ALL THOSE PRESENT THAT MRS. MICHAEL HAS BEEN OUT OF THE OFFICE FOR A WHILE DUE TO HER MOTHER PASSING AWAY. MR. DEVILBISS ASKED IF THE TRUSTEES WANTED TO CHANGE THE DATE OF THEIR NEXT MEETING DUE TO THE ORIGINAL MEETING DATE IS A HOLIDAY. ALL AGREED TO GO AHEAD AND HOLD THE MEETING ON OCTOBER 12TH AS PLANNED.

MR. GILLMAN: MR. GILLMAN HAD NO FURTHER BUSINESS.

AT 6:35 MRS. JOHNSON MADE A MOTION TO MOVE INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

AT 6:57 MRS. JOHNSON MADE A MOTION TO RETURN TO REGULAR SESSION. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED. MRS. JOHNSON MADE A MOTION TO APPOINT STEVE BRUNETT AS ROAD SUPERVISOR WITH A PROBATIONAL PERIOD AT \$20.00 AN HOUR EFFECTIVE IMMEDIATELY. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – OPPOSED DUE TO THE FACT HE FEELS THIS POSITION SHOULD BE POSTED. MR. GILLMAN – YES MOTION PASSED.

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MINUTES CONT'D

WITH NO FURTHER BUSINESS, MRS. JOHNSON MADE A MOTION TO ADJOURN,
SECONDED BY MR. GILLMAN. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES
MR. GILLMAN – YES MOTION PASSED.

MEETING ADJOURNED AT 6:56 P.M.

SUBMITTED BY: _____
DIANA WINKLER, FISCAL OFFICER

ATTESTED BY: _____
DEBRA L. JOHNSON, PRESIDENT

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