

**JACKSON TOWNSHIP BOARD OF TRUSTEES  
REGULAR BUSINESS MEETING MINUTES APRIL 13, 2015**

THE MEETING WAS CALLED TO ORDER BY TOWNSHIP PRESIDENT, DEBRA JOHNSON AT 6:05 P.M. ROLL CALL WAS TAKEN. TRUSTEES: MRS. JOHNSON & MR. DEVILBISS WERE PRESENT. MR. GILLMAN WAS ABSENT. MRS. JOHNSON ASKED EVERYONE TO STAND AND SAY THE PLEDGE OF ALLEGIANCE.

**VISITORS PRESENT:** PATTIE SMITH, MICHAEL MOYER, TOM WALLACE, ELI WINKLER AND SANDY MITCHELL

**VISITOR COMMENTS:** NO COMMENTS

**REVIEW/APPROVAL OF MINUTES- TRUSTEES REGULAR BUSINESS MEETING FOR MARCH 9, 2015:**

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF MINUTES FROM THE TRUSTEES REGULAR BUSINESS MEETING HELD ON MARCH 9, 2015. MR. DEVILBISS MADE THE MOTION TO APPROVE THE MINUTES FROM MARCH 9, 2015. MRS. JOHNSON SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – NOT PRESENT MOTION PASSED.

**ELECTRONIC PAYMENTS & WARRANTS:**

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$149,078.12** (SEE ATTACHED PAYMENT REGISTER) MR. DEVILBISS MADE A MOTION TO APPROVE THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING **\$149,078.12**. MRS. JOHNSON SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – NOT PRESENT MOTION PASSED.

**FIRE:** CHIEF WALLACE HAD NO NEW BUSINESS, BUT ASKED IF THE TRUSTEES HAD ANY QUESTIONS FOR HIM. CHIEF WALLACE THANKED THE TRUSTEES FOR THE USE OF THE PARK FOR THEIR EASTER EGG HUNT.

**POLICE:** THE ONE CRUISER HAS BEEN DISASSEMBLED AND READY TO DECLARE AS SURPLUS. IT WILL BE LISTED ON GOVDEALS.COM

**ROAD:** MR. LAKE STATED THEY HAVE BEEN COLD-PATCHING THE ROADS. THEY ARE GOING TO WASH THE POOL THIS WEEK. MR. LAKE STATED HE IS WORKING WITH THE VILLAGE OF FARMERSVILLE REGARDING THE WORK ON THE PARKING LOT AT THE COMMUNITY CENTER/POOL. MR. LAKE DID SOME MOWING TODAY AND WILL BE TRIMMING TOMORROW. DISCUSSION FOLLOWED ON NEW MOWERS. MR. LAKE STATED HE IS MAINTAINING THE CURRENT EQUIPMENT.

**PARK:** MRS. JOHNSON ASKED MR. DEVILBISS IF HE HAD ANY FURTHER INFORMATION ABOUT THE PARK. MR. DEVILBISS INFORMED THOSE PRESENT THE NEW STORAGE BUILDING HAS BEEN BUILT SOUTH OF THE RECYCLING CENTER. ALL BASEBALL EQUIPMENT IS GOING TO BE TAKEN OUT OF THE RECYCLING CENTER AND PLACED IN THE NEW BUILDING. MR. DEVILBISS ALSO STATED THAT BRYAN SAUL WILL BE REPLACING THE LIGHT BULBS. MR. DEVILBISS TOLD CARRIE SCHADE THE PARK BOARD WANTED TO KNOW IF THERE ARE ANY GRANTS THAT WOULD COVER 2 MORE GONDOLAS AND 4 MORE PICNIC BENCHES. MRS. SCHADE RESPONDED BY SAYING THE PERIMETERS ON THE SOLID WASTE GRANTS HAVE CHANGED. MRS. JOHNSON STATED THE PRIORITY ON GRANTS THIS YEAR IS ALL ABOUT EXPANDING RECYCLE PRGRAMS. MRS. SCHADE WILL RESEARCH THIS AND SEE IF OTHER GRANTS MAY BE AVAILABLE.

MINUTES CONT'D.

MR. DEVILBISS SAID THE PARK BOARD WOULD ALSO LIKE TO SEE SOME TYPE OF COVER OVER THE CONCESSION STAND TO KEEP THE GROUND COOL. MR. DEVILBISS IS LOOKING INTO INFORMATION REGARDING A LARGE CAPACITY WATER FILTER. MR. DEVILBISS STATED THE PARK BOARD IS THINKING ABOUT PUTTING A TELEVISION IN THE COMMUNITY CENTER FOR USE BY THOSE RENTING THE CENTER TO SHOW SLIDES OR VIDEOS. IT COULD ALSO BE USED FOR LIFEGUARD TRAINING. MR. DEVILBISS HAS SPOKEN WITH SOMEONE FROM SAMS CLUB, WHO STATED IF THEY COULD HAVE A LETTER FROM THE TOWNSHIP STATING HOW LARGE A TELEVISION WE WANT AND WHAT IT WOULD BE USED FOR, WE MAY RECEIVE A FREE TELEVISION. DISCUSSION FOLLOWED REGARDING THE COVER OVER THE CONCESSION STAND AND PLACES WHERE WE MAY POSSIBLY GET A FREE TELEVISION. MR. DEVILBISS WILL GET WITH MRS. SCHADE REGARDING THIS LETTER.

**ZONING: RESOLUTION 2015-10** - MRS. JOHNSON EXPLAINED TO THOSE PRESENT ABOUT THE CONTRACT WE HAVE WITH RUMPKE WASTE. DISCUSSION FOLLOWED REGARDING INCREASING THE TRASH BILL. IT WAS DECIDED THAT IT WOULD BE NECESSARY TO INCREASE THE TRASH BILL AMOUNT THIS YEAR TO HELP COVER THE COST OF TRASH COLLECTION AND MISC. REFUSE COSTS. IF THE WRCG DOES NOT PASS THE RESOLUTION TO APPROVE THE RUMPKE CONTRACT, BIDS ON REFUSE COLLECTION WILL HAVE TO GO OUT. MR. DEVILBISS MADE THE MOTION TO APPROVE **RESOLUTION 2015-10**, SECONDED BY MRS. JOHNSON. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILMAN – NOT PRESENT MOTION PASSED

**TECHINAL WRITER:** MRS. JOHNSON EXPLAINED TO MRS. SCHADE THAT THE TRUSTEES WOULD LIKE TO “GO GREEN” WITH OUR TOWNSHIP NEWSLETTER. WE HAD TALKED ABOUT PLACING COPIES OF OUR NEWSLETTER IN THE SENIOR CENTER, AS WELL AS OTHER BUSINESSES IN THE FARMERSVILLE AND NEW LEBANON AREAS. MR. DEVILBISS STATED HE THOUGHT THIS WOULD BE A GOOD IDEA ALSO, MENTIONING THE IDEA OF SENDING EMAILS WITH THE INFORMATION, BUT WANTED TO MAKE SURE, SOMEHOW, EMAILS ARE BLOCKED IN ORDER THAT PERSONAL INFORMATION WOULD NOT BE OBTAINED. MRS. SCHADE SUGGESTED RATHER THEN SENDING EMAILS. WE COULD USE OTHER AVENUES, SUCH AS APPS FOR CELL PHONES AND COMPUTERS. MRS. SCHADE STATED FACEBOOK WOULD BE ANOTHER AVENUE TO USE. MRS. SCHADE ASKED WHAT THE ACTUAL PURPOSE IS ON HOW THE TRUSTEES WANT TO USE THIS. MRS. JOHNSON ASKED IF WE COULD USE MORE THAN ONE TOOL. WE WANT TO MAKE SURE THERE IS EASY ACCESS TO THE NEWSLETTER, WHETHER THROUGH EMAIL, APPS, WEBSITES OR HARD COPIES. MRS. SCHADE STATED SHE WOULD FIRST LIKE TO OVERHAUL AND UPDATE THE WEBSITE, THEN GO FROM THERE. DISCUSSION FOLLOWED ON WHERE THE DISTRIBUTION AREA WOULD BE. MR. DEVILBISS ASKED MRS. SCHADE IF SHE WANTED TO TAKE OVER THE WEBSITE, TO WHICH MRS. SCHADE RESPONDED BY SAYING SHE WANTS TO ANALYZE AND LOOK AT THE WEBSITE. THERE IS INFORMATION ON THE WEBSITE THAT NEEDS UPDATED. DISCUSSION FOLLOWED ON WHAT ITEMS NEEDED UPDATING ON THE WEBSITE. MRS. SCHADE STATED THERE IS OPPORTUNITY TO CREATE “EASY PAY” WHEN UPDATING THE WEBSITE. EASY PAY COULD BE LINKED TO OUR WEBSITE FOR THOSE WHO WOULD LIKE TO PAY THEIR TRASH BILLS, POOL PASSES, ETC. ONLINE. THERE MAY BE A SMALL FEE FOR THIS. MRS. JOHNSON TOLD MRS. SCHADE THE TOWNSHIP IS NOW ACCEPTING CREDIT CARDS, SO THIS MAY BE SOMETHING TO LOOK INTO. MRS. SCHADE WILL LOOK FURTHER INTO “EASY PAY” AND WHAT IT INVOLVES. MRS. JOHNSON STATED WE CAN START BY UPDATING THE WEBSITE TO INCLUDE THE NEWSLETTER. MRS. SCHADE SAID THE INFORMATION CAN BE UPLOADED INTO PDF FILES SO PEOPLE CAN CLICK ON THE FILE AND UPLOAD TO A DOCUMENT ON THEIR PHONES OR COMPUTERS.

MINUTES CONT'D.

DISCUSSION FOLLOWED ON THE BENEFIT OF HAVING AN UPDATED WEBSITE. ONE BENEFIT BEING THE INFORMATION WILL BE TIMELIER. MR. DEVILBISS ASKED IF MRS. SCHADE WOULD TAKE OVER FOR MIKE DOWDEN. MRS. SCHADE RESPONDED BY SAYING MR. DOWDEN IS NOT IN CHARGE OF THE CONTENTS, JUST THE SET UP, MANAGEMENT AND DOWNLOADING OF INFORMATION. MRS. SCHADE SAID IT IS A MATTER OF SITTING DOWN WITH MIKE AND TALK TO HIM ABOUT UPDATING THE WEBSITE. MRS. JOHNSON AND MR. DEVILBISS STATED THEY WOULD LIKE TO GO FORWARD WITH THIS, AND ASKED MRS. SCHADE TO CONTACT MIKE DOWDEN, MS. IZOR WHO COORDINATES THE VALLEY VIEW NEWSLETTER, AND MELODIE DILL REGARDING THE UPCOMING CHANGES AND UPDATES. MRS. SCHADE WILL CONTACT THOSE INVOLVED. MRS. JOHNSON AND MR. DEVILBISS THANKED MRS. SCHADE FOR HER ASSISTANCE.

**FISCAL OFFICER:** DIANA WINKLER PRESENTED THE TRUSTEES WITH THE UPDATED UAN FINANCIAL REPORTS FOR REVIEW, AS WELL AS **RESOLUTIONS 2015-09** (REVENUE BUDGET & APPROPRIATIONS MAINTENANCE) AND **2015-11** (PERMANENT APPROPRIATIONS BUDGET). MR. DEVILBISS MADE THE MOTION TO APPROVE **RESOLUTION 2015-09**, SECONDED BY MRS. JOHNSON. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – NOT PRESENT MOTION PASSED. MR. DEVILBISS THEN MOTIONED TO APPROVE **RESOLUTION 2015-11**, SECONDED BY MRS. JOHNSON. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – NOT PRESENT MOTION PASSED.

**ONGOING ISSUES:** WATER DISTRICT, FORT ANTHONY ROAD BRIDGE, NUISANCE ABATEMENT, FARMERSVILLE-GRATIS ROAD

**COMMENTS:** NO COMMENTS

**TRUSTEES:**

**MRS. JOHNSON:** MRS. JOHNSON WOULD LIKE TO CONTINUE LOOKING INTO EXTENDING THE TRAIL/BIKEWAY FROM THE DEPOT TO THE HIGH SCHOOL. MRS. JOHNSON ATTENDED THE MONT. CO. WATER AND SOIL BREAKFAST MEETING ON THE 25<sup>TH</sup>. THEY DISCUSSED THE DITCH MAINTENANCE PROGRAM. MRS. JOHNSON SAID SHE WILL PLACE INFORMATIN REGARDING THIS PROGRAM ON THE TRUSTEES DESK TO REVIEW. MRS. JOHNSON STATED MR. GRUNER ALSO ATTENDED. MR. GRUNER TALKED ABOUT TOWNSHIP AID, WHICH WILL BE HALF OF WHAT WE GET NOW BEGINNING NEXT YEAR AND GONE THE FOLLOWING YEAR. MR. GRUNER MENTIONED THERE IS A BILL IN THE LEGISLATURE WHICH WILL ALLOW LOCAL JURISDICTIONS TO INCREASE LICENSE FEES BY \$15.00 TO BE DIVIDED BETWEEN THE DIFFERENT LEVELS OF JURISDICTIONS IN OHIO. THIS MAY NOT TAKE AFFECT UNTIL NEXT YEAR.

**MR. DEVILBISS:** MR. DEVILBISS REMINDED THOSE PRESENT THE MONTGOMERY COUNTY TOWNSHIP ASSOCIATION'S QUARTERLY MEETING WILL BE HELD HERE ON APRIL 23<sup>RD</sup>. THE "MEET AND GREET", (PASTRIES AND COFFEE) WILL BEGIN AT 6:30 WITH THE MEETING FOLLOWING. MR. DEVILBISS STATED HE FELT SINCE JACKSON TOWNSHIP IS THE HOST, HE WOULD LIKE SOME ORGANIZATIONAL REPRESENTATIVES FROM THE TOWNSHIP TO ATTEND. CHIEF WALLACE STATED HE WAS NOT AVAILABLE THAT NIGHT. CHIEF SCHADE STATED HE WOULD BE HERE. DISCUSSION FOLLOWED REGARDING THE MEETING AND THE PAYMENT OF REFRESHMENTS. MR. DEVILBISS SAID HE WOULD BE HERE TO HELP MRS. MICHAEL SET UP TABLES FOR THE MEETING.

**MR. GILLMAN:** NOT PRESENT

MINUTES CONT'D.

WITH NO FURTHER BUSINESS, MRS. JOHNSON MADE A MOTION TO ADJOURN THE MEETING. MR. DEVILBISS SECONDED THE MOTION.

Vote: MRS. JOHNSON – YES MR.DEVILBISS – YES MR. GILLMAN – NOT PRESENT  
MOTION PASSED.

MEETING ADJOURNED AT 6:45 P.M

SUBMITTED BY: \_\_\_\_\_  
DIANA WINKLER, FISCAL OFFICER

ATTESTED BY: \_\_\_\_\_  
DEBRA L. JOHNSON, PRESIDENT