

Jackson Township Board of Trustees  
Regular Meeting Minutes  
September 10, 2018

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by Trustee President, Michael Moyer at 6:00 p.m. with roll call. Trustees: Mr. Moyer - Present, Mr. DeVilbiss, Present, Mr. Hodson, Absent.

**Visitors:** Pattie Smith, Hanson Brown & Jimmy Peters

**Visitor Comments:** Ms. Smith asked if the police officers are letting those people who blow grass on the roads know that it is illegal to do that. Chief Schade responded by saying yes - they have handed out flyers to residents explaining this issue. Chief Schade stated he spoke with the Prosecutor's office and was told they would prefer the police try to educate people rather than issue citations at this point, but the police can issue citations if necessary. Discussion followed regarding how most people in the Township do not realize blowing grass on the road when mowing and leaving it there is illegal. Discussion also followed regarding the prohibition of putting anything on the road that could cause injury or damage to a vehicle. Chief Schade said it would be difficult to prosecute, but it can be done. Mr. Moyer stated he wished this would stop before someone got hurt or killed. Mr. Peters asked if a flood, or excess water, washes gravel from a driveway onto the road, would that person be liable. Chief Schade responded by saying that would be considered, possibly, as an "act of God", and the prosecutor would probably not charge the property owner, but he doesn't know that for sure. Discussion followed. Mr. Peters commented that anyone can be sued for anything if they get the right attorney. No further discussion and no further visitor comments.

**Review/Approval of Minutes – Trustees Regular Business Meeting held on August 13, 2018:**

Mr. Moyer asked for the review and approval of minutes from the Trustees' Regular Business meeting held on August 13, 2018. Mr. DeVilbiss made a motion to approve the minutes from August 13, 2018, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson- Not Present Motion passed.

**Electronic Payments & Warrants:**

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$121,866.04**. Mr. DeVilbiss asked if the door to the baseball field concession building has been completed so the check issued to Spartan Roofing can be signed and paid. Mr. Moyer said he didn't know, that someone needs to go out there and check. Chief Schade said he would – he thinks he has the estimate from Spartan Roofing. Chief Schade will let the Trustees know if the job is completed in order to finalize payment. Mr. DeVilbiss then made a motion to approve the payments totaling \$121,866.04, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson – Not Present Motion passed.

**Fire:** Not Present

**Police:** Chief Schade gave the following report:

- Chief Schade stated he participated in a roundtable discussion in Columbus with Anne Hazelett, USDA Assistant to the Secretary for Rural Development. The topic of discussion centered around the opioid epidemic in rural areas. There was a gentleman there who works with Ms. Hazelett and the State who told Chief Schade he has money to give away for anything having to do with Homeland Security – that he would be happy to meet with him anytime to discuss the possibility of receiving some of these funds. Discussion followed regarding if this is some type of Federal Grant. Chief Schade will follow up with him. Discussion followed about the opioid epidemic and those who are addicted.
- Chief Schade stated the department is working with the schools on a daily basis. Jackson Township, along with German Township, conducted one drug sweep at the high school and junior high school and did not locate any prohibited substance.

Minutes Cont.'d

- There have been several traffic crashes in the past month. One involved a pedestrian on Mile Road near Church Street. Evidence recovered at the scene indicated the vehicle was a late '90's model Blazer or GM pickup. The victim described the vehicle as dark in color. Many vehicles matching that description have been located and checked. To date there are no known suspect. Chief Schade described how the victim was hit and stated the victim is fine.
- Chief Schade informed the Trustees that Leads Online is working out good.

Chief Schade had no further business.

**Road & Service Dept.:** Mr. Pohl gave the following report:

- Mr. Pohl stated they did dozer work on Lower Gratis Road.
- August 16 – 21 Rip rap was hauled and placed on Lower Gratis Road
- There was road repair done on the east end of Havermale Road.
- Mr. Pohl said due to a wash out, the hill on Havermale Road had to be regraded, as well as some berm repairs.
- Chip seal patching was also done on Havermale Road.
- Due to storms, trees were down on Lower Gratis Rd., Swartzel Rd. and Anthony Rd.
- They had to close Anthony Road for tree clean up and they also had to close Lower Gratis Road due to high water.
- Trees were also down on Fuls Road north of Eagle Road and south on Mile Road.
- Mr. Pohl stated they will be working on the back of the Township building for the police department putting down new concrete at the door and drain.

Mr. Moyer asked how the Township can go about financing signs for the upcoming Road Levy. Mrs. Winkler stated they cannot finance anything using Township funds for the levy. A Campaign Committee needed to be set up, a treasurer designated and a bank account opened for any donations. Mr. Moyer suggested the Trustees personally donate money towards the signs. Mrs. Winkler stated an account would still need to be opened for these donations. Mr. Moyer responded by saying he would have to think about this. Chief Schade suggested using the portable sign that we use for the pool. No further discussion regarding signs. Mr. Pohl had no further business.

**Park:** The next Park Board meeting is this Thursday. No further business.

**Zoning and Refuse:** Mr. Moyer asked if all the bills went out. Mrs. Michael responded by saying yes, the new system is working smoothly and the system representatives are very supportive. Mrs. Michael asked the Trustees if they want to proceed with Nuisance Abatement on the properties she sent courtesy letters to. Mrs. Michael said two on the list have already complied, but she would like to go ahead with the Nuisance Abatement on the two worse scenarios. Mr. Moyer asked her to email the list to the Trustees and they will get back with her. Mrs. Michael had no further business.

**Fiscal Officer:** Mrs. Winkler presented the Trustees with the updated UAN Financial Reports. Mrs. Winkler asked if the Trustees had any questions regarding these reports. No questions. Mrs. Winkler stated the August settlement came in and there may be more money coming in from rollovers in November. Mrs. Winkler informed the Trustees if everyone paid their trash bills, there should be enough funds to pay Rumpke for the third quarter. Mrs. Winkler presented the Trustees with **Resolution 2018-15** and explained the Auditor fees went up and there were not enough funds in some of the appropriation accounts to cover this expense, therefore she did some transfers to cover the cost. After reviewing the resolution, Mr. Moyer made a motion to approve Resolution 2018-15, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – not present Motion passed. Mrs. Winkler presented the Trustees with **Resolution 2018-16** accepting the Auditor's amounts and rates for tax years 2018/2019. Chief Schade asked if they were the same from last year to which Mrs. Winkler responded by saying they were the same, but these amounts are pre-election – if the Road and Service Department's levy passes, their amount will change.

## Minutes Cont.'d

Mr. DeVilbiss made a motion to approve Resolution 2018-16, seconded by Mr. Moyer. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – not present Motion passed. Mrs. Winkler asked the Trustees if they wanted to approve the resolution she presented to them at last month's meeting regarding the distribution of a portion of the additional county sales tax revenue to the townships. Mr. DeVilbiss stated he would like to go with it. Mrs. Winkler stated she kept the resolution from last month's meeting and changed the number to 2018-17. Mr. Moyer made a motion to approve **Resolution 2018-17**, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – not present Motion passed. Mrs. Winkler informed the Trustees the Township received \$1,200.00 from OTARMA from their capital gain distribution. Mrs. Winkler had no further business.

### **Trustees:**

**Mr. Moyer:** Mr. Moyer asked Chief Schade if Mr. Hodson presented the awards to him and Sergeant Bruner. Chief Schade said he has not seen them yet. Mr. Moyer will follow up with Mr. Hodson on this. Mr. Moyer asked for an update regarding the drug drop off box. Chief Schade stated we can offer this drop off box to the people 24/7, but according to the statute, someone has to be here for the box to be accessible. A non-sworn person cannot accept drugs from the public and place them in the box. If people can't come to the box, they can call dispatch, and an officer can pick up the drugs and place them in the box. Discussion followed regarding where the box should be placed and have it available during business hours only. No further discussion regarding the drug drop off box. Mr. Moyer stated they discussed the need for a new Jackson Township sign at last month's meeting – has anyone thought anymore about this? Chief Schade stated he could talk with the Junior High art teacher to see what designs the kids could come up with. Mr. Moyer suggested they include Dixie Junior High also. Discussion followed regarding logos, signs, etc. Mr. Moyer asked Mrs. Michael if she still had the State of Ohio sign given to her by the Denlinger family. Mrs. Michael went to get the sign and handed it to the Trustees. Discussion followed on where to place this sign. Mr. Moyer stated they would think about this. Mr. DeVilbiss suggested placing it in the Trustee office for now. More discussion on the size of the new Township signs – having to follow the State regulations on the height of signs. Mr. Moyer informed Chief Schade he may not be able to attend the Park Board meeting, but he would like to have the solar blanket and wheel brought back to the pool. Mr. Moyer suggested making more "mowing grass notices" and hand them out. Mr. Moyer had no further business.

**Mr. DeVilbiss:** No new business.

**Mr. Hodson:** not present

Mr. Moyer asked for a motion to move into executive session to discuss personnel. At 6:33 p.m., Mr. DeVilbiss made a motion to go into executive session with Chief Schade. Mr. Moyer seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – not present Motion passed.

At 7:05 p.m., Mr. Moyer made a motion to return to regular session with no action taken. Mr. DeVilbiss seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – not present Motion passed.

Mr. Moyer stated he spoke with Rumpke about drivers not picking up the trash on Hemple Road two weeks in a row. The reason for this is they are short of drivers. Discussion followed regarding other roads affected. Mrs. Michael informed the Trustees she has been told to send any further complaints or problems directly to the Regional office. More discussion on trash not being picked up on the correct day. No further discussion on this issue.

Minutes Cont.'d

Mrs. Michael asked when the Trustees were going to post her job. Mr. Moyer said they would post it the first part of November. Mr. Moyer asked Mrs. Michael if she could write up a job description. Mr. DeVilbiss said it would be very helpful to have a job description showing what all she does. Mrs. Michael said she would work on that.

With no further business, Mr. DeVilbiss made a motion to adjourn.

Meeting was adjourned at 7:10 p.m.

Submitted by: \_\_\_\_\_  
Diana Winkler, Fiscal Officer

Attested by: \_\_\_\_\_  
Michael Moyer, President