

Jackson Township Board of Trustees
Regular Meeting Minutes
June 11, 2018

Mr. Moyer asked everyone stand and say the Pledge of Allegiance. The meeting was called to order by Trustee President, Michael Moyer at 6:04 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Hodson were all present.

Visitors: Pattie Smith, Larry Clapp, Hanson Brown, Eli Winkler, Melanny Michael & Tom Wallace

Visitor Comments: Pattie Smith told the Trustees and Mr. Pohl she thinks the Havermale Road Phase I Project looks great. Discussion followed on the repairs that have been completed on Havermale Road. No further comments.

Review/Approval of Minutes – Trustees Regular Business Meeting on May 14, 2018:

Mr. Moyer asked for the review and approval of minutes from the Trustees' Regular Business meeting held on May 14, 2018. Mr. DeVilbiss made a motion to approve the minutes from May 14, 2018, seconded by Mr. Hodson. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson- Yes Motion passed.

Electronic Payments & Warrants:

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$109,433.75**. Mr. Hodson made a motion to approve the payments totaling \$109,433.75, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson – Yes Motion passed.

Fire: Chief Wallace had no new business to discuss.

Police: Chief Schade gave the following report:

- Mark Gagnon accepted a full time position with the University of Dayton Police Department. Since he can only carry one badge, Officer Gagnon has resigned his position at Jackson Township effective May 21, 2018. Chief Schade asked if a motion could be made to accept Officer Gagnon's resignation. Mr. DeVilbiss made the motion to accept Mark Gagnon's resignation, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed.
- On 5/31/2018, a theft of credit cards and personal property was reported on Ft. Anthony Road. Chief Schade stated a couple of people were swimming in Twin Creek and apparently someone was watching them and stole their personal property and credit cards. The credit cards were used throughout the Dayton and Preble County areas. A suspect from Preble County has been identified by his parole officer and criminal charges will be pursued.
- Chief Schade requested an executive session to discuss personnel.
- The drug drop-off box will be delivered tomorrow.
- Dan Payne has pleaded "no contest" to his grow operation and will be sentenced sometime in July.

Mr. DeVilbiss asked if Chief Schade has decided where to place the drop-off box. Chief Schade responded by saying they are trying to find a place where it would fit – making sure the security cameras are covering it, etc. Discussion followed on how the drug drop-off procedure will work. Chief Schade stated they will come up with a policy on the procedures and accessibility of the box and how this process will work. Chief Schade had no further business.

Road & Service Dept.: Mr. Moyer asked Mr. Pohl how's the Road Dept.? Mr. Pohl answered by saying the Road Department is good and then gave the following report:

- Mr. Pohl stated they have begun mowing the grass and are starting their second round of mowing the roads now.

Minutes Cont.'d

- They have been working on patching parts of Venus Road – they have closed the road between Hemple and Farmersville West Carrollton Roads. Weather permitting, they will complete that work this week.
- There were some wash out problems on Clayton Road, down towards Farmersville-West Carrollton Road they have been working on.
- Due to the storms, there were power lines and trees down on Clayton and Venus Roads which are now cleaned up.
- While working on a downed tree on Clayton Road, Mr. Pohl stated he found a “suck hole” in the middle of the road. They repaired that and then found another hole on Guntle Road where pipes needed replaced. Repairs are fixed temporarily.
- Mr. Pohl stated he spoke to Mike Boyle about changing the flower beds in front of the Administrative Office – replacing the mulch with stones. Mr. Boyle gave a price for his labor only, which will be \$520.00. Mr. Pohl stated he looked at black granite stone to replace the mulch which would cost \$262.00, making a total of \$782.00. Mr. Boyle told Mr. Pohl he could get river rock for under \$100.00 a ton. Mr. Pohl asked if the Trustees wanted to go ahead with this project and who would pay for it. Mr. Moyer stated he would like to see the black granite stone instead of river rock. Mr. Pohl stated if we split the cost three ways, between the Police, Road and General fund, it would be approximately \$260.00 per fund. Mr. Pohl stated we could do it ourselves, but it would take time away from the roads. No decision was made at this time.
- Mr. Pohl stated Havermale Road should be seeded by June 20th.
- Mr. Pohl stated they have a surplus of Jackson Township signs. Mr. Pohl suggested the possibility of selling them – maybe \$20.00 each. There are 16 signs total. Discussion followed on the sale of these signs. Mr. Moyer made a motion to deem the township signs as surplus, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed.
- Mr. Pohl stated he wants to move forward with the additional Road & Bridge levy, making it a 2 mill levy for 4 years. Mr. Moyer asked how much this levy would bring in, to which Mr. Pohl responded by saying \$573,424.00. Mr. Hodson made a motion to place a 2 mill additional levy for 4 years on the November ballot. Mr. DeVilbiss seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Discussion followed on the 2 resolutions needed before the levy can be placed on the ballot. Mrs. Winkler said she could have the resolutions ready by the July meeting, which would still give us time to file before the August 6th deadline. Mr. DeVilbiss suggested having a special meeting to pass the 1st resolution which goes to the Auditor for certification of tax value and estimated revenue, then pass the 2nd resolution at the July regular meeting. Discussion followed. It was decided to hold a special meeting on Monday, June 18th at 6:00 p.m., to vote on the Auditor’s resolution as well as discuss other Township business. Mr. Moyer informed those present, a big mirror was placed on Preble County Line Road at Sam Bowser’s old property where they mow the old cemetery. This has been a blind spot for many years. You can now see vehicles coming over the hill. Mr. Pohl had no further business.

Park: Mr. Moyer stated he has a couple of issues he would like to discuss. According to the new bylaws, 2 Township members and 1 Village of Farmersville member need to be present to form a quorum at the Park Board meetings. Mr. Moyer stated he would like to change the bylaw to say “3 members need to be present to make a quorum”, and asked how to do this. Mrs. Winkler, along with others, responded by saying the Trustees and the Village of Farmersville have to vote to amend the existing bylaws to state whatever the change would be. Mr. Moyer asked if this could be done tonight. Discussion followed. Mr. Moyer made a motion to amend the Farmersville/Jackson Township Joint Park Board bylaws to state “3 members must be present to create a forum”. Mr. Hodson seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mr. Moyer said he would go over to the Village Council meeting to make them aware of this vote and ask them to vote on this as well.

Minutes Cont.'d

Mr. Moyer wanted to discuss the procedure of refunding \$30.00 to those renting the Community Center. Mr. Moyer stated there was an incident last month where the renter did not clean up. The custodian had to spend extra time cleaning it up, so he feels the refund of the \$30.00 should go to the custodian. Mr. DeVilbiss stated the Park Board voted on this last year – if the person/s renting the Community Center does not clean up, the deposit refund would go to the custodian. Discussion followed. Mr. Moyer announced they are still looking for someone to fill the open position on the Park Board and asked if anyone was interested. Discussion followed. No names were presented at this time. Mr. Moyer asked if there was any further park business. Mr. Daniel Tobias told the Trustees he has taken over the Volley Ball league and wanted to know if he could start a new Facebook page. Mr. Tobias stated he could not get access to the old Facebook page and wanted the “ok” from the Trustees and the Village to start a new one. The Trustees said they have no problem with this as long as he specifies it is for volleyball only. Mr. DeVilbiss requested that Mr. Tobias also go to the Park Board and let them know what he plans on doing. Mr. Tobias said he would do that. The next Park Board meeting is this Thursday at 6:30. Mr. Moyer suggested giving a couple of people access to it. Mr. Tobias agreed. Mr. Moyer asked if there was any further business to discuss. No further park business.

Zoning and Refuse: Mrs. Michael informed the Trustees she has been checking on those properties that have not been mowed – out of the 4 she has been informed about, only 2 have been mowed. Letters have been sent out to the other 2 property owners. Mrs. Michael told the Trustees while she was out, she saw a car at 1107 S. Clayton Road and stopped in and spoke to the new owners. They stated they were in the process of “flipping” it and plan on bringing the property back up to where it was before – a clean and nice looking property. Discussion followed regarding the problem of mowed grass being on the road. People do not realize there is a zoning law stating grass from mowed lawns left on the road is prohibited. Discussion followed regarding the legal aspect of this issue – who would be liable if someone had an accident due to the grass covering the road. Mr. Moyer asked if they should begin issuing citations for this or send out letters. Discussion followed with no action to be taken. The police will monitor this problem. Mrs. Michael said she did place signs/plaques on the garage doors of those properties who have not mowed yet. Mrs. Michael informed the Trustees she is working with IWORQ concerning issues with the zoning/billing program. Mrs. Michael asked if was okay to begin sending letters to those property owners with nuisance issues. Mrs. Michael said there about 12 properties she is looking at. Mr. Moyer stated he would like to begin with vehicle nuisance abatement first. Mrs. Michael agreed and will begin sending out the letters on Township stationery. Mrs. Michael had no further business.

Fiscal Officer: Mrs. Winkler presented the Trustees with the updated UAN Financial Reports. Mrs. Winkler asked if the Trustees had any questions. No questions. Mrs. Winkler informed the Trustees the auditors from BHM CPA Group will be here next Monday, June 18th to audit years 2016 & 2017. Mrs. Winkler explained that this is an AUP (Agreed Upon Audit), which means since our last audit was a “clean” audit, we qualified for this type of audit. Mrs. Winkler stated the BHM associate told her they should only be here for a day, possibly two. Mr. Moyer asked if the Trustees could have an “exit” interview once the audit is complete. Mrs. Winkler responded by saying yes, she would just need to let the auditors know when the Trustees would like to schedule this. Mrs. Winkler had no further business.

Mr. Moyer asked if there were any “ongoing” issues. No issues.

Trustees:

Mr. Moyer: No new business.

Mr. DeVilbiss: Mr. DeVilbiss stated he is an officer with the Montgomery County Township Association and will be attending a one-day seminar this Friday in Columbus. There are some issues that may or may not affect our Township, that he will let them know next month.

Minutes Cont.'d

Mr. Hodson: Mr. Hodson stated the certificates for Chief Schade and Sargent Bruner are ready to be picked up. He will get those this week. Mr. Hodson said it was brought to his attention that there is a property behind him on Manning Road where there are some dumping issues. Mr. Hodson is working with Chief Schade on this, to find out whether or not this would be a criminal case. Mr. Hodson stated there have been several loads of shingles, tube televisions, engine blocks, car parts, as well as other debris being dumped into the creek. Mr. Hodson said he is working on getting more information on what needs to be done about this and will present it at the next Township meeting. Mr. Moyer asked if Mr. Hodson knew who was doing this. Mr. Hodson said he knows this dumping is taking place behind the Combs property. Discussion followed regarding the dumping and the people currently living at this location. Mr. Hodson had no further business.

At 6:35 p.m., Mr. Moyer made a motion to move into executive session to discuss personnel. Mr. DeVilbiss seconded the motion and asked Chief Schade to join them. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed.

At 6:41 p.m., Mr. Moyer made a motion to return to regular session with no action taken, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed.

While the Trustees were in executive session, Mrs. Winkler prepared Resolution 2018-09 (Auditor's Certification of Tax Value and Revenue received from a Road & Bridge 2 mill additional tax levy for a 4-year period) and presented it to the Trustees once they were back into regular session. After reviewing the resolution, Mr. DeVilbiss made a motion to approve **Resolution 2018-09**, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler said she should be receiving this certification back by the special meeting on June 18th. The Trustees can then vote on the resolution declaring it necessary to levy. Mr. Moyer explained to those present why the Trustees feel it is necessary to place this levy on the ballot. Discussion followed regarding the cost of repairing roads and how hard semi-trucks are on the roads.

With no further business, Mr. Moyer made a motion to adjourn, seconded by Mr. DeVilbiss.

Meeting was adjourned at 6:45 p.m.

Submitted by: _____
Diana Winkler, Fiscal Officer

Attested by: _____
Michael Moyer, President