

Jackson Township Board of Trustees
Regular Meeting Minutes
May 14, 2018

Mr. Moyer asked everyone stand and say the Pledge of Allegiance. The meeting was called to order by Trustee President, Michael Moyer at 6:01 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Hodson were all present.

Visitors: Pattie Smith, Jimmy Peters & Tom Wallace

Visitor Comments: No visitor comments.

Review/Approval of Minutes – Trustees Regular Business Meeting on April 9, 2018:

Mr. Moyer asked for the review and approval of minutes from the Trustees' Regular Business meeting held on April 9, 2018. Mr. DeVilbiss made a motion to approve the minutes from April 9, 2018, seconded by Mr. Hodson Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson- Yes Motion passed.

Electronic Payments & Warrants:

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$111,141.34**. Mr. Hodson made a motion to approve the payments totaling \$111,141.34, seconded by Mr. Moyer. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Hodson – Yes Motion passed.

Fire: Chief Wallace told the Trustees that the Farmersville Fire Levy is coming up for renewal, explaining he would like to place an additional 1 mill levy on the November ballot which would bring in an additional revenue amount of \$66,329.00. The current levy is a 2.5 mill which includes the 10% rollback and is for 5 years. The additional levy would not include the rollbacks. The additional levy would cost a homeowner with a property value of \$100,000.00 an additional \$35.00 a year. Chief Wallace explained he understands a replacement levy would bring in more revenue, but it would not give the property owners the 10% rollback. Discussion followed regarding the amounts of revenue that would be received by a new levy, as well as a replacement levy. Chief Wallace said he knows there would be an increase in revenue if a new or replacement levy was placed on the ballot, but Chief Wallace does not want the property owner to lose the 10% rollback. Discussion followed regarding the chances of a renewal levy passing verses the chance of a new levy not passing. Chief Wallace feels there is a better chance of the renewal passing – therefore he would still receive what he has been receiving which he will make due if the additional levy failed. Mrs. Winkler stated she would need the final decision and amount of the additional levy in order to get the resolutions ready to vote on, then sending those approved resolutions to the Auditor's office and final paperwork filed with the Board of Elections by August 6th. Chief Wallace said he would get everything ready and present the information to the Trustees at their June meeting. Mr. DeVilbiss told Chief Wallace the Fire Department has done so much for our community that he doesn't see this levy not passing. Chief Wallace asked if anyone had any further questions for him. No questions. Chief Wallace had no further business.

Police: Chief Schade gave the following report:

- There have been numerous traffic crashes in the Township. Most were minor injury accidents, however, there were two with severe injuries.
- The Police Dept. hosted the Case One detective and chiefs' meeting on Thursday, May 10th at the Park.
- Jackson Township Police Dept. was the agency contacted regarding a report of sexual assault between a local soccer coach and one of the juvenile team members. After the interview, there were no offenses in Jackson Township, so the investigation was turned over to the Montgomery County Sheriff's Office.
- Chief Schade presented the Trustees with a Confidential Secretary job description, stating if they have any questions to contact him.

Minutes Cont.'d

- On April 19th, a theft from a barn located at the corner of Swartzel and Chicken Bristle Roads was reported. An ATV and tools were removed from the building. The owner was not sure when the theft occurred, but thought it had been within the previous three days.
- Sgt. Bruner was on 3 HNT (Hostage Negotiations Talk) calls – 2 in Perry Township on the same person, and 1 in Harrison Twp.
- Chief Schade told the Trustees the department received \$1,000.00 in grant money from OTARMA.

Mr. Moyer asked Chief Schade if he has heard anything regarding the drug drop off box. Chief Schade responded by saying he has not heard anything yet. Chief Schade had no further business.

Road & Service Dept.: Mr. Pohl stated all has been quiet and gave the following report:

- Mr. Pohl told the Trustees he is not quite ready to present levy information – he is re-evaluating the amount of revenue and the length of time needed for a one-time levy to improve/repair the Township roads.
- Lower Gratis and Fort Anthony Roads are re-opened. They have been grading these roads and they are looking better. Mr. Pohl said he would like to do some grass seeding and has been checking on the price of seed.
- They have spent around 14 days working at the Park, maintaining and making any repairs.
- On May 9th Barrett Paving began work on Havermale Road. Paving will begin next week – depending on the weather.
- There were trees down on Chicken Bristle and Lower Gratis Road which they cleaned up.
- They started the road mowing today.

Mr. DeVilbiss asked if letters were going to go out to update the property owners on Havermale Rd. Mr. Pohl said no, not at this time. Discussion followed regarding a couple of property owners complaining about the ditches. Mr. Pohl said there is not too much they can do until the work is complete. Mr. Pohl had no further business.

Park: Mr. Schade gave a brief report on the Park.

- There were not enough members present at the May meeting, so nothing could be voted on.
- There are a lot of issues with plumbing – broken pipes. Everyone is “on board” to have everything winterized this year. Will take bids to have just one person do the winterizing. Discussion followed.

Mr. Hodson asked if the bath house at the ballfield is completed yet. Mr. Schade said it is not quite done – the vinyl is up. Discussion followed about the repairs being done. Mr. Moyer asked when the pool will be open. Mr. Schade said he thought it opens on Thursday, May 24th. Mr. Moyer said he needs all the certifications from the pool employees before the pool opens. Mr. Schade said they should all be turned in to Ms. Hawkey. Mr. Moyer stated he wants to make sure they have a meeting to go over the handbook and have the employees watch the sexual harassment video. Discussion followed regarding the certifications of the pool employees and the fact that there should have been a meeting with the pool employees before the pool opened. Mr. Moyer stated there are a few changes/additions to the handbook, that he is going to go to the Council meeting tonight to have them approve the updated handbook. Mrs. Winkler presented a copy of the 2018 Pool Staff Roster to the Trustees. Discussion followed regarding the duties of the pool staff, as well as the responsibilities of the assistant managers. After further discussion, and reviewing the roster, Mr. Hodson made a motion to approve the 2018 Pool Staff Roster, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. Mrs. Winkler asked if the Park Board has decided the closing date for the pool.

Minutes Cont.'d

Chief Schade responded by saying they haven't decided yet. Mr. Moyer suggested since the pool will be open before the pool staff has a chance to review the handbook and watch the sexual harassment DVD, that copies be made of the handbook, give those copies, as well as the sexual harassment DVD to Jennifer Hawkey, explaining that she will need to set up a meeting with her staff to go over the handbook and watch the DVD, then have each staff member sign a paper stating they have read and understood what was in the handbook and has watched the DVD. All agreed. Mr. Moyer asked about the time clock. Mrs. Michael stated she gave it to Ms. Hawkey last week. More discussion when the pool will open. Mr. Moyer made a motion to approve the Farmersville/Jackson Township Swimming Pool Employee Manual, seconded by Mr. Hodson. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Hodson – Yes Motion passed. No further Park business.

Zoning and Refuse: Mrs. Michael stated she had 2 zoning cases, both being heard on June 5th. One is the Denlinger property which is almost 22 acres. They want to split the house from the acreage. The other is the Hawkey property on Preble County Line Road which is 60 acres. Mike and Nicole Thomas purchased this property and would like to split off the house and barn from the farmland. Both comply with zoning regulations. Mrs. Michael stated she is getting used to the IWORQ program for refuse payments and zoning permits. Mrs. Michael asked if the Trustees want her to draft nuisance abatement issues to the property owners on the list she gave them. Mr. Moyer suggested they only deal with vehicles at this time due to lack of funding for cleaning up properties. Discussion followed. It was decided to go ahead and send out letters regarding tall grass. Discussion on 1107 S. Clayton Road. Mrs. Michael will look into this. Mrs. Michael had no further business.

Fiscal Officer: Mrs. Winkler presented the Trustees with the updated UAN Financial Reports. Mrs. Winkler asked if the Trustees had any questions. No questions. Mrs. Winkler told the Trustees she has the BMV Driving Records' reports and asked if the Trustees wanted a copy of those reports for their files. The Trustees told Mrs. Winkler she can keep them in her files. Mrs. Winkler stated OTARMA will reimburse the Township for the report fees. Mrs. Winkler had no further business.

Trustees:

Mr. Moyer: No new business.

Mr. DeVilbiss: Mr. DeVilbiss gave a follow up report regarding the discussion at last month's meeting on whether or not our employees are covered when working in other districts. Mr. DeVilbiss stated OTARMA confirmed in an email that our employees are covered when working in other districts. Mr. DeVilbiss has no further business.

Mr. Hodson: No new business.

With no further business, Mr. Hodson made a motion to adjourn, seconded by Mr. Moyer.

Meeting was adjourned at 6:50 p.m.

Submitted by: _____
Diana Winkler, Fiscal Officer

Attested by: _____
Michael Moyer, President