

Jackson Township Board of Trustees
Regular Meeting Minutes
November 13, 2017

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by President, Mike Moyer, at 6:01 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Gillman were all present.

Visitors: Pattie Smith, Jimmy Peters, Eli Winkler and Melanny Michael

Visitor Comments: No Visitor Comments

Review/Approval of Minutes – Trustees Regular Business Meeting – October 9, 2017:

Mr. Moyer asked for the review and approval of minutes from the Trustees' Regular Business meeting held on October 9, 2017. Mr. Gillman made a motion to approve the minutes from October 9, 2017, seconded by Mr. DeVilbiss. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman- Yes Motion passed.

Electronic Payments & Warrants:

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$78,281.93**. (Payment listing is attached to filed minutes). Mr. Gillman made a motion to approve the electronic payments and warrants totaling **\$78,281.93**, seconded by Mr. DeVilbiss. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman- Yes Motion passed.

Fire: Not Present

Police: Chief Schade was not present, but gave the following report to Mr. Moyer for presentation at the meeting:

- The Police Department was awarded a US Department of Justice BVP (Bulletproof Vest Partnership) Grant in the amount of \$1,983.92. These funds will be locally matched to purchase new ballistic vests for our officers.
- All police department staff members are First Aid/CPR certified.
- The Markey Farm where we conduct our firearms training is for sale. Should the property be sold (Metro Parks) we will have to seek an alternate location for training.
- Englewood Dispatch has advised that our calls for service for 2018 will be \$13.33 per call. This is a \$0.33 increase from 2017.

No further police business.

Road: Mr. Pohl stated they did some tree work at the Markey farm and Fort Anthony Rd. in order to get some equipment up and down the road. Regarding the possible sale of the Markey farm, Mr. Pohl said they had the road closed due to needed repairs. Mr. Pohl stated they will put temporary gates at the Markey farm, but open it up to the gun range this week. Discussion followed regarding flooding in that area. Mr. Pohl stated they have finished all their work on Havermale Road. Barrett Paving will begin work this week. Discussion followed regarding this project. Mr. Pohl feels it is going pretty well. Mr. Pohl stated they had to do some emergency work on Chicken Bristle Road on November 11th– will need to replace a catch basin so the pipe can flow better. Mr. Pohl told the Trustees he purchased a 2000 International Dump Truck last month. They will begin fitting the salt box on this truck. Mr. Pohl stated they also did some work on Lower Gratis Rd. shoring up Tom's Run bank. Mr. Moyer asked if Mr. Pohl had the paperwork on the new garage doors. Mr. Pohl responded by saying the doors will be \$8,000.00 and the opener will be \$1,100 for one door. Mr. DeVilbiss asked if they were going to re-use the other two. Mr. Pohl said yes. The total estimate will be around \$9,100.00. Mr. Moyer made a motion to purchase 3 new garage doors for the Road and Service Building, seconded by Mr. Gillman. Vote: Mr. Moyer – yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Discussion followed regarding the sale of the Markey farm. Mr. Pohl had no further business.

Minutes Cont.'d

Park: Mrs. Michael informed the Trustees the hot spot came in for the Community Center and she went out and hooked it up. Some changes in some of the settings will have to be made. The television still needs to be mounted. Mrs. Michael also informed the Trustees there was an incident at the Community Center in which the smoke alarms went off. The fire department came out, so we know the smoke detectors are working. Discussion followed whether or not we should relocate the smoke detector from the kitchen. Mrs. Michael said she thinks when the ovens are cleaned, this should not be a problem. This issue will be monitored. No further park business.

Zoning and Refuse: Mrs. Michael stated 1107 S. Clayton Road has been cleaned up, and is now on the market. Auction.com is taking care of the sale. Discussion followed. Mrs. Michael stated she sent a letter to a property owner regarding the cleanup of his property, but has not heard from him. She went by the property and saw no activity as far as cleanup. Mrs. Michael had no further business.

Fiscal Officer: Mrs. Winkler asked if the trustees had any questions regarding the UAN Appropriation and Fund Status reports. No questions. Mrs. Winkler presented the Trustees with Resolution **2017-29**, which states there was a transfer of \$3,300.00 from the Police "sale of fixed assets" account to the Police "motor vehicles" account to make funds available for year-end expenses. Mr. DeVilbiss made a motion to approve Resolution 2017-29, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mrs. Winkler presented the Trustees with **Resolution 2017-30** which states that the Jackson Township Trustees request all available tax dollars and estate taxes be advanced to the Township when collected by the Montgomery County Auditor's Office. Mr. Gillman made a motion to approve Resolution 2017-30, seconded by Mr. DeVilbiss. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mrs. Winkler informed the Trustees that a refund check from Hylant Insurance for our unused liability insurance premium in the amount of \$3,643.00 has been deposited into the appropriate accounts using the percentages that was used to pay the premium. Mrs. Winkler asked Mrs. Michael if she wanted to discuss the possible increase of the trash bill with the Trustees. Mrs. Michael informed the Trustees there was a slight increase in the second year of the Rumpke contract, which may affect the funds coming out of the Refuse Fund. Mrs. Winkler stated we are currently charging \$50.79 for approximately 990 residents. Mrs. Winkler explained when she was adding the number of payments received, she was calculations for 4 quarters of paid bills. Mrs. Winkler stated she should only calculate payments for 3 quarters, seeing the 4th quarter payment to Rumpke is made in January. The revenue for 3 quarters from trash payments will be approximately \$151,000.00 – half of that figure is Mrs. Michael's salary. Mrs. Winkler informed the Trustees that due to depleting revenue in the General Fund, we have depended on the Refuse Fund to pay more of the utility bills, as well as other expenses involving the Refuse Fund, which has taken the balance of that account lower than it should be. Mrs. Winkler suggested the Trustees consider raising the trash bill to accommodate Mrs. Michael's salary, as well as other expenses coming from the Refuse Fund, for example postage. The majority of the postage is used on sending out trash bills, certified letters, etc. Mr. Moyer asked what the carryover amount will be. Mrs. Winkler said it will be less than \$18,000.00 compared to last year's carryover of \$54,000.00. Mrs. Winkler said she hopes she has enough to pay for the 4th quarter Rumpke payment. Discussion followed regarding the increase due to excess expenses. Mr. Gillman stated there may be a few more price increases in the WRCG contract in the next 5 years, so we may want to just get ahead now. Discussion followed on what we charged before the last increase. Mrs. Michael said if they consider an increase, make sure to divide it by 3 to show what the monthly increase will be. Mrs. Winkler suggested checking the other townships to see what they are charging. Mr. Moyer asked when the trash bills are going out. Mrs. Michael said she will be sending them out the first part of December. Mrs. Winkler said she would like to let the residents know ahead of time, if possible, that an increase is coming.

Minutes Cont.'d

Mr. DeVilbiss agreed. Mrs. Michael stated she is limited as to how much information she can type on the bill. Mrs. Michael said she would check around and let the Trustees know at their next meeting, how much other townships and villages are charging for trash pickup. The Trustees agreed to wait until the December meeting to make any decisions regarding a trash increase. Mrs. Winkler had no further business.

Trustees:

Mr. Moyer: Mr. Moyer informed everyone he will be out of town November 21st – November 26th. Mr. Moyer stated he has someone interested in being on the Park Board, and there is an appointed Park Board member who has missed the last 3 meetings. Mr. Moyer made a motion to remove Amanda Tully from the Park Board due to missing 3 meetings, which is in accordance with the new Farmersville/Jackson Township Joint Park Board Bylaws. Mr. Gillman seconded the motion. Vote: Mr. Moyer – Yes Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed. Mr. Moyer made a motion to appoint Annie Sizemore to the Park Board, seconded by Mr. Gillman. Vote: Mr. Moyer – Yea Mr. DeVilbiss – Yes Mr. Gillman – Yes Motion passed.

Mr. DeVilbiss explained that Amanda Tully has taken a job with the school, which caused her to miss the last few meetings, and she will be unable to make the December meeting. Mr. Moyer stated there was not enough members at the last Park Board meeting to make a quorum, so they could not vote on anything. Mr. Moyer had no further business.

Mr. DeVilbiss: Mr. DeVilbiss stated he wanted to remind everyone the MCTA meeting is this Thursday at Miami Township, and the MCTA Christmas party will be held on Dec. 7th at the Presidential Banquet Center. Mr. DeVilbiss wished everyone a Happy Thanksgiving and to be safe if they're traveling. No further business.

Mr. Gillman: Mr. Gillman told everyone that it has been a pleasure serving the Township and working with the Trustees. Mr. Gillman informed the Trustees they will have to appoint another representative to the WRCG. Mr. Gillman stated there has been some confusion on "tipping" which has nothing to do with us. Mr. Gillman explained that Moraine is not happy with the trash set up with the County – it has nothing to do with Jackson Twp. Mr. Gillman stated he spoke with Rumpke who recommended the Township go with SWOP4G (Southwest Ohio Purchasers for Government) instead of the WRCG. Mrs. Michael asked who were the entities in the SWOP4G. Mr. Gillman was not sure, but thought they were close to our demographics. Mrs. Winkler asked if there would be WRCG membership fee next year. Mr. Gillman responded by saying he doesn't think there will be any fees. Mrs. Michael reminded everyone we still have 3 more years on the current Rumpke contract. Mr. Gillman had no further business.

Mr. Moyer asked if there was a need to go into executive session. There was no need for executive session.

With no further business, Mr. Gillman made a motion to adjourn.

Meeting was adjourned at 6:30 p.m.

Submitted by: _____
Diana Winkler, Fiscal Officer

Attested by: _____
Michael Moyer, President