

Jackson Township Board of Trustees  
Regular Meeting Minutes  
October 11, 2016

Mr. Moyer asked everyone to stand and say the Pledge of Allegiance. The meeting was called to order by President, Mike Moyer, at 6:01 p.m. with roll call. Trustees: Mr. Moyer, Mr. DeVilbiss and Mr. Gillman were all present.

**Visitors:** Pattie Smith, Jimmy Peters, Larry Clapp, Jerry Harting, Phil Bush, Glenn Mabry, Alyssa Balter, Noel Allen and Tom Wallace

**Visitor Comments:** Phil Bush, who lives on Browns Run Rd. in Germantown, asked if he could speak on behalf of the bow hunters in the area. Mr. Bush is a volunteer team leader with 5 Rivers Metro Parks in the bow hunting program. Mr. Bush asked the trustees if Anthony Road can remain open in order for bow hunters to have access to the parking lot. If the road cannot remain open, is there any way to come up with some type of an agreement to allow parking at the Anthony Road side of the bridge during hunting season. Mr. DeVilbiss explained to the 5 Rivers Metro Parks representatives reasons the trustees are considering closing the Anthony Road Bridge. Mr. DeVilbiss also stated the trustees cannot close the bridge. The County would have to make that decision. Mr. DeVilbiss stated the trustees met with the County Engineer a few weeks ago to discuss this issue. The problem the trustees have regarding whether or not to keep Anthony Road open or not is the bridge. The bridge belongs to the County and is classified as a temporary bridge. Mr. DeVilbiss stated Paul Gruner, the County Engineer, stated he has no intentions to upkeep the bridge – once the bridge gets to the point it becomes dangerous, the County will vacate it. Once the county vacates the bridge, it is out of the trustees hands. The road is not the problem – it's the bridge. Ms. Alyssa Balter, the 5 Rivers Metro Parks' Bow Hunter Administrator, stated this area is a critical part of the Deer Management Program and asked if there was anyone at the County they could speak to. Mr. DeVilbiss and Mr. Moyer stated the trustees are meeting with the County Engineer on November 14<sup>th</sup> around 7:00 p.m., after their regular trustee meeting. Mr. DeVilbiss explained all property owners affected by this decision have been invited to attend this meeting. Mr. Moyer suggested the bow hunter representatives should attend also. Mr. Noel Allen who lives at 14380 Anthony Rd. stated he was told the road was not the problem that it had been graded. He was also told the bridge is still good. Mr. DeVilbiss responded by saying that is partially correct – right now the bridge is good, but over time it will continue to deteriorate. Mr. Moyer reiterated about the meeting on Nov. 14<sup>th</sup> with the County, stating the County Engineer and the County Engineer's attorney will be presenting a power point presentation. Anyone who is interested can attend. Mr. Gillman asked if the 5 Rivers Metro Parks own land on the north side of Manning Road, up to the creek, and could they build a parking lot and a foot bridge. Ms. Balter said she did not know - she would have to look on the map. Mr. Allen stated that land belongs to Fred Ford. Mr. DeVilbiss stated they are at the point now where the trustees are waiting to see what the County's long term goal is. Mr. DeVilbiss does not want to spend tax money if the County will be closing the bridge soon. Mr. Bush asked if they could temporarily open the road in order to have access to the bridge. Mr. Allen suggested the hunters come in on Lower Gratis Rd. to get to the parking lot. Mr. DeVilbiss asked Mr. Bush when the hunters will be out there. Ms. Balter stated bow hunting is taking place now (September), through February. Mr. DeVilbiss stated he sees no reason why Anthony Road can't be open as long as weather permits. All trustees agreed. Mr. DeVilbiss asked Mr. Pohl to make sure Anthony Road is open. Mr. Pohl said he would make sure the road is open, weather permitting. Discussion followed regarding the meeting on November 14<sup>th</sup>. Ms. Balter stated she will be there to represent the bow hunters. Mr. Bush and Ms. Balter thanked the trustees for their help with this issue. No further comments on Anthony Road bridge. Mr. Moyer asked if there were any other visitor comments. Larry Clapp who lives on Chicken Bristle Road complimented Doug Pohl and Steve Burnett for the great job they did trimming the trees. Mr. Clapp said it looks great. Mr. Clapp stated he lives in front of the road project which has been going on now for 9 1/2 weeks. He is concerned with the standing pools of water on both sides of culvert –that it will become contaminated and will cause an infestation of mosquitoes. It is already stagnant.

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Mr. Clapp stated he is also not happy with the way the culverts and huge rocks were installed and asked if the trustees have to sign off on it. Mr. Clapp feels the County “over engineered” the whole project. Mr. DeVilbiss agreed. Mr. DeVilbiss stated he called Joe Dura after the last regular trustee meeting regarding concerns that the culverts did not line up and no guard rails on the south side and no hand rail on the north side were in place. Mr. Dura told him the County had no plans on putting guardrails in - they felt it was far enough away for safety purposes. In their opinion it was not deep enough on the south side to justify guard rails. Mr. Dura stated if we want guard rails, it would be up to the township to install them. Mr. DeVilbiss asked Mr. Dura about a hand rail on the North side. Mr. Dura stated it was a country setting and they had no plans on placing one there either. Mr. DeVilbiss commented the County placed a guard rail on the South side and a hand rail on the North side of Hemple Road when they completed that project a year or so ago. Mr. DeVilbiss stated as far as who signs off on this project, Mr. DeVilbiss stated when the County is happy, they will let us know, then any further work will be up to the township. Mr. Clapp stated the County dug up his neighbor’s property and left many rocks and top soil which makes it hard to mow. Mr. DeVilbiss stated Mr. Dura said they were going to put a temporary layer of blacktop on the road for during the winter, and then next spring they will come back and grade back 100 foot on each side of the bridge and place another layer of blacktop and re-seed it. Mr. DeVilbiss stated there were several of them who were unhappy with how the job ended up. Mr. Clapp said they did do a nice job overall. Mr. Moyer asked Mr. Pohl to contact the County to see if they could do something about the rocks and the standing water. Mr. Pohl said the County probably figured the water would settle in. Mr. Pohl told Mr. Clapp he would contact the County tomorrow. No further comments regarding the Chicken Bristle Road project. Mr. Moyer asked if there were any other visitor comments. Mr. Glen Mabry of 1215 S. Clayton Road stated he can see several properties near him that are full of junk. He would like to know if there is anything the township can do to get rid of this mess. Mr. Moyer told Mr. Mabry the zoning administrator is on vacation. Mr. DeVilbiss stated he knew Mrs. Michael was looking at several different properties on Clayton Road regarding nuisance. Mr. DeVilbiss informed Mr. Mabry the trustees passed a Nuisance Abatement Policy a few months ago which would take care of this issue, but it is a long process. Mr. Mabry began talking about 1107 S. Clayton Road. Discussion followed regarding the steps the trustees have taken so far in getting this property cleaned up. Mr. Moyer reiterated what Mr. DeVilbiss stated - that nuisance cleanup is a long process. Mr. DeVilbiss told Mr. Mabry if he had concerns about other properties, he can call Mrs. Michael on Monday – that she can give him updates. No further visitor comments.

### **Review/Approval of Minutes – Trustees Regular Business Meeting – Sept. 12, 2016:**

Mr. Moyer asked for the review and approval of minutes from the Trustees Regular Business meeting held on Sept. 12, 2016. Mr. Gillman made a motion to approve the minutes from Sept. 12, 2016, seconded by Mr. DeVilbiss. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman- Yes Motion passed.

### **Electronic Payments & Warrants:**

Mr. Moyer asked for the review and approval of the electronic payments and warrants totaling **\$137,756.39** (Payment listing is attached to filed minutes). Mr. DeVilbiss made a motion to approve the electronic payments and warrants totaling **\$137,756.39**, seconded by Mr. Gillman. Vote: Mr. Moyer-Yes Mr. DeVilbiss- Yes Mr. Gillman-Yes Motion passed.

**Fire:** Chief Wallace asked if anyone had questions for him. No one had questions. Chief Wallace reminded everyone that beggars night will be on Oct. 31<sup>st</sup> beginning at 6:00 – 7:30 p.m. with a costume contest at 7:45. Chief Wallace had no further business.

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**Police:** Chief Schade gave the following report:

- On Oct. 11<sup>th</sup> the Police Department conducted safety training at the Valley View Jr. High School.
- On Sept. 27<sup>th</sup> and 28<sup>th</sup> they had two incidents where subjects were driving through the Township intoxicated on some sort of medication or illegal drug. One incident involved
- a subject crossing the centerline, driving off the roadway into a field. The subject was partially conscious and removed from the scene by ambulance. On route to the hospital, the subject was given multiple doses of narcan and became combative. It was later learned the subject is a recovering heroin user.
- On several occasions the Department has been criticized by the Valley View Drug Coalition for not carrying narcan. Since the request in early summer, Chief Andzik from German Township, and I (Chief Schade), have developed a draft policy for implementation. We have also conducted significant research regarding cost, storage, deployment and officer safety concerns. Discussion on the use of narcan continued. Chief Schade stated that in the overdose deaths they have had, the victim was already dead before they were called. Chief Schade wanted to give credit to the VV Drug Coalition for doing such a great job educating people. Chief Schade stated there has been a decline in heroin type crimes this year. Nor have they seen any overdose deaths. The ones the department is seeing are transients coming back from Dayton after using. Chief Schade does not feel there is an actual need for narcan yet in the Township. Mr. Gillman asked Chief Wallace how much narcan would cost. Chief Wallace stated the Fire Department has an agreement with the hospital. Chief Wallace explained what narcan does when administered. Basically it comes in a syringe. They place 1 milligram in each nostril, then an IV has to be placed in order to get the 1<sup>st</sup> dose into the patient quicker. Some patients fight when this drug is administered. Chief Wallace stated his concern is protecting the first responders from being injured. Mr. Gillman asked how they are funding the narcan. Chief Wallace stated years ago they bought into a drug bank with the hospital. Chief Wallace explained they are under protocol for everything they do in Montgomery County. Chief Wallace stated they have to pay a yearly fee to maintain the "bag program". They are not getting money to pay for narcan. Mr. Gillman stated he feels one police officer should not administer this drug on their own. Chief Wallace agreed that there needs to be 2 or more officers when administering this drug. Discussion followed. Mr. Gillman stated that in his opinion, this drug should be only administered by the EMS. Mr. DeVilbiss explained there is a program called Project Don, where civilians can get their own bag of narcan. Chief Wallace stated you can get trained at St. Elizabeth Hospital. Discussion followed. Mr. Moyer stated there are 800 pharmacies in the State of Ohio that sells this over the counter. Chief Wallace agreed. Discussion followed regarding drug parties and narcan.
- Chief concluded his report by stating he will be conducting range training on October 22 – 23<sup>rd</sup>.

Chief had no further business.

**Road:** Mr. Pohl gave the following report: They have been cutting down a lot of ash trees on Venus, Chicken Bristle and Guntle Roads. Mr. Pohl said Chief Schade has been helping them out with traffic control. They will be doing some repairs on Lower Gratis Road where the wash outs are. They are getting ready to start filling in the pot holes on Havermale Road. They have 2 salt trucks ready to go. Mr. Pohl is looking into getting on the ODOT private sale list. If you are on this list, you have the option to buy government equipment for a good price. He stated the other truck's repairs would cost more than the truck is worth. If they can sell that truck, they could put the money received from that sale to purchase a new salt truck.

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Mr. Pohl has been in contact with the salt company to make sure they are set for winter. Mr. DeVilbiss asked Mr. Pohl if his idea is to take the cost of the repairs plus what the truck is worth and put that amount towards the purchase of a nicer truck. Mr. Pohl responded by saying yes, that Keith Clark, an acquaintance of his who worked for Mont. Co. and now works for ODOT, told him about this private sale program – it is for private governments to buy their used equipment. Discussion followed regarding prices of the government equipment on this list. Mr. Pohl said he would like to place the old truck on govdeals.com and use some of the money from this sale to purchase other equipment. Mr. Pohl stated he would like to have 3 plow trucks. The trustees thought this was a good idea. Mr. DeVilbiss told Mr. Pohl he has heard a lot of compliments on the job Mr. Pohl is doing. Mr. Pohl had no further business.

**Park:** No new business

**Zoning/Refuse:** Not present

**Technical Writer:** Not present

**Fiscal Officer:** Mrs. Winkler went over the UAN Appropriation and Fund Status reports with the trustees asking if they had any questions. No questions. Mr. Moyer asked when the meeting with the Auditor is. Mrs. Winkler responded by saying the Auditor will be giving an exit interview this Thursday at 10:00. Mrs. Winkler invited the trustees to attend this meeting, but it is not required. The Auditor will be going over our recent Financial Audit. Most of the points the Auditor recommended on the financial audit report have been taken care of. Mrs. Winkler asked the trustees to approve one more policy she forgot to have them vote on at the last meeting – the Capital Asset Accounting Policy Procedures – Inventory. Mrs. Winkler stated the Township Trustees have to approve a threshold amount on all inventory needing reported. This policy has a \$1,000.00 threshold, but the trustees can make it whatever amount they want. The threshold is used to determine if the assets get reported or not. Discussion followed regarding the \$1,000.00 threshold. Mr. DeVilbiss made a motion to adopt the new Capital Asset Accounting Policies Procedures, seconded by Mr. Gillman. Vote: Mr. Moyer – Yes Mr. DeVilbiss - Yes Mr. Gillman – Yes Motion passed. Mrs. Winkler asked if the department heads could get their payroll to her by this Friday in order to do payroll before she leaves on vacation. Chief Schade and Mr. Pohl stated they would get the payroll sheets to her by Friday noon. Mr. Moyer asked Mr. Harting about the finances collected by the General Fund Levy Finance Committee. There has been almost \$1,000.00 collected. Discussion followed regarding the amount that has been collected by the General Fund Levy Finance Committee. Mr. Harting stated they are really close to receiving the funds needed for the mailing of the letters. Mrs. Winkler stated she has the revised mailing list and there are more addresses listed than what was on the original list that was sent to the mailing house. Mrs. Winkler suggested taking some of the addresses, such as the trustees, township officials, etc., off the list to lower the cost. Mr. Harting asked if this list was each voter or household. Mrs. Winkler stated she got this list off of the Board of Elections website and it is supposed to be a list of voting households only. Mr. DeVilbiss commented on how the post office “cleans” addresses that are no longer valid. More discussion on the mailing list and the funds needed. Mr. Harting asked if they could discuss this after the meeting. All agreed. Mrs. Winkler had no further business.

**Ongoing Issues:** Fort Anthony Road Bridge and Farmersville-Gratis Road.

**Comments:** No comments

**Trustees:**

**Mr. Moyer:** No new business

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**Mr. DeVilbiss:** No new business

**Mr. Gillman:** No new business.

Mr. Moyer asked if there was a need to go into executive session. The trustees felt no need for an executive session.

With no further business, Mr. Moyer asked for a motion to adjourn. Mr. Gillman made a motion to adjourn, seconded by Mr. DeVilbiss. Motion passed.

Meeting was adjourned at 6:50 p.m.

Submitted by: \_\_\_\_\_  
Diana Winkler, Fiscal Officer

Attested by: \_\_\_\_\_  
Michael Moyer, President