

**JACKSON TOWNSHIP BOARD OF TRUSTEES  
REGULAR BUSINESS MEETING MINUTES NOVEMBER 9, 2015**

THE MEETING WAS CALLED TO ORDER BY TOWNSHIP PRESIDENT, DEBRA JOHNSON AT 6:00 P.M. ROLL CALL WAS TAKEN. TRUSTEES: MRS. JOHNSON, MR. DEVILBISS AND MR. GILLMAN WERE PRESENT. MRS. JOHNSON ASKED EVERYONE TO STAND AND SAY THE PLEDGE OF ALLEGIANCE.

**VISITORS PRESENT:** PATTIE SMITH, JIMMY PETERS, BOB & JUNE PUTERBAUGH, ELI WINKLER, LARRY CLAPP, TOM WALLACE, MIKE MOYER, STARR HOWARD AND SCOTT BELCASTRO

**VISITOR COMMENTS:** SCOTT BELCASTRO FROM TREBEL, LLC GAVE A PRESENTATION REGARDING ENERGY SERVICES. THIS IS A SAVINGS PROGRAM ON GAS AND ELECTRIC, WHICH IF THE TRUSTEES DECIDE TO GO WITH, WILL HAVE TO BE PLACED ON THE BALLOT IN 2016 TO BE VOTED ON BY THE RESIDENTS OF JACKSON TOWNSHIP. MR. BELCASTRO SAID THERE IS AN 85% CHANCE THIS PROGRAM WILL PASS AT THE POLLS; IT IS A VERY WELL RECEIVED PROGRAM. THIS PROGRAM HAS AN "OPT OUT" OPTION FOR THOSE RESIDENTS WHO DO NOT WANT THIS PROGRAM. DISCUSSION FOLLOWED ON WHETHER OR NOT THE TRUSTEES WOULD BE INTERESTED IN THIS PROGRAM. MR. GILLMAN TOLD MR. BELCASTRO THE TRUSTEES ARE NOT INTERESTED IN PLACING THIS ON THE BALLOT AT THIS TIME. MR. BELCASTRO THANKED THE TRUSTEES FOR THEIR TIME AND ASKED THEM TO CONTACT HIM IF THEY WOULD LIKE FURTHER INFORMATION. THE TRUSTEES THANKED MR. BELCASTRO FOR HIS PRESENTATION. MRS. SMITH ASKED THE TRUSTEES IF THE ROAD ASSISTANT POSITION IS STILL OPEN. MRS. JOHNSON RESPONDED BY SAYING THEY WOULD BE DISCUSSING THIS LATER IN THE MEETING. MRS. SMITH ALSO INQUIRED ABOUT THE CONDITION OF THE GENERAL FUND SINCE THE LEVY FAILED. MRS. WINKLER RESPONDED BY SAYING IT WILL BE TIGHT, BUT SHE HAS NOT CRUNCHED THE NUMBERS YET. THE BUDGET WILL BE DISCUSSED IN DECEMBER. NO FURTHER VISITOR COMMENTS.

**REVIEW/APPROVAL OF MINUTES- TRUSTEES REGULAR BUSINESS MEETING FOR OCTOBER 12, 2015:**

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF MINUTES FROM THE TRUSTEES REGULAR BUSINESS MEETING HELD ON OCTOBER 12, 2015. MR. DEVILBISS MADE THE MOTION TO APPROVE THE MINUTES FROM OCTOBER 12, 2015. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

**ELECTRONIC PAYMENTS & WARRANTS:**

MRS. JOHNSON ASKED FOR THE REVIEW AND APPROVAL OF THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING \$90,809.55 (SEE ATTACHED PAYMENT REGISTER) MR GILLMAN MADE A MOTION TO APPROVE THE ELECTRONIC PAYMENTS & WARRANTS TOTALLING \$90,809.55. MR. DEVILBISS SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN - YES MOTION PASSED.

**FIRE:** CHIEF WALLACE ASKED THE TRUSTEES IF THEY HAD ANY QUESTIONS FOR HIM, TO WHICH THE TRUSTEES REPLIED NO. CHIEF WALLACE ASKED IF THE SOUTH FIRE DISTRICT'S CONTRACT WITH JACKSON TOWNSHIP WAS READY TO SIGN. MRS. WINKLER SAID SHE HAS IT READY FOR THE TRUSTEES TO VOTE. MR. GILLMAN MADE A MOTION TO ADOPT **RESOLUTION 2015-25** (SOUTH FIRE DISTRICT CONTRACT), SECONDED BY MR. DEVILBISS. Vote: MRS. JOHNSON - YES, MR. DEVILBISS - YES, MR. GILLMAN - YES MOTION PASSED. MRS. WINKLER MADE A COPY OF THE CONTRACT FOR CHIEF WALLACE. CHIEF WALLACE HAD NO FURTHER BUSINESS.

MINUTES CONT'D

**POLICE:** THE FOLLOWING REPORT WAS GIVEN BY CHIEF SCHADE:

- THE POLICE CONTRACT WITH THE VILLAGE OF FARMERSVILLE EXPIRES THIS YEAR. THE PROPOSAL IS A FIVE (5) YEAR CONTRACT. YEARS 1 AND 2 WOULD BE AT OUR CURRENT RATE OF \$107,599.00 AND A 1% INCREASE IN YEARS 3,4,& 5. CHIEF SCHADE ASKED IF THE TRUSTEES WOULD APPROVE THIS CONTRACT.THE TRUSTEES RESPONDED BY SAYING THEY APPROVE THE 5 YEAR POLICE CONTRACT WITH THE VILLAGE OF FARMERSVILLE.
- BOTH CHEVROLET IMPALAS DECLARED SURPLUS PROPERTY HAVE BEEN SOLD. EACH SOLD FOR APPROXIMATELY \$2,500.00. ONE WAS SOLD COMPLETE TO A HOSPITAL IN YOUNGSTOWN AND THE OTHER WAS PURCHASED BY A USED CAR DEALER ON GOVDEALS.
- ALL OF THE NEW PORTABLE RADIOS HAVE BEEN DELIVERED, PROGRAMMED AND ASSIGNED. THE UPGRADE TO THE NEW SYSTEM WILL BE IN 2016.
- A SMALL PORTABLE METH LAB WAS DISCOVERED AT A VACANT RESIDENCE ON S. CLAYTON ROAD. A CERTIFIED LAB CLEAN UP OFFICER RESPONDED FROM THE PREBLE COUNTY SHERIFF'S OFFICE AND DETERMINED THAT THERE WAS NO CHEMICAL RISK.
- THERE WAS A ONE CAR, SERIOUS INJURY CRASH, ON JOHNSVILLE ROAD SOUTH OF CHICKEN BRISTLE ON OCTOBER 26<sup>TH</sup>. THE VICTIM WAS TRANSPORTED TO MVH VIA CARE FLIGHT AND IS EXPECTED TO RECOVER. CHIEF SCHADE HAD NO FURTHER BUSINESS.

**ROAD:** MR. BURNETT STATED HE IS WORKING ON THE DUMP TRUCK, GETTING IT READY FOR THE WINTER WEATHER. THERE WAS A RECALL ON THE TRUCK. IT IS STILL UNDER WARRANTY AND WILL BE REPAIRED. MR. BURNETT INFORMED THE TRUSTEES HE RECEIVED A QUOTE OF \$5,050.00 FROM C & C DEVERS FOR THE SALT SPREADER. MR. GILLMAN ASKED IF THE FUNDS WERE AVAILABLE FOR THIS PURCHASE TO WHICH MR. BURNETT SAID YES. MR. BURNETT WILL BE FINISHING UP THE MOWING SOON. NO FURTHER BUSINESS.

**PARK:** NO NEW BUSINESS. MR. DEVILBISS SAID THE PARK BOARD MEETING IS THIS THURSDAY. THEY WILL BE DISCUSSING THE 2016 BUDGET.

**ZONING/REFUSE:** MRS. MICHAEL INFORMED THE TRUSTEES THERE IS ONE ZONING CASE COMING UP REGARDING A PROPERTY SPLIT ON CLAYTON ROAD. THERE WILL BE A MEETING WITH THE REALTOR AND THE PROPERTY OWNER. MRS. MICHAEL TOLD THE TRUSTEES SHE HAS RECEIVED PHONE CALLS FROM RESIDENTS COMPLAINING OF THEIR TRASH NOT BEING PICKED UP. MRS. MICHAEL STATED RUMPKE HAS NEW DRIVERS. MRS. MICHAEL EXPLAINED TO THOSE PRESENT, THAT ALL TRASH SHOULD BE PICKED UP BY 2:00 ON THE DAY OF COLLECTION. IF IT IS NOT PICKED UP BY 2:00, THE RESIDENT SHOULD CALL RUMPKE. THIS INFORMATION CAN BE PLACED ON THE WEBSITE. NO FURTHER BUSINESS.

**TECHINAL WRITER:** NOT PRESENT. MRS. JOHNSON STATED MRS. SCHADE HAS BEEN WORKING WITH JASON MICHAEL REGARDING THE RECYCLE GRANT. DYLAN HADLEY'S PROJECT NEEDED TO BE COMPLETED AND PAID FOR BY DECEMBER 31, 2015. THE MONEY IS NOT YET AVAILABLE, SO HIS PROJECT DID NOT WORK OUT. DISCUSSION FOLLOWED REGARDING A BIKE PATH THAT MAY QUALIFY FOR FUNDING BY THE "GREEN MONEY" GRANT ISSUED BY THE MONTGOMERY COUNTY SOIL AND WATER CONSERVATION DISTRICT. MRS. JOHNSON SAID SHE BELIEVES THIS IS A 5 YEAR PROGRAM. SHE WILL FOLLOW UP WITH DAN JACKSON. MRS. WINKLER PRESENTED THE TRUSTEES WITH AN UPDATED TECHNOLOGY POLICY. MR. GILLMAN MADE A MOTION TO ADOPT THE UPDATED TECHNOLOGY POLICY. MR. DEVILBISS SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR.GILLMAN – YES MOTION PASSED.

MINUTES CONT'D

**FISCAL OFFICER:** DIANA WINKLER PRESENTED THE TRUSTEES WITH THE UPDATED UAN FINANCIAL REPORTS FOR REVIEW AND **RESOLUTION 2015-24** (PARK INNER FUND TRANSFER, TRANSFER OF FUNDS TO PAY DEC. POOL BOND, AND PAY ELECTRICITY PAYMENT THROUGH END OF YEAR) **RESOLUTION 2015-26** (REVENUE BUDGET & APPROPRIATION MAINTENANCE-SOUTH AND NORTH FIRE) & **RESOLUTION 2015-27** (NORTH FIRE CONTRACT) MR. GILLMAN MADE A MOTION TO ADOPT **RESOLUTION 2015-24**, SECONDED BY MR. DEVILBISS. Vote: MRS. JOHNSON - YES, MR. DEVILBISS - YES MR. GILLMAN - YES MOTION PASSED. MRS. WINKLER INFORMED THE TRUSTEES SHE NEEDED TO DO MAINTENANCE ON THE FIRE FUNDS DUE TO EXCESS REVENUE THAT WAS NOT ORIGINALLY APPROPRIATED. MR. DEVILBISS MADE A MOTION TO ADOPT **RESOLUTION 2015-26**, SECONDED BY MR. GILLMAN. Vote: MRS. JOHNSON - YES MR. DEVILBISS - YES MR. GILLMAN - YES MOTION PASSED. MRS. WINKLER PRESENTED THE TRUSTEES WITH THE NORTH FIRE 3 YEAR CONTRACT. MR. GILLMAN MADE A MOTION TO ADOPT **RESOLUTION 2015-27**, SECONDED BY MR. DEVILBISS. Vote: MRS. JOHNSON - YES MR. DEVILBISS - YES MR. GILLMAN - YES MOTION PASSED. MRS. WINKLER CONTACTED CHIEF MARKUS AND HE WILL BE PICKING UP THE CONTRACT TOMORROW MORNING AND TAKE IT TO THE VILLAGE OF NEW LEBANON'S COUNCIL MEETING FOR APPROVAL. MRS. WINKLER HAD NO FURTHER BUSINESS.

**ONGOING ISSUES:** WATER DISTRICT, FORT ANTHONY ROAD BRIDGE, NUISANCE ABATEMENT, FARMERSVILLE-GRATIS ROAD

**COMMENTS:** MR. GILLMAN GAVE A BRIEF WATER BOARD UPDATE. THE WATER TOWER CANNOT BE SOLD, SO THEY ARE GOING TO SCRAP IT AND USE THE PROCEEDS TOWARD THE DEBT. MRS. WINKLER ASKED MR. GILLMAN IF HE HAD ANY DEBT PAYMENT AMOUNTS SHE COULD USE TO FIGURE THE 2016 BUDGET. MR. GILLMAN REPLIED BY SAYING TOM WINNING FROM GERMANTOWN FIRST NATIONAL BANK WILL BE CONTACTING US SOON REGARDING OUR DEBT PAYMENT SCHEDULE. NO FURTHER ONGOING ISSUES COMMENTS.

**TRUSTEES:**

**MRS. JOHNSON:** NO NEW BUSINESS

**MR. DEVILBISS:** MR. DEVILBISS STATED HE MADE A MISTAKE REGARDING THE DATE FOR THE CIRCUS. IT IS ON, MAY 4<sup>TH</sup>, NOT MAY 5<sup>TH</sup>. F.A.B.A. IS PUTTING ON A MYSTERY DINNER ON FEBRUARY 28, 2016. THE MONTGOMERY COUNTY TOWNSHIP ASSOCIATION MEETING IS THIS THURSDAY AT MIAMI TOWNSHIP. THE MCTA DECIDED TO HAVE DINNERS AGAIN BEFORE THE MEETINGS. MR. DEVILBISS STATED HE BELIEVES THE DINNER STARTS AT 6:00. DISCUSSION FOLLOWED ON UPCOMING MCTA MEETINGS. MR. DEVILBISS COMMENTED WHEN HE ATTENDED THE VILLAGE COUNCIL MEETING, THERE WAS A REPRESENTATIVE FROM THE OHIO TREASURER'S OFFICE DISCUSSING THE "OHIO CHECKBOOK" PROGRAM. THIS IS A WEBSITE WHICH CONTAINS TOWNSHIPS, VILLAGES AND CITIES' FINANCIAL INFORMATION. MRS. WINKLER TOLD THE TRUSTEES SHE WILL BE SPEAKING TO THIS REPRESENTATIVE NEXT WEEK REGARDING THIS PROGRAM. MR. DEVILBISS HAD NO FURTHER BUSINESS.

**MR. GILLMAN:** MR. GILLMAN HAD NO FURTHER BUSINESS.

AT 6:40 P.M., MRS. JOHNSON MADE A MOTION TO MOVE INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL. MR. GILLMAN SECONDED THE MOTION. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED. MR. DEVILBISS INVITED MIKE MOYER TO JOIN THEM IN THIS EXECUTIVE SESSION.

MINUTES CONT'D

AT 7:15, MR. GILLMAN MADE A MOTION TO RETURN TO REGULAR SESSION, SECONDED BY MR. DEVILBISS. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

MRS. JOHNSON STATED THEY DISCUSSED QUALIFICATIONS FOR THE ROAD ASSISTANT POSITION. THE CANDIDATE'S INTERVIEW'S HAVE BEEN COMPLETED. MRS. JOHNSON RECOMMENDS DOUG POHL AS FIRST CHOICE FOR THIS POSITION, WITH MARK WARNER AS BACK UP. MRS. JOHNSON ASKED MR. BURNETT TO MAKE THE PHONE CALLS TO MR. POHL AND MR. WARNER. MR. BURNETT SAID HE WOULD CONTACT MR. POHL AND MR. WARNER.

MRS. JOHNSON MADE A MOTION TO INCREASE MR. BURNETT'S SALARY TO \$21.00 AN HOUR EFFECTIVE IMMEDIATELY OR AT THE NEXT PAYROLL, SECONDED BY MR. GILLMAN. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

MRS. WINKLER ASKED IF THEY WERE GOING TO VOTE ON THIS RECOMMENDATION, TO WHICH MRS. JOHNSON EXPLAINED THE TRUSTEES JUST MADE THE DECISION - NOW IT HAS TO BE OFFERED TO THE CANDIDATES.

WITH NO FURTHER BUSINESS, MRS. JOHNSON MADE A MOTION TO ADJOURN, SECONDED BY MR. GILLMAN. Vote: MRS. JOHNSON – YES MR. DEVILBISS – YES MR. GILLMAN – YES MOTION PASSED.

MEETING ADJOURNED AT 7:20 P.M.

SUBMITTED BY: \_\_\_\_\_  
DIANA WINKLER, FISCAL OFFICER

ATTESTED BY: \_\_\_\_\_  
DEBRA L. JOHNSON, PRESIDENT